



City of Berea

FISCAL YEAR 2022-2023



Adopted Version - 6/21/2022





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INTRODUCTION





Transmittal Letter

Fiscal Year 2022

To: Berea City Council and the Citizens of Berea
Re: Budget Letter for Fiscal Year 2022-2023

The purpose of this letter is to present the FY 2023 operating budget for the city of Berea. The budget cycle being presented will begin July 1st, 2022, and end on June 30th, 2023. The annual budget is a policy document which sets the financial course for the City and defines the service priorities for the community. Adopting the budget is a key role of the Mayor and City Council.

The department heads, staff, and finance director have worked diligently to present a thorough, thoughtful budget that will meet the needs of each department while being fiscally responsible to taxpayers. I am grateful to our department heads for their stewardship and great care they took in helping us to create the 2023 budget. Our goal is to provide essential services within the parameters of the existing revenue. It is one of the most challenging and important responsibilities of local government staff and elected officials.

A municipal budget is the projected financial plan for the fiscal year, and it contains two main categories: first, projected or expected revenues, and second projected expenditures. Creating a budget requires a comprehensive understanding of each line item using prior year end balances and monitoring current trends. Our budget process ensures responsible management of expenses and revenues in all departments. We closely review all expenditures and business practices to be certain that we are operating as efficiently and effectively as possible while providing the residents of Berea with the top-notch services they expect.

We saw increases in several revenue line items in the 2022 fiscal year, and you will see that reflected in the revenue budget for 2023. However, it is important to note that we make educated, conservative projections as many of our revenue lines are vulnerable to economic conditions. Another point of interest for the 2023 budget is inflation. The cost of doing business for Berea went up substantially in 2022. You will see that certain line-item changes are out of character with previous years. This is because we are anticipating the cost of goods, gas, and personnel going up. We are budgeting accordingly in order to keep up with current market trends.

General Fund

The proposed FY2023 revenue budget is \$14,753,207. This is over a \$2M increase from last year's projections. Revenues for the FY2022 were strong, and the budget reflects an optimism that revenue will exceed pre-COVID levels and recognizes a growth trend. Development and home building in Berea is occurring at a healthy rate, and existing home and vehicle values have increased. We also anticipate nearly \$1.5 million in federal and state grants related to the construction of the Ellipse Street and Scaffold Cane Road shared use paths.

The general fund is anticipating increases in several line items for the FY2023 budget. Most of these increases, including the largest expense for the general fund (personnel), are related to inflation. The cost of doing business has gone up significantly. The FY2022-2023 budget includes an additional \$2.00 per hour pay adjustment for all full-time employees. This increase can be attributed to rising wages in the businesses, industry, and other municipalities in our region. We also have significant increases in pension costs due to the adoption of hazardous duty retirement in FY2022, and an anticipated state retirement cost increase for all other staff members.

Other funds:

Municipal Road Aid:

This fund is used to maintain our city streets. Funding for Municipal Road Aid is received from the State of Kentucky Transportation Cabinet and is projected to be just over \$300K for this fiscal year. Over the years, we have seen a decline in this funding source because the distribution formula is based on the state gas tax. We are planning to use \$300K for road improvements in FY2023.

Tourism



The primary sources of revenue for the tourism fund are the transient room tax and the restaurant tax. Tourism fund revenues rebounded strongly in FY 2022. The Tourism Commission has budgeted total revenue of \$1.3M for FY2023 which is a \$524k increase from the FY 2022 revenue budget. The bulk of this increase is due to a reduction of shared capital projects, as well as a conservative increase in budgeted taxes. Budgeted expenditures decreased by \$42k in FY 2023 compared to FY 2022, primarily due to the early pay off of long-term debt in 2022. The FY 2023 tourism budget includes \$400k for Tolle Building renovations, and \$45k for a new tourism vehicle.

Berea Municipal Utilities

The Utilities Fund is a proprietary fund that accounts for the operations of Berea Municipal Utilities. Revenue is derived from charging for electric, water, and sewer services. The utilities budget remains supportive of the daily activities and provides funds to complete the following scheduled projects in the electric, water, and sewer departments.

Electric:

- Continued upgrades to the distribution system, including circuit breaker and switching improvements for improved system reliability.
- AMI metering installation enables future rate flexibility for the utility and customers.
- SCADA/substation upgrades.
- Rash Road buss repairs.

Water

- Continued galvanized line replacement and line upsizing program will improve overall water quality and service to our customers.
- B-Lake spillway and earthwork to repair deficiencies noted in the Corrective Action Plan.
- Upgrade Owsley Fork Dam.
- AMI metering upgrade project

Wastewater

- Sewer line replacement and rehabilitation. Repairs and improvements to sewer collection to combat I & I issues.
- Flow monitoring and I & I software for asset management and inspection on collection systems.
- Roof replacement and new pavement at the WWTP.
- Press system replacement.
- EQ tank replacements.

Concluding comments:

The City of Berea will, as always, reinforce the philosophy of only purchasing that which is deemed necessary in order to provide services at the best costs. We anticipate that the growth in the community will continue as Berea seems to be not just recovering from the pandemic, but projecting growth beyond pre-COVID levels. However, increased costs due to sharp 2022 inflation is notable. Rising costs of health insurance, retirement, supplies, fuel, equipment, vehicles, and personnel are all concerning issues as we try to provide the services that the citizens of Berea expect with the revenues collected by taxes.

City administration, department heads, and staff constantly look for ways to operate our departments more efficiently. This has become increasingly difficult as our community is experiencing growth and current staff levels have us stretched thin to keep up with demands.

In summary, we are facing significant challenges meeting the needs of our community while keeping taxes low. It is important to manage expenses and have money left over at the end of the year to keep reserves healthy. When examining numbers from the previous 7 years, reserves remain relatively flat. It is also concerning that the City has not been able to purchase needed capital at a healthy rate. For FY2023 we will be able to use ARPA funds to supplement our short falls, but this is a one-time infusion. On the bright side, it is encouraging that revenues are rebounding well, and growth is projected. We will need to pay special attention to our current trends in the upcoming years and devise a plan to keep up with rising costs. It will not be easy, but if we work together, we will be able to stay on track.

Respectfully,



Rose Beverly
City Administrator



How to Use This Budget

Welcome to the Fiscal Year 2022-2023 Budget

The City's budget is a planning and financial guide for citizens, staff, and Council members. The purpose of this document is to communicate the initiatives authorized by the City Council and enacted by City administration. This guide details key revenue sources (e.g. property tax, water sales, etc.) and their planned use for the fiscal year. Readers will find a breakdown of costs, how the organization is structured, goals, objectives, accomplishments, performance measures, and other pertinent statistical data about Berea.

Section 1 – Introduction

This section includes the City Administrator's Transmittal letter as an introduction to the FY2023 budget. This will highlight key items in the budget. This also section offers background related to the history of Berea along with statistical and demographic information. Additionally, this section includes information related to the fund structure, budget procedures and financial policies of the City.

Section 2 – Budget Overview

The section provides a Budget-At-A-Glance page which highlights key points contained in the FY2023 budget. It includes a description of the City's long-term goals, guiding budgetary decisions and an information related to staffing levels within the City departments.

Section 3 – Revenue Sources – Major Funds

This section presents a historical look at major sources of revenue for general fund, tourism and the utilities funds. This section compares what was budgeted to actual results in the top revenue categories. The shows the current fees and tax rates, along with any fee increases for FY2023.

Section 4 – Fund Budget

This section details the historical actuals and current budget for each fund. Each fund starts with a summary overview, then proceeds to the line-item level budget for that fund.

Section 5 – Departmental Information

This section provides detail about each department. Goals, objectives, and accomplishments of each department are outlined along with an analysis of the department's historic and budgeted expenditures. Performance indicators for each department are included.

Section 6 – Capital Expenditures

This section provides a list of all equipment requested in the current budget, along with the needs over the next five years.

Section 7 – Debt

This section provides detailed information about all the City's long-term debt.

Section 8 – Appendix

This provides a glossary of terms used throughout the budget document



Community Profile

History

In 1850, this area of southern Madison County was called the Glade. There was no town, just a loose community of scattered farms known primarily for its racetrack and citizens who were sympathetic to emancipation. Since the early 1840's, Cassius Clay, a large landowner in Madison County, had sought to build a community in the Glade which would be a base for his own high political ambitions and the abolitionist cause. In 1853, Cassius Clay offered his friend Reverend John G. Fee, of Lewis County, Kentucky, a free tract of land to move to the Glade. With some reluctance, Fee decided to move, and accepted ten acres upon the ridge. With the help of local supporters and other missionaries from the American Missionary Association, Fee established a church, a school and a tiny village. Asked by Clay to name the new settlement, Fee called it Berea after the Biblical town where the people "received the Word with all readiness of mind." This tiny village became the center of an abolitionist missions field as Fee directed a band of teachers and preachers in Madison, Jackson and Rockcastle Counties. Although never a significant political threat, the Berea community was enough of an irritant that prominent Madison County slave owners drove Fee and 94 other supporters from the state in late 1859 and 1860.

After the Civil War, the Fees and some other exiles returned to Berea to reestablish their vision of an interracial school and community. In January 1866, the Berea Literary Institute opened its doors. By 1889 the total enrollment was approximately 450 students in primary, secondary and college departments. However, in 1904, the Kentucky Legislature passed the Day Law forbidding interracial education, and the Berea College chose to focus on the education of mountain whites.



As
Berea



College grew, a community surrounding it quickly sprang up and the college appointed a prudential committee to look after the affairs of the newly developed town. They laid out streets and sold lots, established a fire department, dug a public well and subscribed to have the railroad and public roads come through the town. The growth of population and development of transportation created new economic opportunities. Within a few years many residents were firmly established in Berea with a significant investment in the town's stability and predictability of its leadership.

In the spring of 1890, the retirement of President Fairchild and selection of a new college president, William Stewart, created concern that the affairs of the town would be controlled by a man from outside the community. Using the strong political connections of Berea College Professor Le Vant Dodge, a group of Berea leaders acquired a city charter in a remarkably short period of time. On April 4, 1890 the town incorporated, and the affairs of town and college were separated for the first time.

Modern Berea



Today, Berea is best known for its art, historic restaurant and buildings, and home to Berea College. It is one of the fastest-growing towns in Kentucky, having increased by 27.4% since 2000. The story of Berea's artisan community is interwoven with Berea College, allowing it to be known as the Folk Art Capital of Kentucky. Berea is home to the Kentucky Artisan Center and over 70 galleries and a thriving population of weavers, instrument makers, furniture artisans, jewelry designers, glass workers, potters, painters, sculptors, and musicians.

Due to the amount of arts and crafts produced, Berea is a tourist attraction. It hosts several craft festivals throughout the year. The Berea Craft Festival, owned and operated by the City of Berea, has brought thousands of visitors to the area



for over 40 years. In addition to the crafting and shopping proved by the 110 juried artists from 16 southeastern states, visitors enjoy entertainment from the multiple musicians representing a number of musical styles, as well as food trucks and food vendors offering something for everyone.

Berea is also well known for outdoor activities. The Pinnacles in the Berea College Forest were recently recognized as the best hike in Kentucky according to **Outside magazine** for their beautiful views, proximity to Daniel Boone National Forest and easy access to local attractions. In 2015, Berea was officially designated as a Kentucky “Trail Town” thanks to its bicycle routes, trails and other recreational assets. In 2021, Berea added the Silver Creek Mountain Bike Park to their list of public amenities. In addition, the City Park system offers a 9,200 square foot swimming pool, skate park, 38-acres of athletic fields and over 10 miles of shared use paths.

Berea is also home to the Spoonbread Festival in mid-September, conducted by the Berea Chamber of Commerce. The Spoonbread festival, named for the signature dish of historic Boone Tavern, the event is kicked off with a Hot Air Balloon Glow which draws thousands of attendees each year. Other festival activities include a variety of vendor booths, a car and antique tractor show, as well as a 5K run and a festival parade. This event has been a signature event in the region for over 20 years.

Berea’s central location is one reason why our economy boasts over 3,500 manufacturing jobs and is home to major



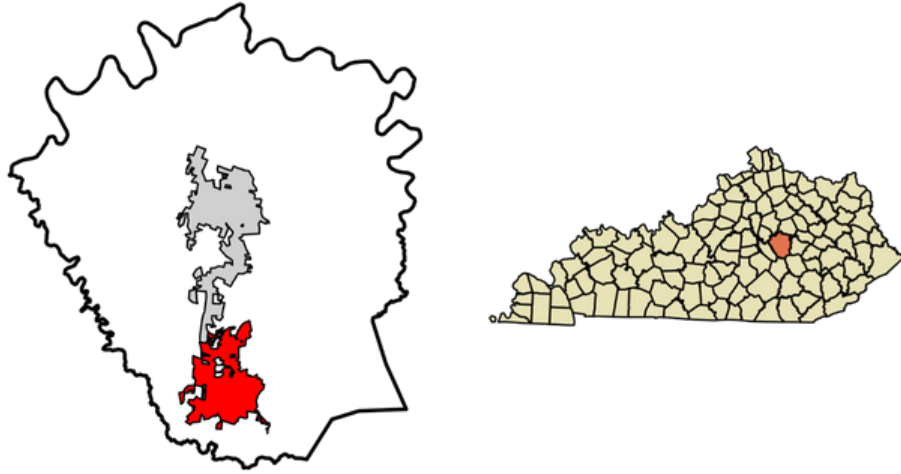
manufacturers such as Hitachi, Hyster-Yale, and Novelis Corporation, to name a few. Our location along I-75 also creates a wonderful opportunity for targeting the most qualified workforce necessary. The Bluegrass Region provides access to a labor market of over



745,000 adults, and each year colleges and universities within a one-hour drive produce over 12,000 graduates. Meanwhile, our local school systems have embraced our “Work Ready Certification” to ensure that the future workforce is prepared to take advantage of the job opportunities available to them. Today our schools are providing the next generation of adults with an educational curriculum that includes business management, computer-aided drafting, machine tool technology, and health sciences.

Geographical Location

According to the United States Census Bureau, the city has a total area of 9.4 square miles, of which 9.3 square miles is land and 0.04 square miles is water. The city is located along Interstate 75, with access from exits 76 and 77. Via I-75, Lexington is 40 miles north, and Knoxville, Tennessee is 134 miles south. U.S. Route 25 is the main highway through the center of town, leading north 14 miles to Richmond, the Madison County seat, and south 17 miles to Mount Vernon. Kentucky Route 21 also runs through the city as well, leading east 6 miles to Bighill and northwest 10 miles to Paint Lick. Berea is located on the border of the Cumberland Plateau. The area has a mountainous appearance, but most outcroppings in the area have a maximum elevation of 2,500 feet.



Population Overview



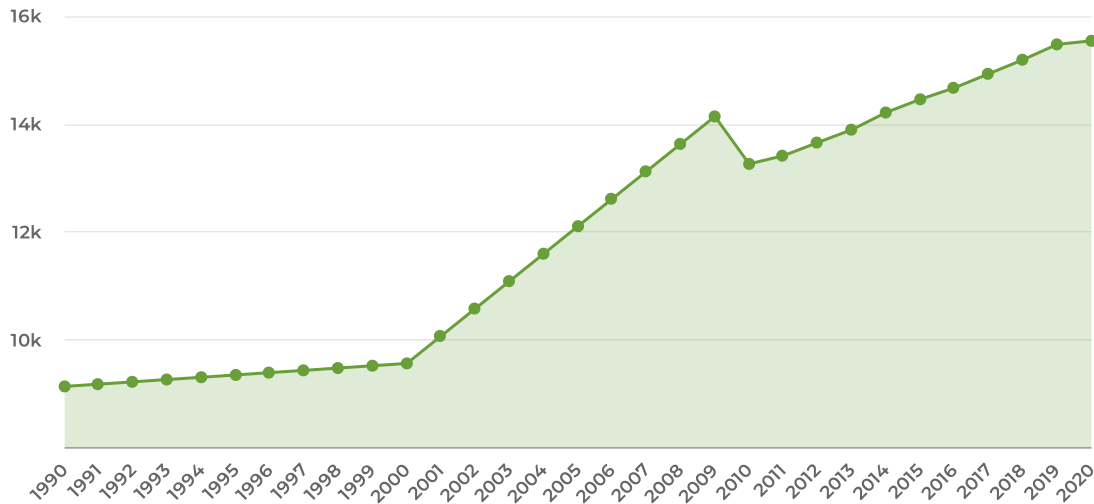
TOTAL POPULATION

15,539

▲ .4%
vs. 2019

GROWTH RANK

165 out of **415**
Municipalities in Kentucky



* Data Source: U.S. Census Bureau American Community Survey 5-year Data and the 2020, 2010, 2000, and 1990 Decennial Censuses



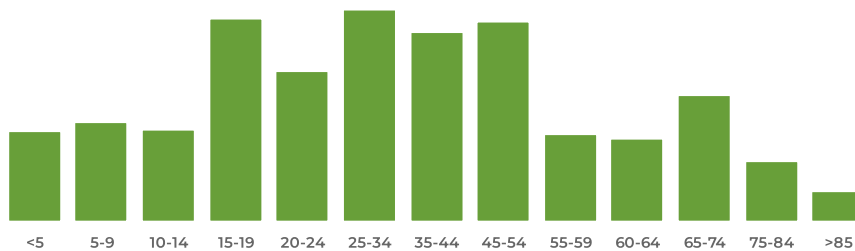
DAYTIME POPULATION

18,311

Daytime population represents the effect of persons coming into or leaving a community for work, entertainment, shopping, etc. during the typical workday. An increased daytime population puts greater demand on host community services which directly impacts operational costs.

* Data Source: American Community Survey 5-year estimates

POPULATION BY AGE GROUP



Aging affects the needs and lifestyle choices of residents. Municipalities must adjust and plan services accordingly.

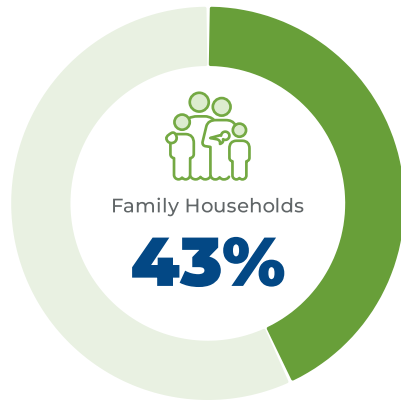
* Data Source: American Community Survey 5-year estimates

Household Analysis

TOTAL HOUSEHOLDS

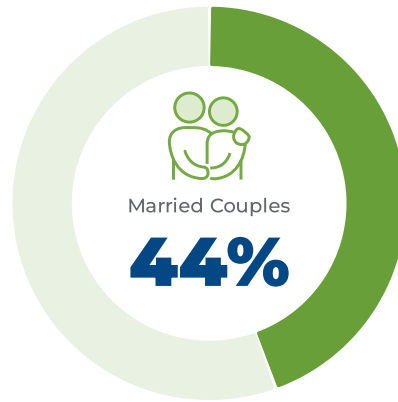
5,625

Municipalities must consider the dynamics of household types to plan for and provide services effectively. Household type also has a general correlation to income levels which affect the municipal tax base.



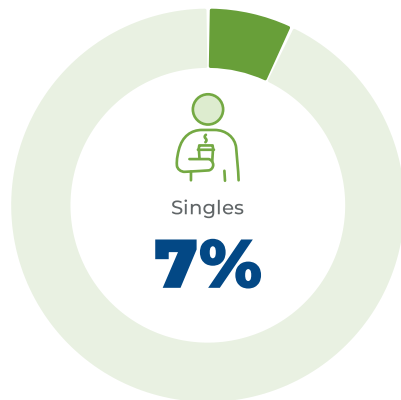
▼ 10%

lower than state average



▼ 8%

lower than state average



▲ 25%

higher than state average



▼ 25%

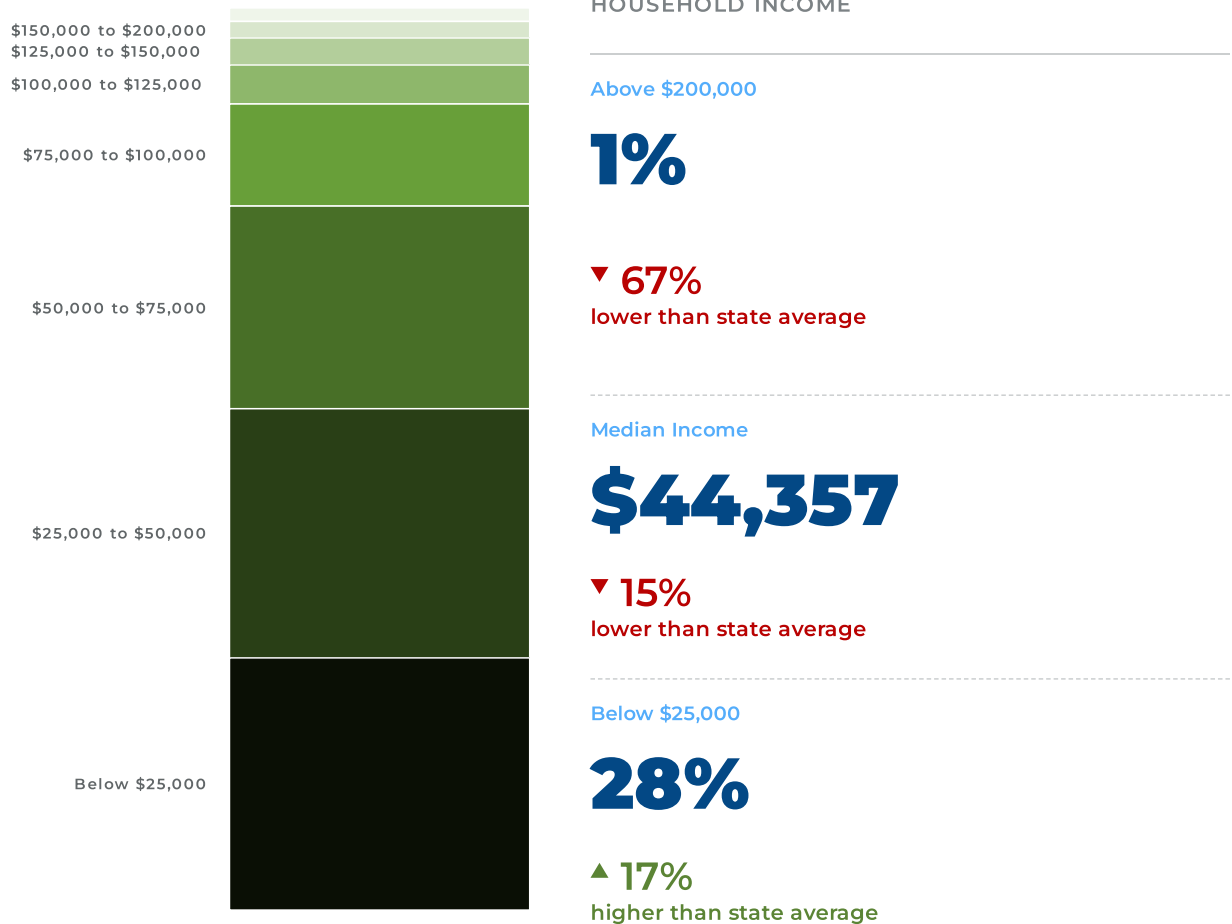
lower than state average

** Data Source: American Community Survey 5-year estimates*



Economic Analysis

Household income is a key data point in evaluating a community's wealth and spending power. Pay levels and earnings typically vary by geographic regions and should be looked at in context of the overall cost of living.



* Data Source: American Community Survey 5-year estimates

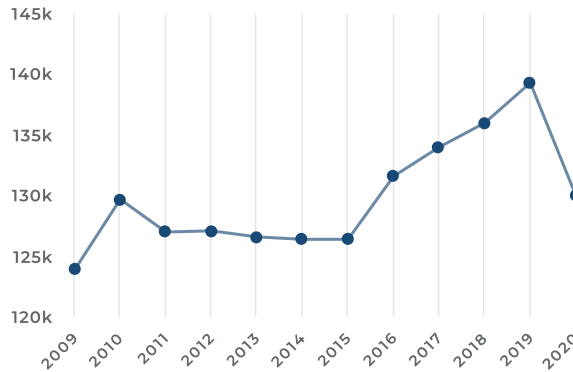


Housing Overview



2020 MEDIAN HOME VALUE

\$130,000

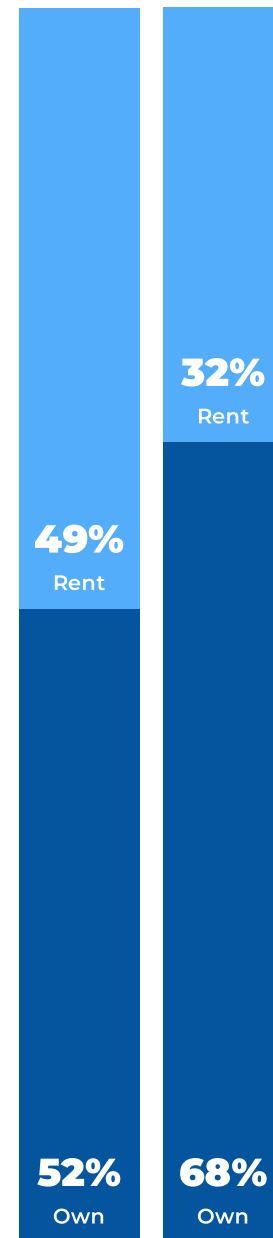


* Data Source: 2020 US Census Bureau

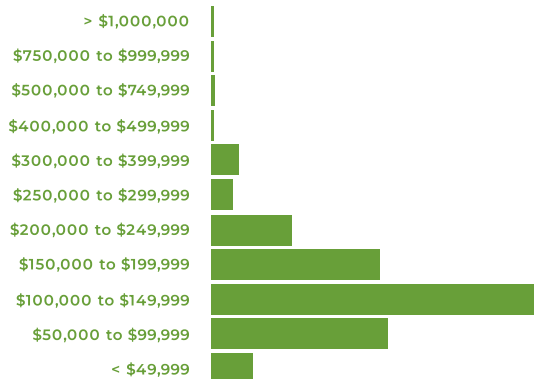
(<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

HOME OWNERS VS RENTERS

Berea State Avg.



HOME VALUE DISTRIBUTION



* Data Source: 2020 US Census Bureau

(<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

* Data Source: 2020 US Census Bureau

(<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.



Government Profile

The City of Berea is a home-rule city with all the powers granted to cities by the constitution and general laws of the state, together with all the implied powers necessary to carry into execution all the powers granted. The city operates under a mayor-council form of government whereby there is a clear separation of powers between the executive (mayor) and the legislative (council) branches of government. The executive branch and the legislative branch are intended to be separate, but co-equal branches of government. The Mayor position is a part-time position and is elected every four years. The Council is composed of eight members who are elected every two years. All elections are non-partisan.

The City Administrator oversees the daily operations of the City at the direction of the Mayor. The City Administrator is appointed by and serves at the pleasure of the Mayor. The city operations are divided into departments by function. Each department is led by a Department Head. An organizational chart is provided below:



Government Officials

Mayor

Bruce Fraley

At-Large Council Members

Steve Caudill
Jim Davis
Jerry Little
John Payne
Teresa Scenters
Katie Startzman
Ronnie Terrill
Cora Jane Wilson

Boards and Commissions

Airport Board

Chuck Conley
Dr. Adrian Millett
Dr. Wilma Walker
George Wyatt

Berea Industrial Authority

Bruce Fraley
Greg Lakes
Beverly Harkleroad
Larry Harrison
Heather Resor
Diane Zekind

Code Enforcement Board

James Anderson
Andrew Baskin
Terry Bingham
Tom Schultz
Ken Vasey

Ethics Board

Ernestine Brashear
Peggy Baker
Michael Cornelison
Diane Kerby, Alternate

Housing Authority

Katherine Alexander
Rick Fulton
Ken Vasey
Althea Webb
Linda LaForce, Alternate

Human Rights Commission

Janel Lakes Davenport
Jeanie Hogg
Sharyn Mitchell
Gene Stinchcomb
Karen Todd
Mark Workman

Planning Commission

Mike Barnett
Denise Hagan-Rubin
Stephanie Hembree
Greg Lakes
Phil Malicote
Betty Olinger
Chester Powell
Jeff Reed
Martin Richards

Tourism Commission

Becky Brown
Laura Carpenter
Patrick Huston
Kristy Napier
Charles Saunders
Rick Thomas
Bill West

Utility Advisory

Joshua Bills
Rodney Short
Stephen Wilkins
Diane Zekind

Zoning Adjustment Board

Katherine Berry
Joshua Bills
Danny Brewer
Denise Hagan-Rubin
David Wallace

Department Directors

Rose Beverly, City Administrator
Robin Adams, City Clerk
Donna Angel, Director of Business & Tourism
Priscilla Bloom, Parks Director
Daniel Brindley, IT Director
Roy Curtis, Public Works Director
Amanda Haney, Codes Administrator
Kevin Howard, Utilities General Manager
Susan Meeks, Finance Director
Jennifer Renfroe, Human Resources Manager
Shawn Sandlin, Fire Chief
Eric Scott, Police Chief



Fund Structure

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise of assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. The fund balance of each fund is the excess of an entity's assets over its liabilities. All funds are subject to appropriation.

The City has three major funds: General Fund, Tourism Fund and Utilities Operation Fund. In addition, the City maintains several special revenue funds.

Governmental Funds

Governmental funds are those through which most governmental functions are financed. All governmental funds use the modified accrual basis of accounting for the audited financial statements. As such, the budget is also based on the modified accrual basis of accounting. Under this basis of accounting, revenues are recognized when they become measurable and available. The City maintains the following governmental funds:

Fund Name	Fund #
General Fund	010
Municipal Road Aid	022
Tourism	028
Industrial Development Authority	029
American Rescue Plan Act	030
Police Restricted Fund - State and Local	053
Police Restricted Fund - Federal Equitable Sharing	057
Berea Craft Festival	075

General Fund

The General Fund is the primary operating fund of the City. All monies qualifying as municipal tax, licenses and permits, charges for services, fines and forfeitures make up the majority of the general fund revenue base. These revenues are then allocated by the Mayor and Council to individual departments for operating costs and capital improvement projects for the City during a specified fiscal year. Transfers between funds are budgeted as such for traceability and to compliment legal requirements.

Expenditures within the General Fund are separated by function into the following departments:

Department Name	Dept. #
General Services	1000
Administration	1005
Business Development	1009
Mayor and City Council	1010
Information Technology	1011
Finance	1015
Capital Projects	1035
Police	2005
Fire	3005
Public Works	4005
Codes and Planning	5005
Parks & Recreation	6005
Swimming Pool	6010
Intergenerational Center	6020
GIS	7005



Special Revenue Funds

Special revenue funds receive money from specific sources. Revenue in these funds is restricted or committed to expenditures for specified purposes. The Tourism Fund is a special revenue fund with the main source of revenue from transient room and restaurant taxes. These revenues are allocated by the Tourism Commission to specific projects and programs designed to increase tourism in the City.

The City maintains a number of other special revenue funds for specific capital projects or other specific programs. Revenue is allocated by the Mayor and Council for activities related to the specific purpose of the funds.

Proprietary Funds

Proprietary fund types are used to account for operations that are financed and operated in a manner similar to business enterprises, where the intent of the governing body is that costs of providing services are to be financed or recovered primarily through user charges. The measurement focus is upon determination of net income, financial position and changes in cash flows. Proprietary funds are accounted for in the audited financial statements on the accrual basis of accounting. Likewise, the budget is based on the accrual basis of accounting except in certain circumstances. Please refer to the Financial Policies section for a full description of items not accounted for using the accrual basis of accounting when budgeting in the Utilities Fund.

The City maintains the following proprietary funds:

Fund Name	Fund #
Utilities Operations Fund	200

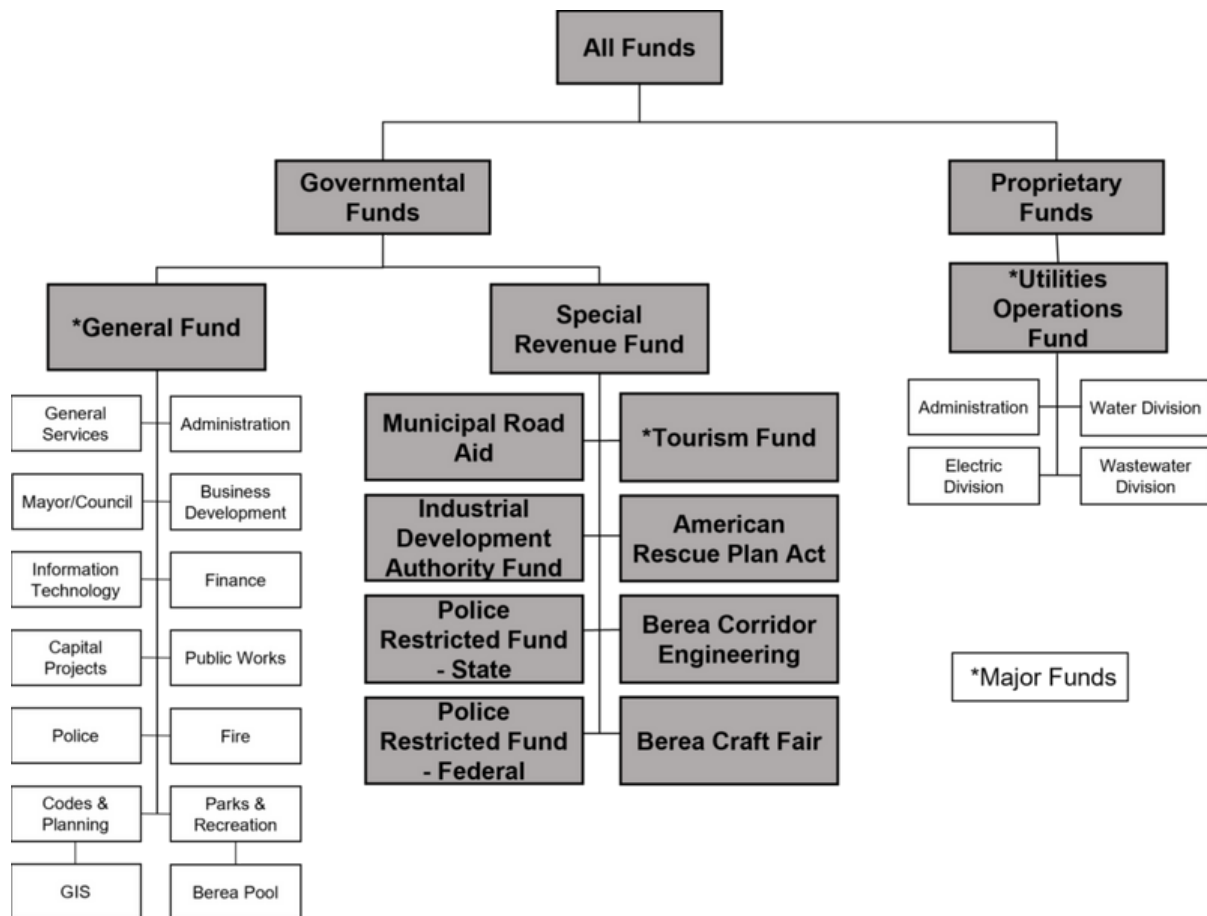
The Utilities Operations Fund is the primary operating fund of the Berea Municipal Utilities. All charges for services, connections, etc. make up the revenue base. These revenues are then allocated by the Mayor and Council for operating cost and capital improvement projects during a specified fiscal year.

Expenditures within the Utilities Operations Fund are separated by function into the following divisions:

Division Name	Div. #
Administration	1005
Electric	9100
Water	9200
Wastewater	9300



The following diagram illustrates the City's fund and department structure:



Budget Process

In accordance with Kentucky Revised Statutes, the City Council is required to adopt an annual balanced budget prior to July 1st. The City uses the adopted budget as a management control device during the year. A balanced budget is achieved in the governmental funds when the City is able to equate the revenues plus available fund balance with expenditures over the fiscal year.

This document is the comprehensive decision-making tool resulting from the annual budget process and provides detail for the fiscal year 2022-2023 budget, beginning July 1, 2022. This budget document is a reporting tool that tells the story of how the City intends to use its financial resources and how it will ensure that those funds are spent wisely and efficiently. The Annual Budget document includes actual fiscal year 2019, 2020 and 2021, the 2022 amended budgeted amounts and the 2023 budgeted amounts.

The budget process is an ongoing process throughout the year as new regulations, funding sources, new Council initiatives and policies and improved methods of delivering services to the citizens are identified and brought forward. Beginning in February or March, the Finance Department develops the budget calendar for the upcoming fiscal year and issues a request for department heads to begin their budget requests.

Budget Development

Each department within their City develops their budget at the line-item level. During the development of their budget, they create a list of current year accomplishments, goals and objectives for the upcoming year, key performance measures gauging their annual success at aligning their accomplishments, activities, and services with the Strategic Plan goals. They also update their 5-year capital expenditures plan.

The City Administrator completes the budget for the general fund administrative departments and special revenue funds with the exception of Tourism. The budget for the Tourism Fund is completed by the Tourism Director with approval of the Tourism Commission. The City Administrator and the Finance Department work closely to prepare revenue estimates for the upcoming year.

Budget Review

Upon submission of the departmental budget requests, the City Administrator and Finance Director reviews the proposed requests with the Department Heads. Once all changes have been made, the Mayor, City Administrator and Finance Director meet jointly to review the fully compiled City budget. This allows any inter-department concerns to be identified and allows leadership to see the overall financial picture based on the proposed budget. The proposed budget document is then submitted to the City Council for review. A work session is generally conducted to allow council members to ask specific questions of department heads. After presentation to the Council, the proposed budget is available to the general public for feedback.

Budget Adoption

The Finance Director, in conjunction with the City Attorney, prepares the budget ordinance in summary form based on functional classifications by fund. Two readings of a budget ordinance are required for formal adoption. Once adopted the City budget document is published on the City website.

Budget Amendments

Amendments to the budget are allowable under Kentucky law and are made throughout the year as necessary. These amendments are approved by City Council by ordinance and go through a similar process as the original budget. Based on the Budget Procedures Ordinance, the City Council must approve any line item overage that exceeds the budgeted amount by the greater of 10 percent or \$5,000. However, a formal budget amendment is not required unless the functional classification as presented in the budget ordinance is at risk of going over budget.



Budget Timeline



Financial Policies and Processes

Sound financial, budgetary and economic principles are part of creating a solid financial plan. The City of Berea's budget incorporates the following long-term and short-term financial policies and guidelines for managing revenues, expenditures, fund balance, capital planning, and debt management. In addition, proper accounting is the complement to budgeting; the accounting principles the City follows are also included in this section.

Budget Policies

The City will adopt a balanced budget on a fund basis. A budget is considered to be balanced when the sum of available fund balances and projected revenues meet or exceed estimated expenditures. Amounts designated as fund balance reserves are not considered to be available and are deducted from total fund balance to determine the amount available for appropriation.

All budgets are adopted in accordance with Generally Accepted Accounting Principles. Budgets for governmental funds are adopted on the modified accrual basis, while budgets for proprietary fund are adopted on the accrual basis. Exceptions are made where it would be impractical or inappropriate to budget using accounting requirements. Some of the more significant differences are as follows:

- The City's portion of pension expense is budgeted in the Utilities Fund based on the cash contribution rate established by the Kentucky Retirement System rather than the net pension cost which includes adjustments to the Net Pension and Net OPEB liabilities.
- Compensated absence liabilities (e.g. sick and vacation leave) are recorded as expenses within the Utilities Fund when earned by employees as opposed to being expensed when paid.
- Capital outlays within the Utilities funds are recorded as assets on a GAAP basis and expenses on a budget basis.
- Principal payments on debt obligations of the Utilities Fund are recorded as a reduction of liability on a GAAP basis and expensed on a budget basis.

The City's budget is adopted by ordinance in summary by functional area which provides a simple and clear summary of the detailed estimates of the budget components. A functional area constitutes a group of related activities aimed at accomplishing a major service or regulatory program. The City's departments are organized by functional areas.

All departments are responsible for ensuring that expenditures do not exceed their approved budget. Expenditures within individual line items may not exceed 10% of the line item budget or \$5,000, whichever is greater, without prior approval of the City Council. Line items exceeding these thresholds which would cause total expenditures in any functional area to exceed the amount budgeted for that functional area, shall require the immediate passage, approval and publication as required by law of a revised budget. Line items exceeding these thresholds which would not cause total expenditures in any functional area to exceed the amount budgeted for that functional area shall be accumulated until such time that a revised budget is deemed necessary.

Reserve Policies

It is the policy of the City Council to ensure the fiscal health of the community against unforeseen circumstances by maintaining reserves at sufficient levels for operations to continue. One way this is accomplished is to set aside portions of fund balance into the following reserves which are considered to be committed fund balance and therefore are not appropriated in the budget.

Emergency Reserves – The City Council established a policy to reserve emergency funds to provide a financial cushion to cover revenue shortfalls resulting from unexpected economic changes or recessionary periods or to provide funds in the event of major unplanned expenditures the city could face as a result of natural disaster. The reserve is based on a minimum of two months of the budgeted expenditures, not including capital expenditures, plus an additional \$500,000 to ensure sufficient cash flows due to irregular collection cycles.

Capital Sinking Reserve - The City Council also established a General Fund Capital Sinking Reserve to provide for the accumulation of financial resources for use in capital acquisitions or projects. At the time of implementation in 2013, the reserve amount was established with the intention of making annual contributions roughly equal to the debt service amounts that expired that year (approximately \$600,000). Thereafter, the Mayor recommends the appropriate contribution to the capital reserve sinking fund based on the needs of the Five Year Capital Plan as part of the annual budget presentation.



Procurement Policies

It is the policy of the City to make every effort to obtain high quality goods and services at the best possible price. All procurement procedures will be conducted in a fair and impartial manner with the avoidance of any impropriety. Procurement is decentralized with each department responsible for the enforcement of the established purchasing policy and procedures. Purchase authority amounts are as follows:

- Up to \$1,000 – Department Head approval only
- \$1,000-\$5,000 - City Administrator approval necessary for expenditures not considered ordinary operating expenses
- \$1,000 and greater – City Administrator approval necessary prior to purchase
- \$20,000 and greater - City Council approval is required.

Every attempt should be made to attain the best possible price and to maximize any and all discounts offered by vendors. Price comparison and quotes are encouraged for all purchases. Purchases and contracts over \$30,000 require a competitive bid process.

Dollar threshold limits apply to aggregate purchases and may not be split to avoid threshold requirements.

Investment Policies

It is the policy of the City to invest public funds in a manner which will provide the highest investment return with the maximum security of principal while meeting the daily cash flow demands of the City. The City's primary investment objectives in order of priority are: safety, liquidity, and return on investment. Management responsibility for the City's investment program is delegated to the Mayor who has authority for full delegation of responsibilities, subject to the approval of the governing body, to establish additional written procedures for the operations of the investment program consistent with this policy.

The City's funds shall be diversified by security type and institution. Except for fully insured or fully collateralized investment, and except for authorized investment pools, no more than 30% of the City's total investment portfolio shall be invested in a single security type or with a single financial institution. To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow need, the City funds should not be invested in securities maturing more than thirty (30) months from the date of purchase. The City will also keep at least twenty-five percent (25%) of all investments in cash or in investments easily converted to cash.

Capitalization Policy

An asset will be capitalized if its value meets or exceeds the threshold of \$5,000. Capital assets are recorded at historical costs or fair market value. Contributed assets are recorded at fair value at the date of donation. Maintenance and repair costs that are considered routine in nature and do not add value to an asset or extend its useful life are not capitalized.

Depreciation of capital assets is provided over the estimated useful lives of the respective assets using the straight-line basis. The estimated useful lives are as follows:

Infrastructure	5-40 years
Buildings	25-40 years
Improvements	10-40 years
Vehicles, furniture and equipment	5-20 years



BUDGET OVERVIEW



BUDGET-AT-A-GLANCE

The City's budget intends to be a financial plan that prioritizes high quality services in a fiscally responsible manner. The process to develop the budget is a collaborative effort of the city administrator, department heads, the audit and finance committee, and the City Council. Careful planning and preparation ensure the City's long-term goals guide the way.

City Wide Budget

Budget Highlights

- Increases in General Fund revenue
- \$2/hr increase for all City employees
- 14% increase in health insurance costs
- Addition of several part-time positions and the elimination of two full-time position
- Expenditure increases due to inflation

Reserves

The City has set designated \$3.0 million of General Fund fund balance for a "rainy day" fund. Additionally, \$3.6 million is designated as a capital sinking fund, only to be used for future capital equipment or projects.

Revenue by Fund

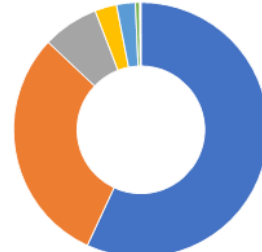
(in thousands)



■ Utilities Fund - \$18,966
 ■ General Fund - \$14,753
 ■ Industrial Development Fund - \$1,701
 ■ Tourism Fund - \$1,265
 ■ Municipal Road Aid - \$303
 ■ Craft Festival - \$64
 ■ Police Restricted - \$22
 ■ American Rescue Plan Act Fund - \$1

Expenditures by Fund

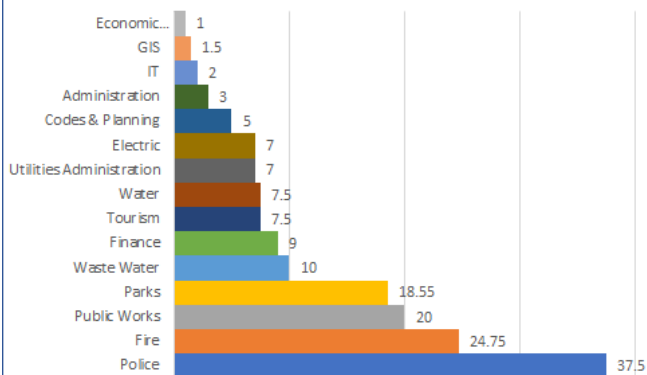
(in thousands)



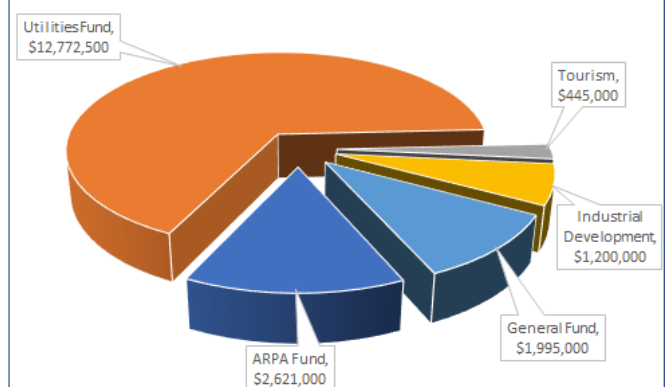
■ Utilities Fund - \$31,416
 ■ General Fund - \$16,639
 ■ American Rescue Plan Act - \$3,921
 ■ Tourism Fund - \$1,526
 ■ Industrial Development - \$1,320
 ■ Municipal Road Aid - \$300
 ■ Craft Festival - \$64
 ■ Police Restricted - \$16

The total budget for FY2023 includes revenues of \$37.1 million and expenditures of \$55.2 million. The difference of \$5.7 million is primarily due to the accumulated fund balance for one-time costs or capital expenditures within the governmental funds, and the planned use of \$12.5 million of cash reserves for capital expenditures within the proprietary fund. The FY2023 ending fund balance for governmental funds is estimated to be \$16.4 million.

Full-Time Equivalent Employees



Capital Expenditures by Fund



Capital Expenditures Budget



Streets & Trails
\$2.6 million



Buildings & Park
Facilities
\$2 million



Industrial Park
\$1.2 million



Electric
Infrastructure
\$2.6 million



Water
Infrastructure
\$3.8 million



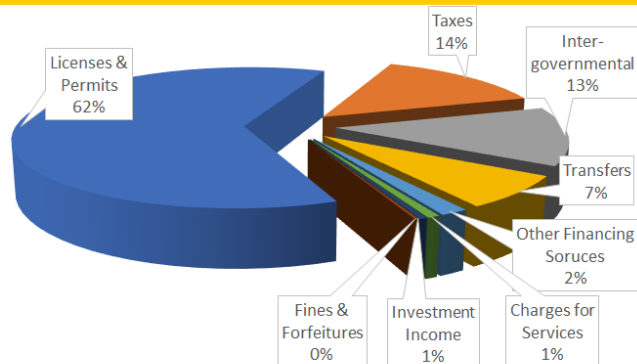
Sewer
Infrastructure
\$4 million



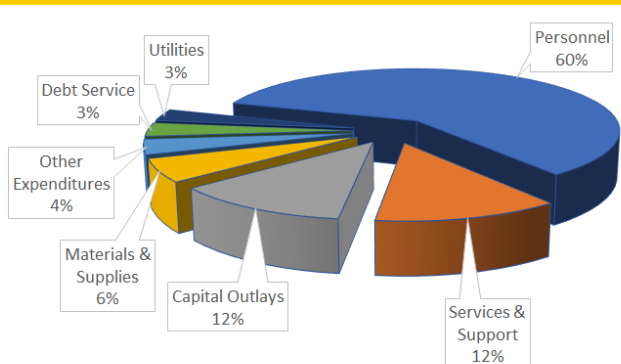
Vehicles &
Equipment
\$2.9 million

General Fund Budget

Where the Money Comes From



Where the Money Goes



Revenue

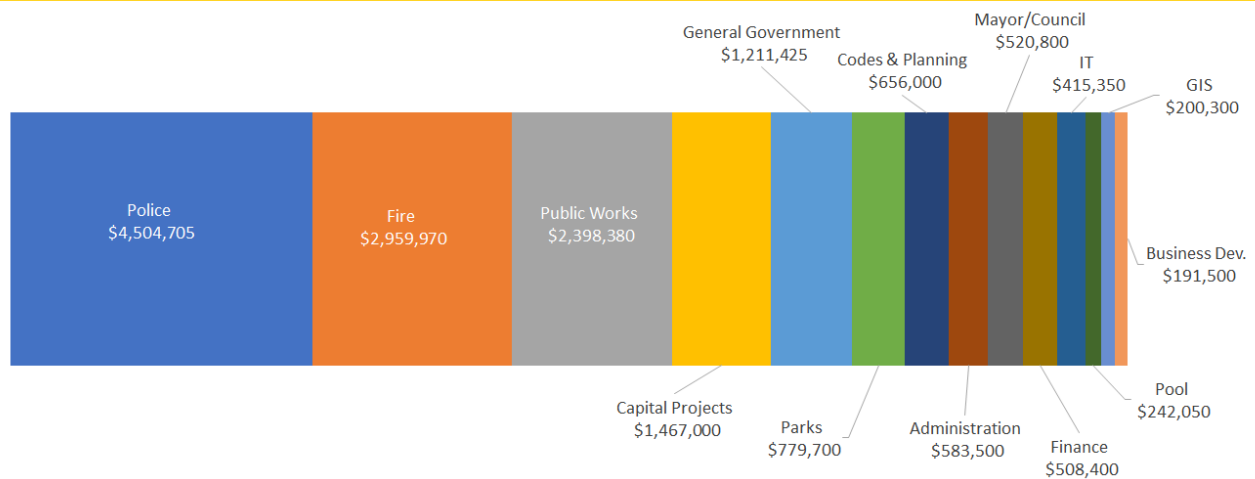
Licenses & Permits	\$9,176,200
Taxes	\$2,077,000
Inter-governmental	\$1,969,500
Transfers	\$1,085,000
Other Financing Sources	\$244,000
Charges for Services	\$108,000
Investment Income	\$60,507
Fines & Forfeitures	\$33,000
Total Revenue	\$14,753,207

Expenditures

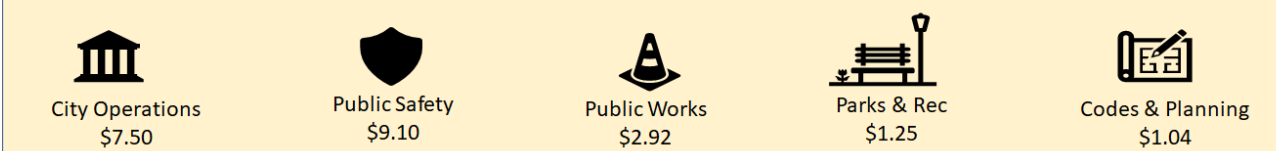
Personnel	\$9,933,505
Services & Support	\$2,049,950
Capital Outlays	\$1,995,000
Materials & Supplies	\$956,300
Other Expenditures	\$629,950
Debt Service	\$571,925
Utilities	\$502,450
Total Expenditures	\$16,639,080

The General Fund includes revenues of \$14.8 million and expenditures of \$16.6 million. The change to the ending fund balance is a decrease of \$1.9 million. Primary reasons for the decrease in fund balance is due to the practice of under estimating revenue and over estimating expenditures. Included in revenues are transfers of \$550 thousand from the Utilities Fund, \$400 thousand from the ARPA Fund, and \$135 thousand from the Tourism Fund. Additionally, \$229 thousand is included in revenue from transfers from the Utilities Fund and Tourism for their proportionate share of costs of shared central services paid for from the General Fund.

Expenditures by Department



Monthly Per Capita Costs for City Services



Strategic Plan

Mission Statement

The City of Berea will employ the best workforce possible to provide high quality service, safely, consistently, and ethically; safeguard the City's financial integrity; and plan for growth while preserving Berea's unique character.

Long-Term Goals

In 2017, the Berea City Council met twice in retreat format to discuss city operations and to plan what they would like to accomplish during their terms in office. In their discussions, they provided ideas on how best to implement their goals. In a separate meeting, city department heads informed the council about each department's successes, challenges, and ideas for future growth and development. Each department also commented on the previous strategic plan describing what had been completed, work in process, and plans where no action had been taken. From these efforts, six overarching, long-term, strategic goals were identified:

1. Provide high quality, timely, and consistent city services
2. Continue sound financial management
3. Maintain and improve infrastructure
4. Plan for the demands of growth and a changing economy
5. Maintain and improve the quality of life for Berea citizens
6. Continue to build relationships and partner with other entities that share the city council's interests

In 2019, the newly seated mayor and City Council took the opportunity to review the strategic work done in the 2017 City Council Work Plan through the lens of what has been accomplished, what should continue, stop, start, or in some cases, restart. From their efforts, the 2019 City of Berea City Council Work Plan was established. The City of Berea chose to engage the public in a community conversation about the future of the city. Their desired outcome was to establish their vision and goals for the next four years in governing the City of Berea. To allow for the exchange of ideas, the city contracted with the Kentucky League of Cities Community Development Services (KLC CDS) to facilitate the community conversations, review the current situation, evaluate the city's resources and provide an assessment of opportunities. The results of these collective efforts resulted in a number of goals, recommended strategies, and action plans for the City of Berea. The matrix below indicates which departments are responsible for the implementation of the strategic plan. The department summaries presented later in this document detail each department's specific goals to constitute the strategies to meet the long-term goals of the City.

Department	High Quality, Timely, and Consistent City Services	Continue Sound Financial Management	Maintain and Improve Infrastructure	Plan for the Demands of Growth and Changing Economy	Maintain and Improve the Quality of Life	Build Relationships and Partner with Other Entities
Administration	X	X	X	X	X	X
Business Development	X	X		X	X	X
Mayor/Council	X	X	X	X	X	X
Information Technology		X		X		
Finance	X	X		X		
Police	X	X		X	X	X
Fire	X	X		X	X	X
Codes & Planning	X	X		X	X	X
Public Works	X	X	X	X	X	X
Parks & Rec	X	X	X	X	X	X
GIS	X	X				
Tourism	X	X			X	X
Utilities	X	X	X			



Priorities and Issues

This strategic plan sets the course for the City of Berea to achieve a specific set of objectives. To move the City forward in meeting these long-term goals, the budget document identifies priorities and issues to be addressed in a specific fiscal year. The following priorities and issues have been identified for FY2023:

Personnel - Rising wages around the region has increased the competition for qualified employees. In an attempt to maintain quality personnel and to be able to attract new personnel in the future, the FY2023 budget accommodates a \$2 per hour increase for all full-time City employees. Additionally, wages for all positions were reviewed and adjusted in cases where compression has occurred. These increases are partially funded with American Rescue Plan Act (ARPA) funds for FY2023.

Health Insurance - The rising cost of insurance due to the continual increases in health care costs, as well as the City's experience factor in the previous year, the City will be moving away from the fully funded model of providing health insurance. The FY2023 budget reflects the maximum funding level for participation in a self-funded health insurance consortium with ample stop loss coverage. It is the expectation that health insurance claims will fall under the funding level, providing a margin that will ultimately reduce expenses in the future.

Aging Fleet - Because of financial uncertainty related to COVID-19, along with competing budgeting priorities, the City's has fallen behind on their vehicle replacement plan, particularly with police cruisers. The FY2023 budget includes the replacement of numerous vehicles throughout several departments. Many of these purchases will be paid for with ARPA funds.

Aging Infrastructure - Most street resurfacing is funded by the Municipal Road Aid program, administered by the state. This program receives motor fuels tax revenue and distributes funds to cities based on population. Unfortunately, the amounts received through this program have not kept pace with the rising prices of street resurfacing. Over time, this has led to the City unable to keep pace with maintenance needs. The FY2023 budget has dedicated ARPA funds to help catch up on the maintenance of streets. Additionally, the FY2023 budget provides for an engineering evaluation of all City streets in an effort to develop a long-term maintenance plan.

Inflation - Rising inflation has caused an increase across the board for materials and supplies. The FY2023 budget has taken these rising prices into consideration when estimating expenditures. The City administration continually reinforces the philosophy that only purchases that are deemed to be a necessity are to be made and that all efforts should be made to ensure the lowest prices are obtained.

Community Engagement - During FY2022, as a comprehensive plan development for the Berea Parks system, citizen engagement was sought regarding community needs. Based on these results, the FY2023 budget includes funding for the upgrade and addition to many park amenities. ARPA funds will be utilized.

Long-term Financial Planning - The City has a long history of financial stability and it is essential that this stability is ensured for the future. The City recognizes that expenses are growing at a greater rate than revenue growth. In an effort to proactively face these future challenges, the FY2023 budget has provided funding for the development of a long range financial forecast by an independent third party. Information gained as a result of this analysis will be instrumental to future strategic planning.



Personnel

Personnel services represent a large portion of the total city-wide operating budget. The City of Berea recognizes their employees to be one of their most important assets. The City endeavors to offer competitive wages and attractive benefits to the extent that current resources allow. Wage levels are compared periodically between similar sized cities as well as trends outside of government within the community and surrounding areas and are adjusted to remain competitive of necessary. In addition, each employee is evaluated annually based on their performance achievements. Based on these evaluations, employees typically receive a percentage increase in wages which is pre-established by the City Administrator and Mayor. This percentage increase is based on a number of factors, including the national cost of living index, local industry trends and available resources. A departure from the traditional percentage-based wage increase took place in FY2023. For the current budget year each employee was given a flat per hour increase of \$2. This increase is in response to higher than normal inflation and an overall increase in the cost of living.

The following table shows historical increases over the last five years as well as the increase included in the FY2023 budget:

	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Increase on Wages	2.0%	2.0%	2.5%	1.7%*	2.0%	\$2/hr

*Increase enacted mid-year because of uncertainty regarding the effects of COVID-19 on revenue.

The City strives to provide for adequate personnel to meet the goals and objectives of each department while ensuring fiscal responsibility by not overstaffing. Staffing levels are reviewed annually. Departments must show clear evidence that an increase in staffing levels is necessary because of expanded operations, new objectives, or significant improvement in current operations. The following increases to personnel levels are included in the FY2023 budget:

Position Title	Fund	Department	Explanation
Safety Officer	General	Police	This part time position was added in the FY2022 amended budget and is continued in the FY2023 budget. This position will provide a police presence in the City parks to deter vandalism and ensure safety.
Police Officer	General	Police	As required by law, this position is held open for an employee who is on long-term military leave. It was not included in the FY2022 budget, but has been included in the FY2023 budget in the event that the employee is discharged and returns to this position. Otherwise, the City will not be expending funds on this position.
Seasonal Fire Fighter	General	Fire	These seasonal positions were added in the FY2022 amended budget and are continued in the FY2023 budget. These positions will provide coverage due to staffing shortages.
Intern	General	GIS	A part-time intern was added to the amended FY2022 budget and will be continued in the FY2023 budget. This position will assist the GIS Manager due to the elimination of the GIS Technician position.
Pool Staff	General	Berea Pool	Staffing levels for the Berea Pool have increased by approximately 0.25 FTE due to full operations of the pool post-COVID.
Motorcoach Specialist	Tourism	Tourism	This position had historically been a part-time position, but has moved into a full-time position to meet the increased number of tour buses visiting Berea.

In addition to the position additions listed above, the following positions have been excluded from the FY2023 budget:

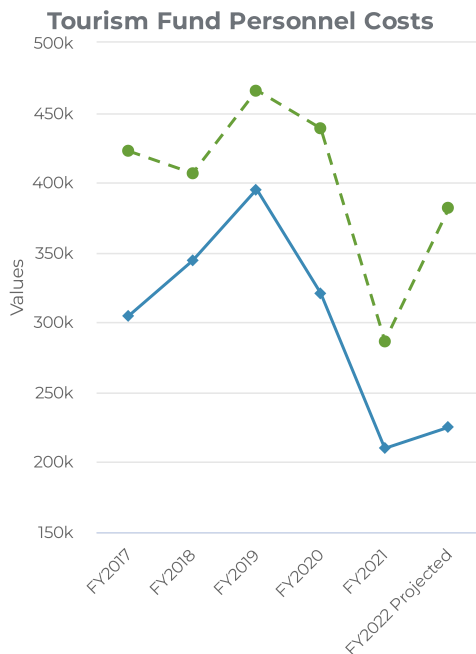
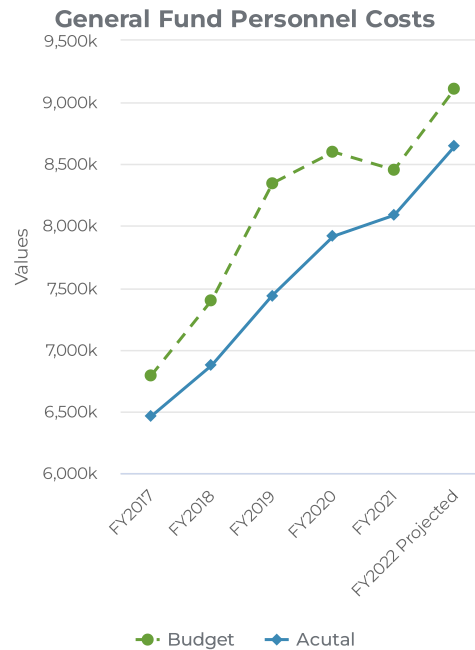
Position Title	Fund	Department	Explanation
GIS Technician	General	GIS	Due to the departure of an employee during FY22, this position was not funded for FY2022 for cost saving measures.
Water Treatment Plant Operator	Utilities	Water	Additional personnel was added in F20Y22 budget in anticipation of the retirement of a long-time employee, giving ample time to train a replacement. Since the retirement has occurred, the additional position was eliminated in the FY2023 budget.



Historical Personnel Costs

The graph to the right depicts a steady increase for total personnel costs resulting from increased wages, increased benefit costs and the addition of new positions across the years. FY2022 budgeted personnel costs include transitioning the City's police and fire personnel into the CERS Hazardous Duty pension system from the CERS Non-Hazardous duty system. The increased employer contribution costs have been offset by reductions in staffing levels.

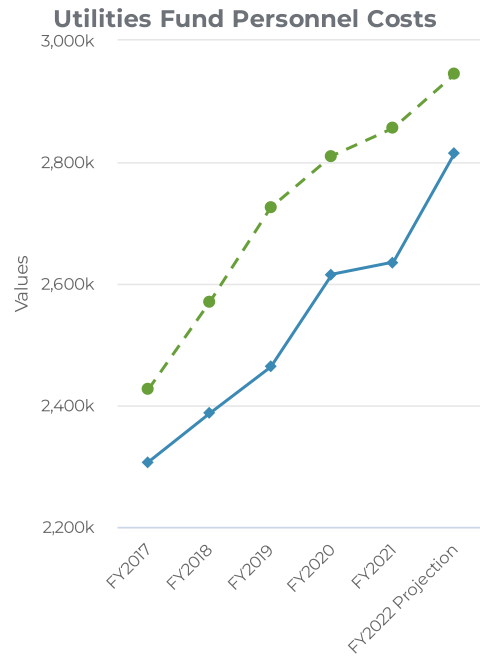
Note: Personnel costs within the Finance Department that are 100% reimbursed by the Utilities Fund have been removed from the totals below so that only those costs funded by the General Fund are reflected.



Tourism personnel costs saw a steady increase between FY2017 and FY2019 due to increases in wages and pension costs. Late in FY2020, staffing levels were reduced significantly due to COVID-19 and the need to cancel events and close public facilities. With the effects of COVID-19 continuing into a second year, coupled with some internal restructuring, additional decreases in FY2021 resulted. FY2022 projected personnel costs are expected to increase as COVID-19 restrictions are eased and Tourism Fund activities resume.

Because the Utility Fund is stated on an accrual basis of accounting, it is subject to certain adjustments related to the net pension liability that are not shown in governmental funds. In FY2018, accounting standards required that in addition to net pension liability, net OPEB liabilities also be recognized. This resulted in the significant increase in personnel costs in FY2018.

Because the adjustments are unknown until the conclusion of the fiscal year, the City has chosen to budget pension costs on the cash employer pension contributions, rather than the adjusted pension costs. As a result, the budgeted amounts for FY2021 and FY2022 are not comparable to previous fiscal year actuals which are based on net pension cost.



Funded Positions by Department

The following is a listing of all personnel included in the annual budget. Approved, but unfunded, positions are not included.

Position	FY17	FY18	FY19	FY20	FY21	FY22	FY23
Administration							
City Administrator	1	1	1	1	1	1	1
City Clerk	1	1	1	1	1	1	1
Human Resources Manager	1	1	1	1	1	1	1
HRC Administrative Asst	1	1	1	1	0	0	0
Janitor	1	1	1	0	0	0	0
PT Janitor	1	1	1	1	0	0	0
Total FTEs	6	6	6	5	3	3	3
Economic Development							
Business Development Director	1	1	1	1	1	1	1
PT Program Coordinator	0	1	1	1	0	0	0
Program Coordinator	0	0	1	1	0	0	0
Total FTEs	1	2	3	3	1	1	1
IT							
IT Director	1	1	1	1	1	1	1
IT Technician	1	1	1	1	1	1	1
Total FTEs	2	2	2	2	2	2	2
Finance							
AP Specialist	1	1	1	1	1	1	1
AR Specialist	1	1	1	1	1	1	1
Billing & Collect Supervisor*	0	0	1	1	1	1	1
Billing Clerk*	0	0	1	1	1	1	1
Customer Service Representative*	0	0	3	3	3	3	3
Finance Director	1	1	1	1	1	1	1
Tax Administrator	1	1	1	1	1	1	1
Total FTEs	4	4	9	9	9	9	9
<i>*Personnel costs 100% reimbursed by the Utilities Fund</i>							
Police							
Administrative Assistant	1	1	1	1	1	1	1
Captain	2	2	2	1	2	2	2
Corporal*	0	0	0	4	4	4	3
Evidence Technician	0	1	1	1	1	1	0
Investigations Lieutenant/Commander	0	0	1	1	0	0	0
Lieutenant	5	5	4	4	3	3	3
Police Chief	1	1	1	1	1	1	1
Police Investigator	0	0	4	4	3	3	0
Police Major	0	0	0	0	1	1	1
Police Officer	18	18	16	15	15	12	18
PT Safety Officer	0.5	0.5	0.5	0.5	0	0	0.5
Records Supervisor	1	1	1	1	1	1	1
Sergeant	4	4	3	3	4	4	4
School Resource Officer*	2	2	3	2	2	2	2
Social Worker**	0	0	1	1	1	1	1
Total FTEs	34.5	35.5	38.5	39.5	39	36	37.5

**100% reimbursed by Berea & Madison Schools*

*** Personnel Costs 80 % grant funded*



Fire

Battalion Chief	3	3	3	3	3	3	3
Captain	0	0	3	3	3	3	3
Fire Chief	1	1	1	1	1	1	1
Firefighter	14	17	14	15	15	13	13
Firefighter/Training Officer	1	1	1	1	1	1	1
Lieutenant	3	3	3	3	3	3	3
Seasonal Fire Fighters	0	0	0	0	0	0	0.75
Total FTEs	22	25	25	26	26	24	24.75

Public Works

Administrative Assistant	1	1	1	1	1	1	1
Crew Leader	4	4	4	4	4	4	3
Crew Superintendent	1	1	1	0	0	0	0
Maintenance Worker 1	5	4	5	4	4	4	7
Maintenance Worker 2	4	2	3	3	3	3	3
Maintenance Worker 3	2	5	5	5	5	4	2
Mechanic	1	2	3	2	2	2	2
Public Works Director	1	1	1	1	1	1	1
Shop Superintendent	1	1	1	1	1	1	1
Total FTEs	20	21	24	21	21	20	20

Codes & Planning

Administrative Assistant	1	1	1	1	1	1	1
Asst Codes Admin/Tech Ad	1	1	1	1	1	1	1
Building Inspector	1	1	0	0	0	1	0
Codes Administrator	1	1	1	1	1	1	1
Electrical Inspector	1	1	1	1	1	1	2
PT Electrical Inspector	0.5	0.5	0.5	0	0	0	0
Total FTEs	5.5	5.5	4.5	4	4	5	5

GIS

GIS Director	1	1	1	1	1	1	1
GIS Technician	1	1	1	1	1	1	0
MS4 Intern	1	1	1	1	0	0	0.5
Total FTEs	3	3	3	3	2	2	1.5

Parks

Maintenance Supervisor	1	1	1	1	1	1	1
Maintenance Worker	1	1	1	1	1	1	1
Parks Director	1	1	1	1	1	1	1
Part-Time Maintenance	1	1	2	2	0	0	0
Program Supervisor	1	1	1	1	1	0	0
Recreation Supervisor	1	1	1	1	1	1	1
Concession Workers	4.62	4.2	4.2	4.2	4.2	4.2	2.31
Asst. Concession Manager	0.42	0.42	0.84	0.84	0.84	0.84	0.66
Seasonal Maintenance	3	3	3	3.75	3	3	3
Pool General Manager	0	0	0	0	0	0	0.3
Pool Manager	0.3	0.3	0.3	0.3	0.3	0.3	0.3
Asst. Pool Manager	0.25	0.5	0.5	0.5	0.5	0.5	0.3
Lifeguards	4.75	5	5.5	5.5	5.5	5.5	7.26
Total FTEs	19.34	19.42	21.34	22.09	19.34	18.34	18.55

Tourism

Arts Accelerator Manager	0	1	1	1	0	0	0
Media Manager	1	1	1	1	1	1	1



Computer/Website PT	1	1	1	1	0	0	0
Motorcoach Specialist	0	0	0	0.5	0.5	0.5	1
Office Coordinator	1	1	1	1	0	0	0
Program Manager	1	1	1	1	1	1	1
PT Maintenance	0.5	0.5	0.5	0.5	0	0	0
Reception Staff PT	3.5	3.5	3.5	3.5	3.5	3.5	3.5
Tourism Director/Operations Manager	1	1	1	1	1	1	1
Total FTEs	9	10	10	10.5	7	7	7.5

Utilities Administration

Utilities Director/GM	1	1	1	1	1	1	1
Asst. Utilities Director	1	1	1	0	0	0	0
Billing & Collect Superv	1	1	0	0	0	0	0
Billing Clerk	1	1	0	0	0	0	0
Customer Service Rep	4	4	1	1	1	1	1
GIS Coordinator	1	1	1	1	0	0	0
GIS Technician	1	1	1	1	1	1	1
Operations Admin Asst.	1	1	1	1	1	1	1
Operations Manager	0	1	1	1	1	1	1
Purchasing Clerk	1	1	1	1	1	1	1
Service Technician	1	1	1	1	1	1	1
Total FTEs	13	14	9	8	7	7	7

Electric

Electric Meter Technician	1	1	1	1	1	1	1
Electric Ops Coordinator	1	1	1	1	1	1	1
Lineman 1	1	0	0	0	1	1	1
Lineman 2	1	2	2	2	1	1	1
Lineman 3	3	3	3	3	3	3	3
Total FTEs	7	7	7	7	7	7	7

Waste Water

Water/Sewer Coordinator	1	1	1	1	1	1	1
Wtr/Swr Maintenance Op 1	0	2	3	3	3	2	4
Wtr/Swr Maintenance Op 2	4	2	2	2	1	1	1
Wtr/Swr Maintenance Op 3	1	1	1	1	1	1	0
WWTP Chief Plant Operator	1	1	0	0	1	1	1
WWTP Lab Director	1	1	1	1	0	0	0
WWTP Operator 1	0	0	1	1	1	1	1
WWTP Operator 2	2	2	2	2	0	0	0
WWTP Operator 3	0	0	0	0	2	2	2
WWTP Operator Trainee	1	1	1	1	0	0	0
Total FTEs	11	11	12	12	10	10	10

Water

Equipment Operator	1.5	1.5	0	0	0	0	0
Water Crew Foreman	0	0	0	0	0	0	1
Water Meter Technician	1	1	1.5	1	1.5	1.5	0.5
WTP Operator Class IV	3	3	3	3	3	4	3
WTP Operator Trainee	1	1	1	1	0	0	0
Wtr/Swr Maintenance Op 1	1	1	1	1	2	2	2
Wtr/Swr Maintenance Op 3	0	0	1	1	1	1	1
Total FTEs	7.5	7.5	7.5	7	7.5	8.5	7.5



REVENUE SOURCES - MAJOR FUNDS



General Fund Revenue Summary

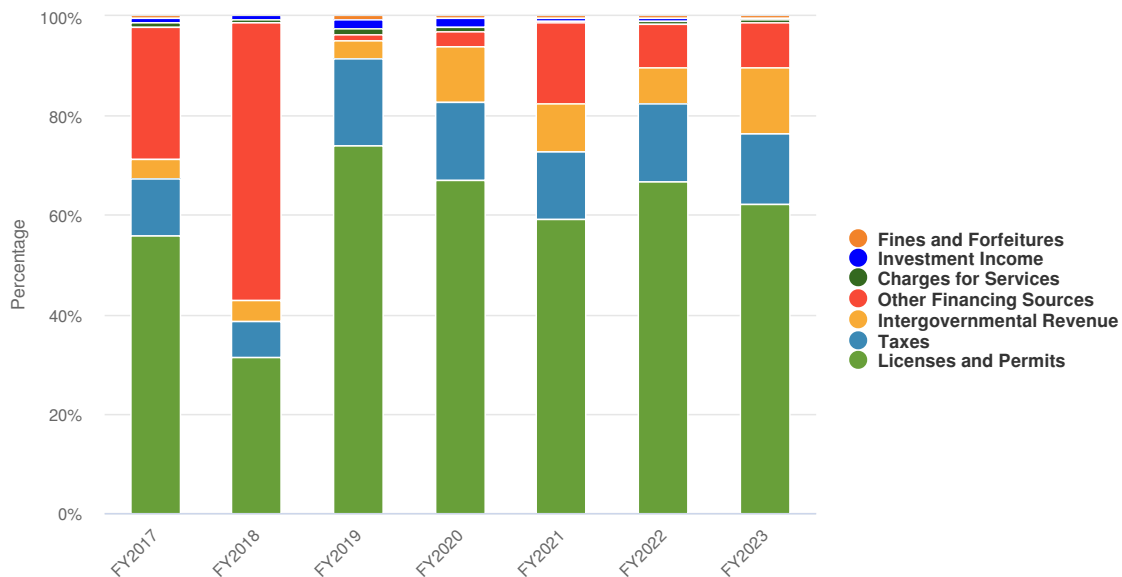
Shown below are the actual revenue for FY2017 thru FY2021 and budgeted revenue for FY2022 and FY2023. General fund revenue is provided from a variety of sources. Historically, Licenses and Permits have accounted for the largest portion of general fund revenue, peaking in FY2019 at 74% of total revenue. Occupational licenses on wages, occupational licenses from net profits and insurance premium taxes, which are part of the Licenses and Permits revenue category, are discussed in more detail below.

Taxes are also a significant revenue source for the City, generally providing 12-17% of total revenue. Within the category of Taxes are property taxes and franchise fees on utilities. Both are described in more detail below.

Non-recurring revenue fluctuates greatly year over year. Fiscal years 2017 and 2018 the Other Financing Sources category was 27% and 56%, respectively, of total revenue. This was the result of debt issuance related to the construction of the new city hall facility. The sale of City-owned property, as well as a \$1M transfer from the Utilities fund, contributed to a spike in Other Financing Sources in FY2021. Also included in the increase in FY2021 was lease proceeds on police cars and equipment.

Also affecting overall revenue percentages is Intergovernmental Revenue, which varies depending on grant proceeds and other federal and state assistance. Fiscal years 2020 and 2021 saw sharp increases due to the receipt of CARES Act funding related to COVID-19, making Intergovernmental Revenue reach 11% and 10% of total revenue, respectively. Intergovernmental Revenue is budgeted at 13% of total revenue in FY2023. This is related to several large grants connected to capital projects.

Budgeted and Historical Revenues by Source



General Fund Major Sources of Revenue

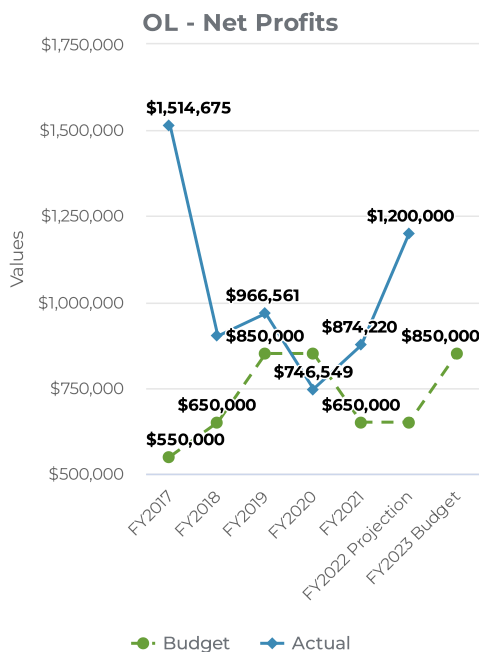
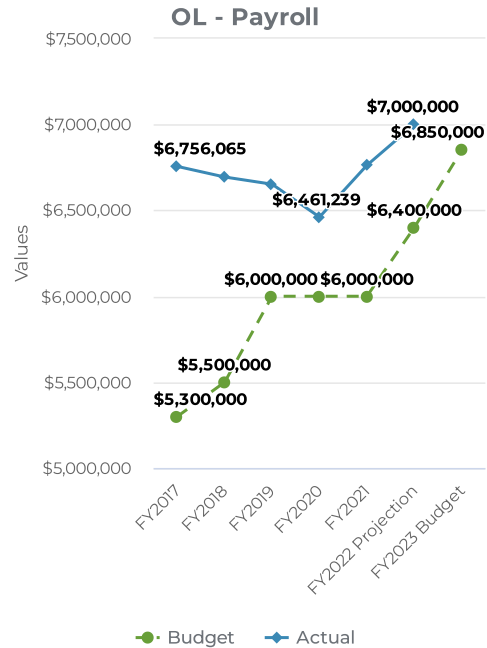
Occupational License Fees on Wages

Occupational license fees on wages remain the General Fund's largest and most important source of revenue. Occupational license fees are assessed against gross wages paid to employees for work conducted within the City limits at a rate of 2%. Employers with 50 or more employees submit employee withholdings on a monthly basis.

Because Kentucky's occupational license fees are based on the jurisdiction in which the work is being conducted, rather than the physical location of the employer, revenue is often affected by large projects. This was the case in fiscal years 2017 and 2018. The construction of a \$70M building project by Berea College, brought many skilled laborers into the region. As this and other projects reached completion, occupation license fees showed a small decline.

A sharper decline can be seen in fiscal year 2020 as a result of COVID-19. Revenue rebounded strongly in FY2021 as businesses began reopening and COVID-19 restrictions began to ease. F20Y22 revenue is projected to exceed FY21 as wages continue to rise and the city benefits from a state road construction project within the city limits.

Generally, the city is conservative in its estimation of occupational license fees as is illustrated in the chart to the right. Under budgeting revenue from occupational license fees on wages insulates the City from an unexpected economic downturn or shutdown of a large employer. For FY2023, the City has budgeted \$6,850,000.



Occupational License Fees on Net Profits

Occupational license fees on net profits are assessed on local and transient businesses at a rate of 2% of net income earned within the City limits. Net profit returns are filed annually based on the federal tax year of each business.

Occupation license fees on net profits are often more volatile and more difficult to predict as they are often reflective of the overall financial health, tax strategies and financial transactions of individual businesses, to which the City may not be privy. Additionally, spikes in occupational license fees on net profits can occur when major construction projects are seen within the City, as was in the case in FY2017 resulting from the construction of the \$70 million Berea College Science Building. Another sharp increase is anticipated in FY2022 consistent with record profits nation wide.

The City budgets occupational license fees on net profits based on historical data with consideration of known activities within the City or within individual businesses,. The City has budgeted revenue back to pre-COVID levels, but remain conservative as



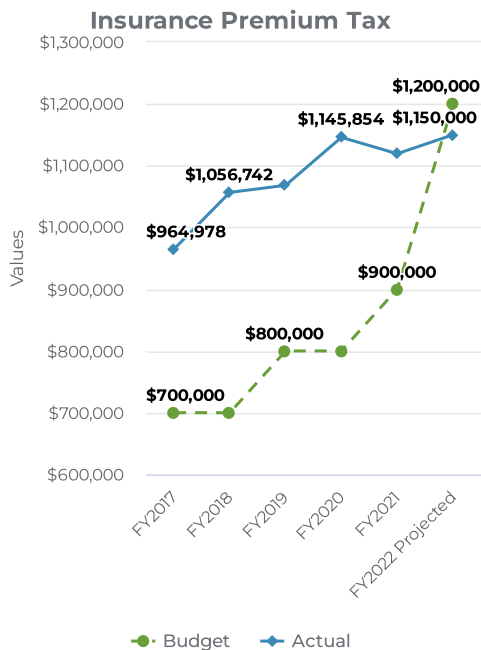
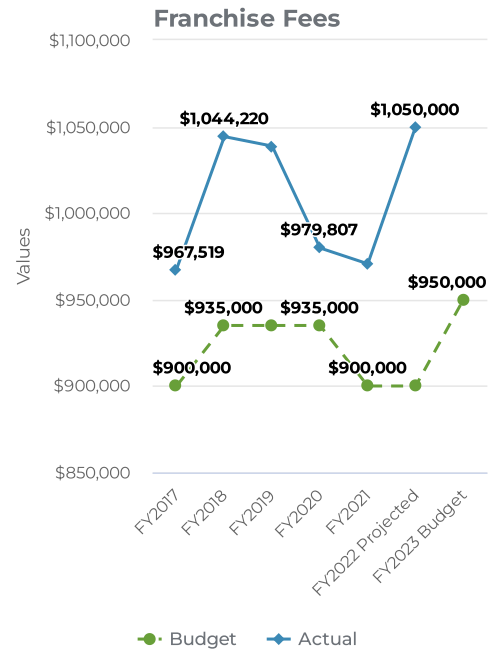
the effects of inflation may hold profits down in the coming year. The City has budgeted \$850,000 for occupational license fees on net profits.

Franchise Fees

The City imposes a 3% fee on gross receipts on public utilities and other franchisees that operate within the City for the privilege of encroachment along public rights-of-way. Payment of these fees include gas, electric, water and waste collection. Revenue from franchise fees fluctuates slightly based on factors such as weather and service rates.

Due to the effects of COVID-19 and specifically the moratorium on disconnections for non-payment, public utility gross receipts declined in fiscal years 2020 and 2021. While public assistance programs became available to assist utility providers in collecting delinquent bills, we anticipate a sharp increase in FY2022.

The City generally budgets revenue from franchise fees based on the five-year low. For FY 2022, the City has budgeted \$950,000 for franchise fees.



Insurance Premiums Tax

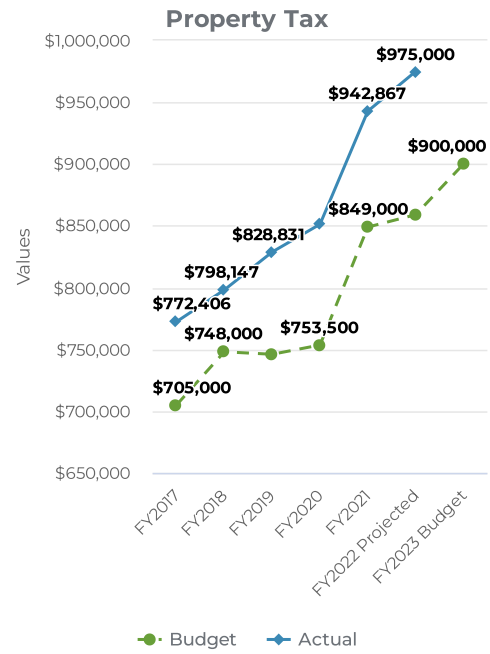
The City of Berea imposes a 6% tax on insurance companies. The tax imposed on any insurance company with respect to life insurance policies are based on first-year premiums actually collected in each calendar quarter, upon the lives of persons residing within the City. The license tax imposed on insurance companies with respect to any other type of policy is based on a percentage of the premiums actually collected in each calendar quarter on risks located within the City, less all premiums returned to policyholders. The City does not collect the insurance premium tax on health insurance premiums.

Revenue from the insurance premium tax is fairly predictable and has consistently trended upward over the last five years in line with property valuation assessments. The City bases budget estimates on conservative historical levels. For FY2023, the City has budgeted \$1,200,000 for insurance premium tax.

Property Tax

The City imposes a property tax on real and tangible personal property located within the city at a rate determined annually by the City Council. For FY2022, the property tax rate was \$0.099 per \$100 of assessed property values based on assessments provided by the Madison County PVA.

The property tax rate applicable to the FY2023 budget will not be determined prior to adoption of the budget. However, the budget revenue was conservatively estimated, but increased slightly from the prior year as taxable property values continues to rise. For FY2023, the City has budgeted \$900,000 for property taxes for real property and tangible personal property.

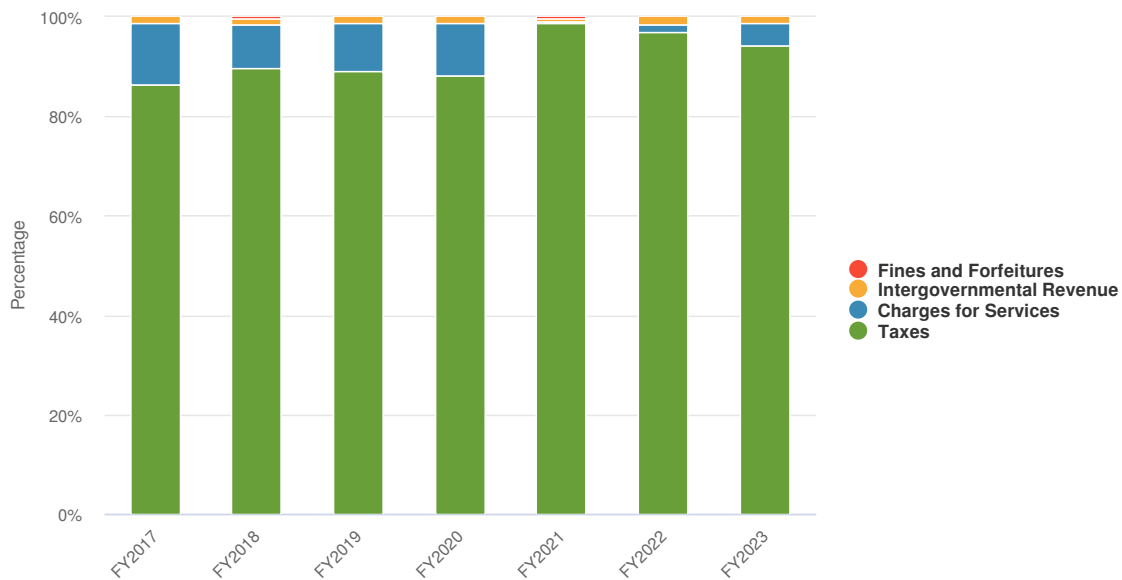


Tourism Revenue Fund Summary

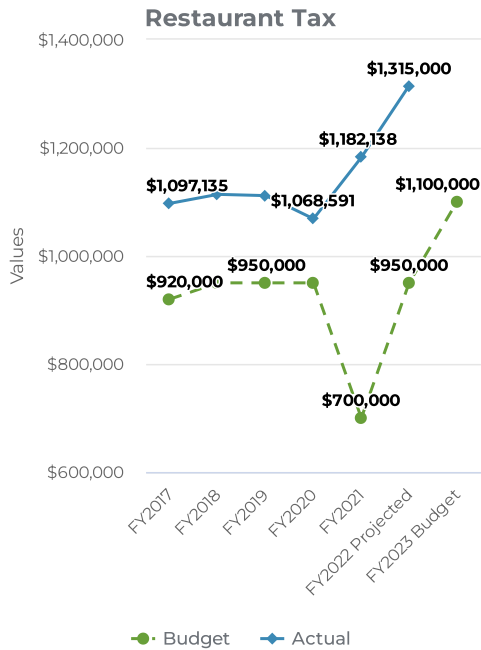
Shown below is the historical makeup of total revenue by the source. The actual revenues for FY2017 thru FY2021 and budgeted revenues for FY2022 and FY2023 are shown. Tourism Fund revenue is provided, primarily from restaurant tax and transient room tax, accounting for nearly 90% of total revenue. Tax revenue remained consistent until FY2020, at which time COVID-19 had devastating effects on the hospitality industry. Restaurant tax and transient room tax are discussed in detail below.

Historically, the Tourism Fund has also generated revenue in the Charges for Services category through their workshop program. This revenue has accounted for up to 11% of total revenue in recent years. However, all workshops in calendar year 2020 were canceled, causing significant decreases in that revenue category for fiscal years 2021 and 2022. Revenue for these events has been budgeted for FY2023, but slightly lower than pre-COVID levels.

Budgeted and Historical 2023 Revenues by Source



Tourism Major Sources of Revenue



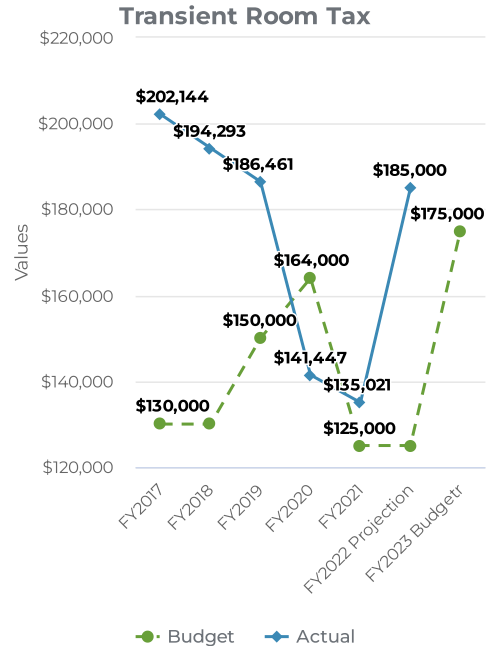
Restaurant Tax

Since 2008, the City has imposed a 3% tax on restaurant receipts to fund local tourism activities. Restaurant tax saw a steady increase from fiscal years 2015 through 2018, but then leveled off. COVID-19 brought a small decline in FY2020 as many restaurants were forced to close temporarily. FY2021 revenue rebounded to exceed pre-COVID levels as restaurants adapted to new business models. FY2022 revenue is expected to see additional growth.

As with other City revenue sources, budgets are generally conservative. The FY2023 budget of \$1,100,000 has been set to recognize growth, while remaining cautious of unforeseen economic downs turns.

Transient Room Tax

The City imposes a 3% tax on the rent for the occupancy of suites or rooms by motor courts, motels, hotels, inns, bed and breakfasts or similar accommodation businesses, including short-term, in-home rentals. COVID-19 had a significant impact on the travel industry, which is reflected in the sharp drop in revenue in FY2020 and FY2021. As sharply as it dropped, it is projected to rebound similarly in FY2022. The FY2023 budget of \$175,000 is made on the assumption that travel will continue to increase.

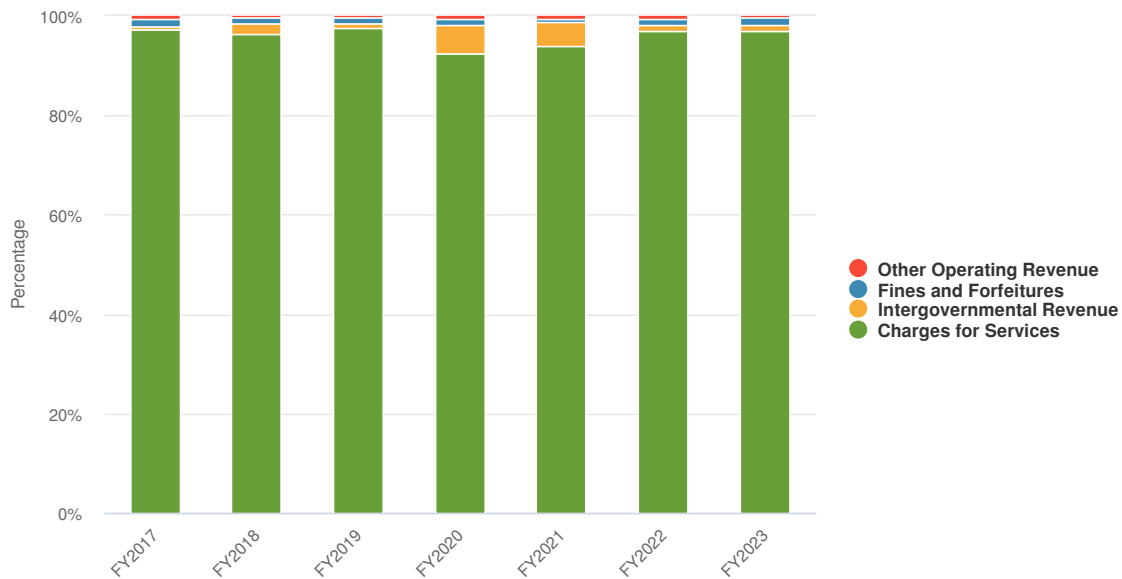


Utilities Revenue Summary

The Utilities Fund is a proprietary type of fund used to account for the operations of Berea Municipal Utilities. Shown below is the historical makeup of total revenue by the source. The vast majority of revenue results from the sale of electric, water and sewer service. Other revenue sources include connection fees, late payment penalties and earnings on investments.

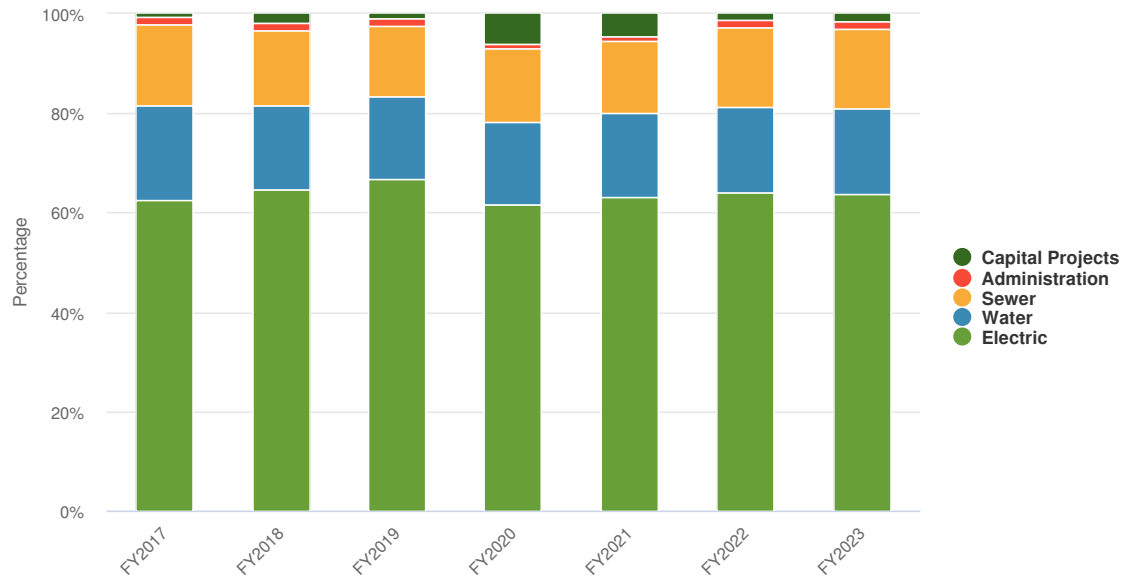
Another important source of revenue for the Utility Fund is grants for capital projects, shown below as Intergovernmental Revenue. The City actively seeks grant funding through federal, state, and local sources for most large-scale water and sewer infrastructure projects. Fiscal years 2020 and 2021 show larger percentages of total revenue attributed to Intergovernmental Revenue due to two large projects being conducted during those years.

Budgeted and Historical Revenues by Source



Revenue generated from the sale of electricity accounts for nearly two-thirds of total revenue. Revenue levels vary year to year based on outside influences such as temperature and precipitation levels, as well as internal factors such as consumption-based rates. Base electric rates have not increased since 2012. However, there is a mechanism in place, called a power cost adjustment, that allows the Utility to pass along to customers any fluctuations in the cost of purchased power. Water revenue tends to stay within one or two percent of sewer revenue each year. Included in water revenue is revenue from selling water to two neighboring water districts. A more detailed analysis of revenue from the sale of electric, water, and sewer revenue can be found below.

Budgeted and Historical by Division

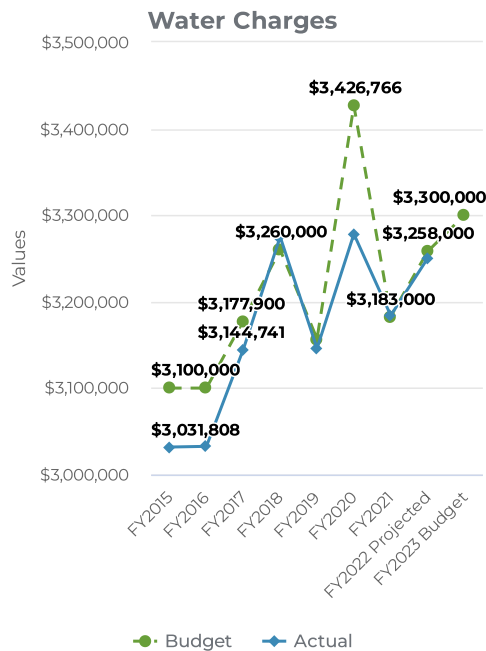
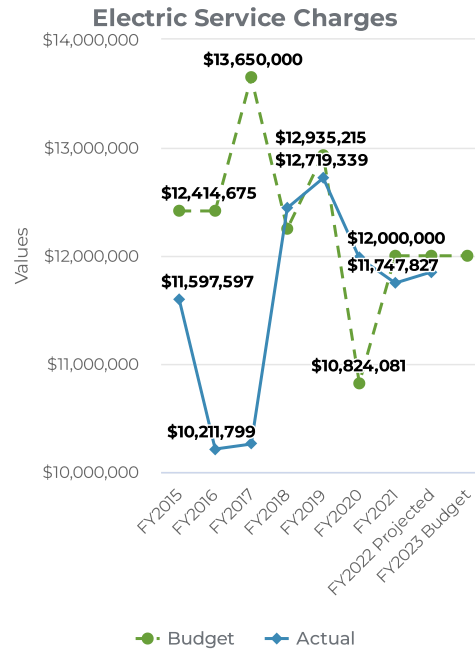


Utility Fund Major Sources of Revenue

Electric Service Charge

Berea Municipal Utilities (BMU) provides electrical service to approximately 5,300 customers within and outside of the city limits. Service rates fall into three categories: residential, commercial and industrial. Usage is billed per kilowatt hour for residential customers, and commercial and industrial customers are billed for peak demand as well as kilowatt hours used. Services are billed monthly.

Usage increases based on temperature, making revenue somewhat volatile. Up until May 2019, changes in the cost of wholesale electric were passed-through to the customer each year, causing the overall rate per kilowatt hour to fluctuate. Beginning with FY2020, the City entered into a service agreement which holds wholesale costs more stable. For FY2023, the City has budgeted \$12,000,000 for electrical service charges.



Water Service Charge

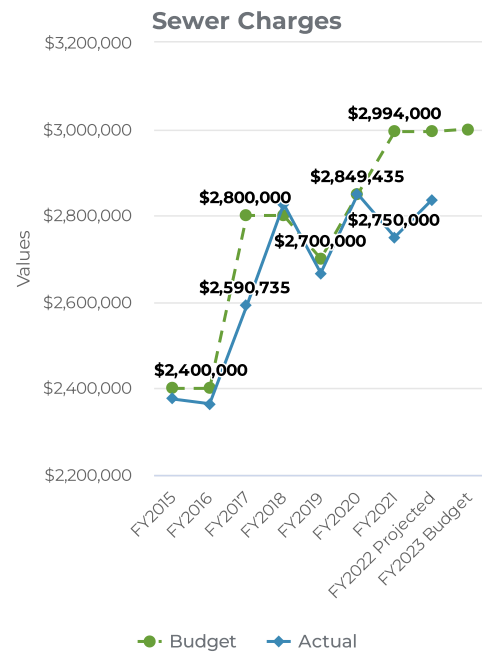
Berea Municipal Utilities provides water to approximately 4,100 customers within and outside of the city limits. Service rates are fall into three categories: residential, commercial and industrial. Usage is billed in units of cubic feet, which is roughly 7.5 gallons per cubic foot. Additionally, BMU sells water at wholesale rates to two neighboring water districts. Services are billed monthly.

The sales of water can fluctuate based on the amount of rain received within the year. Dry years can have a noticeable effect on usage, as was the case in FY2018 and FY2020. Additionally, a rate increase enacted in FY2020 brought up revenue. Revenue in FY2021 is estimated to dip back down due to a wet summer and the overall effect of COVID-19 on industrial water usage. The City has budgeted \$3,300,000, resulting from a slight increase in sales from wholesale water following new home construction.

Sewer Service Charge

Berea Municipal Utilities provides sewer service to approximately 6,000 customers within and outside of the city limits. Sewer charges are based on water usage. Customers who receive water service from BMU are charged for sewer service based on cubic feet of water used, whereas sewer customers who receive water service from the neighboring water district are billed based on gallon of water used. Services are billed monthly.

Sewer service revenue will fluctuate in conjunction with water usage. The City has budgeted \$3,000,000.



Tax and Fee Schedule

The following schedule lists fees and taxes imposed by the City. Many fees and taxes are imposed by ordinance, but several other fees are set as part of the budget process. These fees are reviewed each year and adjusted as needed. The fees that have been adjusted as part of the FY2023 budget process are shown below in yellow. All other fees remain unchanged from the prior budget year.

Finance

Business License

Initial Business License Registration	\$25 (one time fee)
Peddler	\$25/year or \$10/day
Solicitor	\$100/year or \$10/day
Delivery	\$50/year
Carnival	\$300/week
Pawn	\$250/year
Precious Metal Dealer	\$50/event if transient or \$50 lifetime if permanent business
Billiard	\$200/year + \$25/table/year
Vending	\$10/machine/year (non-profits are exempt)

Taxes

Insurance Tax	6% of premiums
Occupational License Fees on Payroll	2% of gross wages
Occupational License Fees on Net Profit	2% of net profit; \$25 minimum
Property Tax Rate	\$0.102 per \$100 of assessed value (2017 Property Tax Rate)
Property Tax Penalty	10% if paid after deadline
Property Tax Interest	10% per annum if paid after deadline
Restaurant Tax	3% of retail sales
Motel Tax	3% of room rent
Public Service Prop Tax	\$0.101 per \$100 of assessed value
Bank Deposit Tax	0.25% of total deposits

Parks & Recreation

Facility Rentals

Large Picnic Shelter	\$50/day (10am-dark)
Small Picnic Shelter	\$25/day (10am-dark)
Baseball/Softball Field - With Lights	\$125/field/day
Baseball/Softball Field - Without Lights	\$100/field/day
Clean up/Damage Deposit	\$50
Folk Center Facility Rental	\$65-\$390 (depending on number of people and duration)
Folk Center Kitchen Rental with Facility Rental	\$15/hour; max. \$150/day
Folk Center Kitchen Rental without Facility Rental	\$25/hour; no max
Folk Center Clean Up Fee	\$50
Folk Center Set Up Fee	\$50



Swimming Pool

Admission - 2 and Under	\$1/day (free after 4:30 pm)
Admission - Children 3-17 years old	\$4/day (\$3 after 4:30 pm)
Admission - Adults 18 & Up	\$5/day (\$3 after 4:30 pm)
Pool Passes - Child (10 visits)	\$30
Pool Passes - Child (25 visits)	\$75
Pool Passes - Adult (10 visits)	\$40
Pool Passes - Family (100 visits)	\$250
Private Pool Parties - Up to 100 People	\$200/evening (7pm-9pm)
Private Pool Parties - Over 100 People	\$3/person

Programs

Aerobics	\$3/visit; \$25 for 10 visits; \$50 for 20 visits
Program Fees	\$10-\$400 depending on program
Swim Lessons & Toddler & Me Class	\$40 for 8 classes

Codes and Planning

The yellow column reflects the new prices that will take effect in the FY203 budget year. Building, electrical, and other permit fees have been increased by \$25 to defer a small percentage of the cost related to a new online portal the Codes office is proposing, which is a direct request by builders and developers for transparency. Those permit fees which are not increasing are set by the state and cannot be increased locally.

Zone changes, Conditional Use Permits, and Variances are increasing by \$100 to help cover the cost of payment to the board members.

Building Permits

Project Valuation Does Not Exceed \$2000	\$30	\$55
Project Valuation \$2,001 to \$15,000	\$42 + \$5 for each \$1,000 over \$2000	\$67 + \$5 for each \$1,000 over \$2000
Project Valuation \$15,001 to \$50,000	\$104 + \$4 for each \$1,000 over \$15,000	\$129 + \$4 for each \$1,000 over \$15,000
Project Valuation \$50,001 to \$100,000	\$244 + \$3.50 for each \$1,000 over \$50,000	\$269 + \$3.50 for each \$1,000 over \$50,000
Project Valuation \$100,001 to \$500,000,	\$380 + \$2.25 for each \$1,000 over \$100,000	\$405 + \$2.25 for each \$1,000 over \$100,000
Project Valuation over \$501,000	\$1280 + \$1.75 for each \$1,000 over \$500,000	\$1305 + \$1.75 for each \$1,000 over \$500,000
Additional Inspection (beyond 2 trips)	\$40/trip	\$65/trip
Demolition permit	\$30/structure	\$80/structure
Zoning Permit	\$10	\$35
Certificate of Occupancy	\$10	\$35
Land Disturbance / Fill Permit	\$400	\$425
Change of use inspection fee	\$100	\$125
Tent or temporary structure	\$125	



Mechanical Permits (based on state mandated fees per contract)

Single Family and Duplexes	\$105.00 First Unit - \$50.00 Each Additional Unit
Multifamily	\$105.00 First Unit - \$50.00 Each Additional Unit
Commercial Buildings	Based on Cost See "HVAC Commercial Permit"
Industrial Buildings	Based on Cost See "HVAC Commercial Permit"

Sign Permits

First \$1,000 of Sign Value	\$50	\$75
Temporary Sign Permit	\$10	\$35

Electrical Fees

Residential: Single Family 100 AMP Service	\$135	\$160
Residential: Single Family 200 AMP Service	\$150	\$175
Residential: Single Family 400 AMP Service	\$200	\$225
Duplex & Multifamily	\$125 per dwelling unit	\$150 per dwelling unit
Commercial (less than \$50,000) 200 AMP Service	\$175 + \$25/unit	\$200
Commercial (less than \$50,000) 400 AMP Service	\$320 + \$25/unit	\$345
Commercial (less than \$50,000) 600 AMP Service	\$450 + \$25/unit	\$475
Commercial-(less than \$50,000) 800 AMP Service	\$560 + \$25/unit	\$585
Commercial-(less than \$50,000) 1000 AMP Service	\$650 + \$25/unit	\$675
Commercial (no new Service) less than \$50,000.00	\$175.00	\$200
Contract Based Pricing - \$50,000-\$200,000	Contract x 0.010	Contract x 0.011
Contract Based Pricing - \$200,0001-\$400,000	Contract x 0.009	Contract x 0.010
Contract Based Pricing - \$400,001 and over	Contract x 0.008	Contract x 0.009
Temporary Service (Construction Service)	50	\$75
Service Change	75	\$100
Mobile Home Service	100	\$125
Trip charge or Reinspection	75	\$100
Barns, Garages, Outbuildings, Pump Station (New Service)	\$100	\$125
Signs	75	\$100
Solar Panel Installation (Commercial or Residential)	\$150	\$175
Swimming Pools, Additions (2 trips)	150	\$175



Application Fees and Other Service Fees

Board of Adjustment - Variance Request	200	\$300
Board of Adjustment - Conditional Use	200	\$300
Board of Adjustment - Appeals (refunded if appeal is won)	100	\$125
Architectural Review Board Application Fee	\$150	\$175
Architectural Review Board - Appeal Fee (refunded if appeal is won)	\$75	\$100
Zone Change Request	500	\$600
Street Work Permit	\$25 + \$2.5/foot after first 20 feet	

Maps, Photos & Copies

8 1/2 x 11 to 11 x 17 Plot of Digital Map (Existing - no drafting)	\$4	
18x24 plot of Digital Map (Existing - no drafting)	\$6	
24x36 Plot of Digital Map (Existing - no drafting)	\$8	
36x48 Plot Digital Map (Existing - no drafting)	\$10	
8 1/2x11 To 11x17 Aerial Photo, Photo or Zone Map	\$8	
18x24 Aerial Photo, Photo or Zone Map	\$12	
24x36 Aerial Photo, Photo or Zone Map	\$16	
36x48 Aerial Photo, Photo or Zone Map	\$24	
18x24 Blueline of Survey Records	\$10	
36x48 Blueline of Survey Records	\$12	
24x36 or larger copies of plans	\$6 per page	\$8 per page
Copies of Zoning and Subdivision Regulations	\$10 unbound; \$15 bound	\$25 unbound; \$50 bound
Copy of Comprehensive Plan	\$15 unbound; \$25 bound	\$25 unbound; \$50 bound
Copy of DVD	\$5	\$10

Plat Fees

Minor Plat - All zones	\$150	\$175
Development Plans - All zones	\$600	\$625
Preliminary Plat -All zones	\$300	\$325
Preliminary Plat Construction Plan Review (infrastructure)	\$800	\$825
Final Plat - All zones	\$300	\$325
Punchlist for Construction guarantee (includes one initial and one follow up inspection)	\$200	\$225

Codes Enforcement

Mowing per hour (1 hour minimum)	\$60 (1 mower + 1 laborer)
Trash removal, clean up & misc	\$30/hour laborer + FEMA equipment rate/hour
Bulk item pickup (couch, mattress, carpet, etc.)	\$60



Fire Department

Permits & Reports

Burn Permit	First two are free; \$10/permit each additional
Fire Reports	\$2/report

Police Department

Reports

Police Reports	\$5
DVDs/Video	\$10
Photographs	\$1/page

Parking Violations

2 Hour Violation	\$15
Double Parking	\$15
Parking within 10 ft. of Fire Hydrant	\$15
Parking on Wrong Side of Roadway	\$15
Parking on Yellow Curb	\$15
Parking on Sidewalk	\$15
Parking in No Parking Zone	\$15
Parking Across Pedestrian Walk	\$15
Blocking Intersection or Driveway	\$15
Prohibited parking	\$15
Parking in Handicap Zone	\$50

Service Fees

Warrant	\$30
Summons	\$30

Utilities

Electric Connection Fee

Fee for Each Meter	\$50
Residential Electric Deposit	\$150

Water Connection Fee

5/8" (3/4") Meter	\$425
1" Meter	\$750
2" Meter	\$2,000
3" Meter	\$2,750
Residential Water Deposit	\$50



Sewer Connection Fees (Inside City limits connecting to BMU Water)

5/8" (3/4") Meter	\$400
1" Meter	\$1,000
2" Meter	\$3,200
3" Meter	\$6,400
4" Meter	\$10,000
Residential Sewer Deposit	\$40

Sewer Connection Fees (Inside City limits not connecting to BMU Water)

5/8" (3/4") Meter	\$600
1" Meter	\$1,500
1 1/2" Meter	\$3,000
2" Meter	\$4,800
3" Meter	\$9,600
4" Meter	\$15,000
Residential Sewer Deposit	\$60

Sewer Connection Fees (Outside City limits not connecting to BMU Water)

5/8" (3/4") Meter	\$800
1" Meter	\$2,000
1 1/2" Meter	\$4,000
2" Meter	\$6,400
3" Meter	\$12,800
4" Meter	\$20,000
Residential Sewer Deposit	\$60

Disconnection and Penalties

Disconnection Fees (each utility)	\$20
Late Payment Penalty	\$10%



FUND BUDGETS





Fund Summary

(In Thousands)

	General Fund	Road Aid	Tourism	Industrial Dev.	ARPA	Police - State	Police - Fed	Craft Festival	TOTAL
Beginning Fund Balance (est)	\$14,809	\$280	\$2,041	\$791	\$3,994	\$61	\$31	\$86	\$22,093
REVENUE									
Tax	\$2,077	\$304	\$1,275						\$3,656
Licenses & Permits	\$9,176								\$9,176
Charges for Service	\$108		\$63					\$64	\$235
Fines & Forfeitures	\$33		\$1			\$15	\$7		\$56
Intergovernmental Revenue	\$1,970		\$13						\$1,983
Investment Income	\$61		\$48	\$1	\$1				\$111
Other Financing Sources	\$244			\$1,700					\$1,944
Transfers To/From Other Funds	\$1,085		\$-135		\$-400				\$550
TOTAL REVENUE	<u>\$14,754</u>	<u>\$304</u>	<u>\$1,265</u>	<u>\$1,701</u>	<u>\$-399</u>	<u>\$15</u>	<u>\$7</u>	<u>\$64</u>	<u>\$17,711</u>
EXPENDITURE SUMMARY BY DEPARTMENT									
General Government									
General Services	\$1,211								\$1,211
Administration Department	\$584								\$584
Business Development	\$192			\$1,320					\$1,512
Mayor and City Council	\$521								\$521
IT	\$415								\$412
Finance	\$508								\$508
Capital Projects	\$1,467				\$2,621				\$4,088
Total Administration	<u>\$4,898</u>			<u>\$1,320</u>	<u>\$2,621</u>				<u>\$8,839</u>
Public Safety									
Police	\$4,505					\$10	\$6		\$4,521
Fire	\$2,960								\$2,960
Total Public Safety	<u>\$7,465</u>					<u>\$10</u>	<u>\$6</u>		<u>\$7,481</u>
Public Works	\$2,398	\$300			\$900				\$3,598
Parks									
Parks Operation	\$780								\$780
Swimming Pool	\$242								\$242
Total Parks	<u>\$1,022</u>								<u>\$1,022</u>
Tourism			\$1,526					\$64	\$1,590
Codes and Planning									
Codes & Planning	\$656								\$656
GIS	\$200								\$200
Total Codes & Planning	<u>\$856</u>								<u>\$856</u>
TOTAL EXPENDITURES	<u>\$16,639</u>	<u>\$300</u>	<u>\$1,526</u>	<u>\$1,320</u>	<u>\$3,521</u>	<u>\$10</u>	<u>\$6</u>	<u>\$64</u>	<u>\$23,386</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>\$-1,885</u>	<u>\$4</u>	<u>\$-261</u>	<u>\$381</u>	<u>\$-3,920</u>	<u>\$5</u>	<u>\$6</u>	<u>\$0</u>	<u>\$-5,675</u>
ENDING FUND BALANCE	<u>\$12,924</u>	<u>\$284</u>	<u>\$1,780</u>	<u>\$1,172</u>	<u>\$74</u>	<u>\$66</u>	<u>\$37</u>	<u>\$86</u>	<u>\$16,418</u>



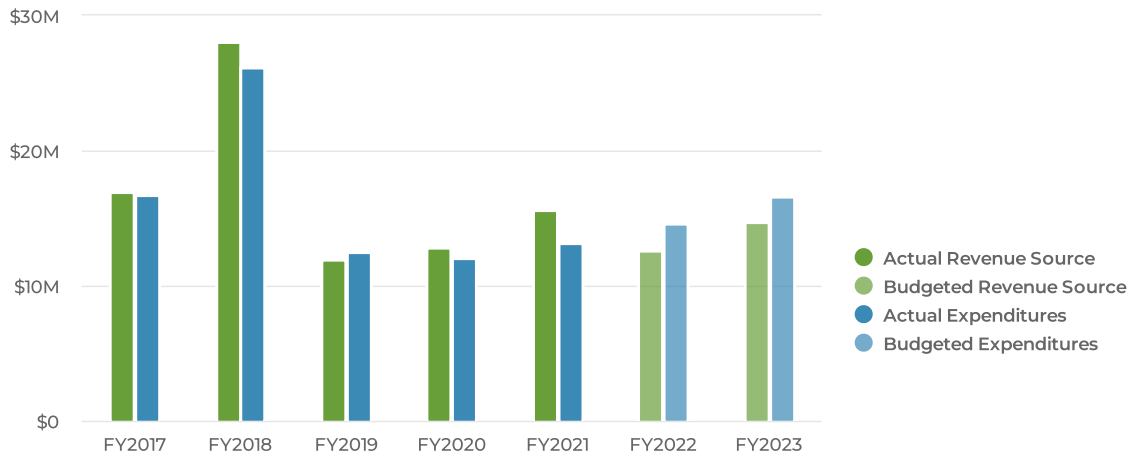


General Fund Summary

The General Fund is the primary operating fund of the City and is supported by a variety of revenue sources including occupational license fees, property taxes, permit fees, charges for services, fines, forfeitures, investment earnings, rental income and a variety of other miscellaneous sources. This fund is used to account for all City resources which are not required by law or sound financial management to be accounted for in another fund. Through these revenues the General Fund supports Public Safety (police & fire), Public Works, Parks & Recreation, Codes and Planning, Economic Development and Administration.

Summary

The City has budgeted total revenue of \$14.8M for FY2023. This is an increase of \$2.1M from the FY2022 budgeted revenue. This increase is primarily due to expected non-recurring grants and anticipated increases in occupational license fees. Budgeted expenditures in FY2023 are \$16.6M. This is an increase of \$2M from the FY2022 budgeted expenditures. This decrease is primarily due to increases in personnel costs and increases in capital equipment and construction.



Based on projected revenue and expenditures for FY2022, the beginning fund balance for FY2023 is estimated to be \$14,809,386. Because FY 2023 budgeted expenditures exceed budgeted revenue, the fund balance at June 30, 2023 is estimated to decrease by \$1.9M. A decrease in fund balance represents the use of resources that had accumulated from previous years.

	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Projected	FY2022 Budgeted
Total Beginning Fund Balance	\$11,548,665	\$11,063,136	\$11,927,487	\$14,384,386	\$14,809,386
Less Fund Balance Reserve	\$2,700,000	\$2,700,000	\$2,700,000	\$3,000,000	\$3,000,000
Less Capital Sinking Fund	\$2,850,000	\$3,450,000	\$3,450,000	\$3,450,000	\$3,550,000
Available for Budgeting	\$5,998,665	\$4,913,136	\$5,777,487	\$7,934,386	\$8,259,386
Revenues	\$12,016,211	\$12,937,033	\$15,628,824	\$13,880,000	\$14,753,207
Expenditures	\$12,501,740	\$12,072,682	\$13,171,925	\$13,455,000	\$16,639,080
Revenue Over/(Under) Expenditures	\$-485,529	\$864,353	\$2,456,899	\$425,000	-\$1,885,873
Ending Fund Balance	\$11,063,136	\$11,927,487	\$14,384,386	\$14,809,386	\$12,923,513

General Fund Revenues by Source

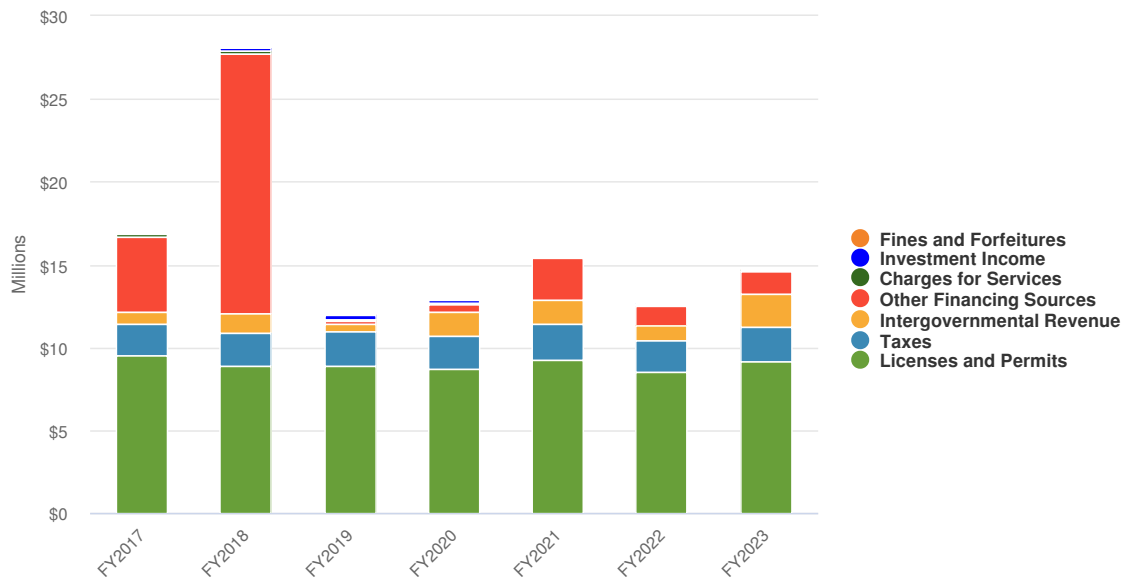
The chart below illustrates actual revenue levels for fiscal years 2017 through 2021. Budgeted revenues are shown for fiscal years 2022 and 2023.

Overall, the FY2023 budget reflects an optimism that revenue will exceed pre-COVID levels. The FY23 budget for Licenses and Permits exceeds those budgeted for FY2022 by over 8%. This brings the budget level slightly below the actual results for FY2021, recognizing a growth trend while still remaining conservative. Growth is also anticipated in the Taxes revenue category. With historic home and vehicle values increasing, the City increased the FY2023 budget to 5% over what was budgeted for FY2022. Intergovernmental Revenue is also budgeted to increase with nearly \$1.5M included for federal and state grants related to the construction of the Ellipse Street and Scaffold Cane Road shared use paths.

Included in Other Financing Sources is the following transfers from other funds:

- \$550,000 from the Utilities Fund representing 3% of estimated operating revenue from FY2022.
- \$400,000 from the American Rescue Plan Act Fund to help offset the cost of wage increase for City staff.
- \$135,000 from the Tourism Fund -- \$60,000 of which is to fund the construction of the Ellipse Street shared use path; and \$75,000 of which will fund the construction of the Scaffold Cane shared use path.

Budgeted and Historical Revenues by Source



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Revenue Source					
Taxes	\$2,084,895	\$2,044,297	\$2,137,044	\$1,981,000	\$2,077,000
Licenses and Permits	\$8,897,321	\$8,679,552	\$9,255,694	\$8,481,200	\$9,176,200
Charges for Services	\$165,065	\$110,631	\$45,178	\$80,000	\$108,000
Fines and Forfeitures	\$63,826	\$45,456	\$57,570	\$32,000	\$33,000
Intergovernmental Revenue	\$444,244	\$1,459,543	\$1,491,014	\$908,500	\$1,969,500
Investment Income	\$216,823	\$213,043	\$96,524	\$71,400	\$60,507
Other Financing Sources	\$144,036	\$384,510	\$2,545,800	\$1,122,300	\$1,329,000
Total Revenue Source:	\$12,016,211	\$12,937,033	\$15,628,824	\$12,676,400	\$14,753,207

General Fund Expenditures by Expense Type

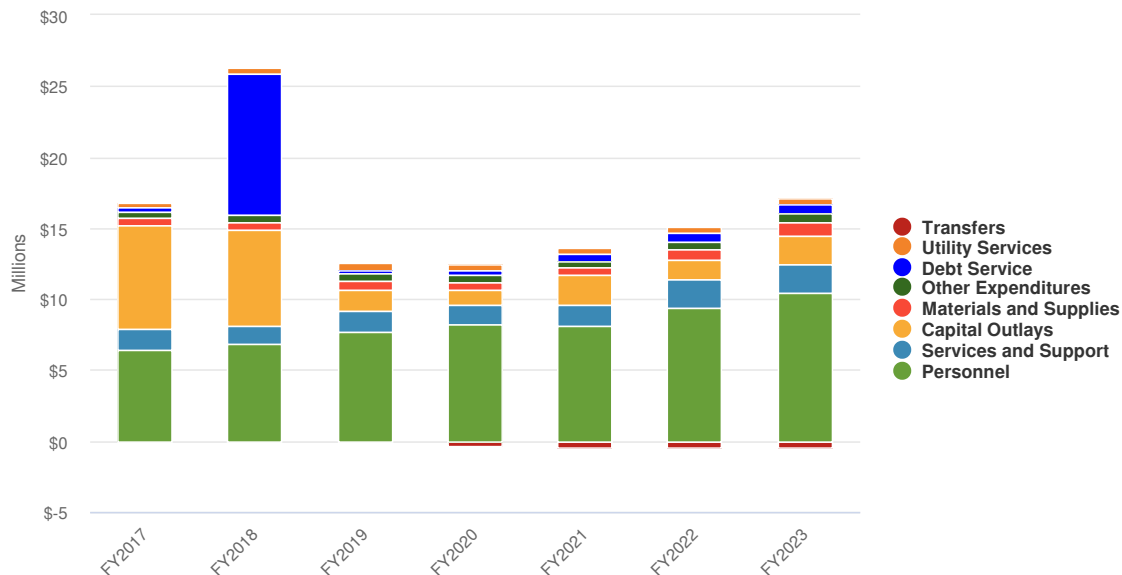
The chart below illustrates actual expenditures by type for fiscal years 2017 through 2021. Budgeted expenditures are shown for fiscal years 2022 and 2023.

As with most service-oriented organizations, personnel is a major expenditure. Personnel costs account for nearly 63% of total budgeted expenses for FY2023. Overall, personnel costs for the City have increased due to increases in staffing levels, increases in wages, and increases in pension and other benefits. Notably, there was a significant increase in pension expense due to the adoption of the hazardous-duty retirement in FY2022. An additional 11% has been budgeted for personnel costs between fiscal years 2022 and 2023 due to a \$2 per hour pay adjustment for all City full-time employees. See the [Personnel](#) section for more detailed information on personnel costs.

Utility Services, Materials and Supplies and Other Expenditures have remained consistent year over year. Spending on Capital Outlays varies depending on project and equipment needs. FY2017 and FY2018 saw sharp increases in Capital Outlays as a result of the construction of the new City Hall facility. FY2021 also saw an increase in Capital Outlays as a result of the purchase of a fire truck. See the section on Capital Expenditures for a complete list of budgeted capital outlay for FY2023.

The transfers represent those direct costs that are reimbursed by other funds.

Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects					
Personnel	\$7,681,510	\$8,177,685	\$8,086,741	\$9,414,264	\$10,433,505
Utility Services	\$445,819	\$395,615	\$377,616	\$454,200	\$502,450
Materials and Supplies	\$599,504	\$569,307	\$509,521	\$749,950	\$956,300
Services and Support	\$1,499,002	\$1,432,570	\$1,536,573	\$1,940,400	\$2,049,950
Other Expenditures	\$508,927	\$528,710	\$422,882	\$575,300	\$629,950
Capital Outlays	\$1,510,491	\$1,021,259	\$2,055,346	\$1,383,000	\$1,995,000
Debt Service	\$256,488	\$325,063	\$593,301	\$571,662	\$571,925
Transfers		-\$377,528	-\$410,055	-\$426,000	-\$500,000
Total Expense Objects:	\$12,501,740	\$12,072,681	\$13,171,925	\$14,662,776	\$16,639,080



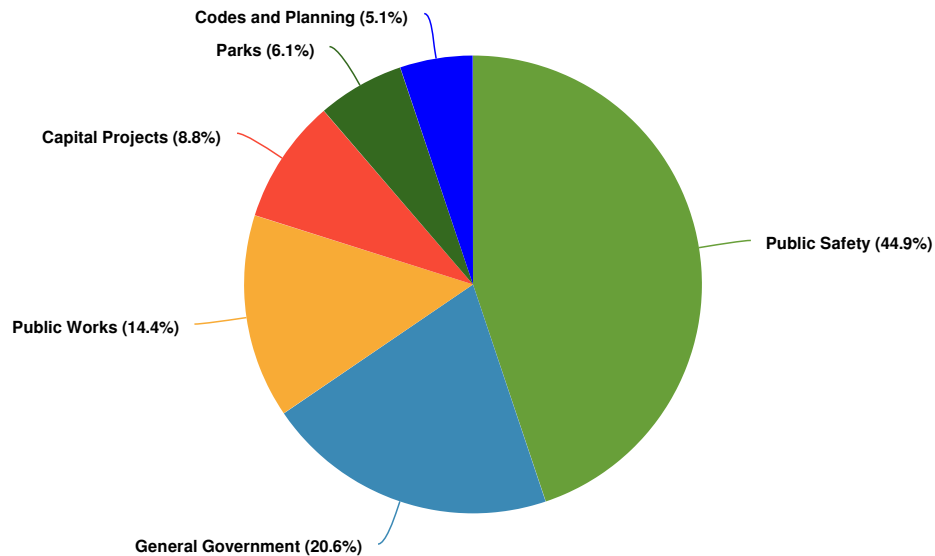
General Fund Expenditures by Function

The chart below illustrates the breakdown of expenditures by function for the FY2023 budget. Public Safety, consisting of Police and Fire, consistently makes up the largest portion of the City's General Fund budget (44.9%). General Government, which consists of the Administration, IT, Finance, Business Development and Mayor/Council departments, makes up another 21.6%. Beginning with the FY2022 budget, the Tourism Fund and the Utility Fund began sharing the cost of several shared services provided by members of the General Government staff. However, the chart below depicts the full salaries of those individuals and does not account for what is being reimbursed by the other funds.

Public Works accounts for 14.4% of all spending and Codes and Planning accounts for another 5.1%. Parks, which include both the park and pool operations, make up 6.1% of all budgeted expenditures within the General Fund. FY2023 is the first year in the last three years that a pre-COVID level of operations are anticipated.

See the individual department pages for more detailed explanation of historical expenditures for each department.

Budgeted Expenditures by Function



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expenditures					
General Government	\$2,936,990	\$2,735,945	\$2,789,797	\$3,328,881	\$3,430,975
Public Safety	\$5,063,377	\$5,378,300	\$6,400,322	\$6,421,995	\$7,464,675
Public Works	\$2,239,524	\$2,043,088	\$1,974,238	\$2,180,000	\$2,398,380
Codes and Planning	\$581,954	\$618,457	\$558,811	\$784,050	\$856,300
Parks	\$1,036,790	\$791,361	\$657,069	\$921,850	\$1,021,750
Capital Projects	\$643,106	\$505,530	\$791,688	\$1,026,000	\$1,467,000
Total Expenditures:	\$12,501,740	\$12,072,681	\$13,171,925	\$14,662,776	\$16,639,080





General Fund Budget by Line Item

General Fund Revenue

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
General Fund						
General Property Taxes	010-0000-41000	\$736,785	\$759,127	\$792,684	\$775,000	\$800,000
Vehicle Property Tax	010-0000-41010	\$68,212	\$69,188	\$91,277	\$60,000	\$75,000
Public Service Property Tax	010-0000-41020	\$15,808	\$15,685	\$18,827	\$14,000	\$15,000
Delinquent Property Tax	010-0000-41030	\$8,026	\$7,271	\$40,079	\$10,000	\$10,000
In Lieu of Property Taxes	010-0000-41040	\$22,866	\$19,300	\$23,367	\$9,000	\$9,000
Bank Depository Fees	010-0000-41050	\$67,687	\$66,248	\$71,801	\$90,000	\$90,000
State Telecommunication Tax	010-0000-41100	\$126,779	\$127,671	\$128,356	\$123,000	\$128,000
Franchise Fee	010-0000-41200	\$1,038,731	\$979,807	\$970,652	\$900,000	\$950,000
Business License	010-0000-42000	\$12,575	\$9,970	\$10,265	\$9,000	\$9,000
OL - Payroll	010-0000-42010	\$6,652,434	\$6,461,239	\$6,762,719	\$6,400,000	\$6,850,000
OL - Net Profit	010-0000-42020	\$966,561	\$746,549	\$874,220	\$650,000	\$850,000
OL - Insurance	010-0000-42030	\$1,068,168	\$1,145,854	\$1,119,354	\$1,200,000	\$1,200,000
OL - Individual	010-0000-42040	\$63,031	\$65,967	\$61,749	\$60,000	\$60,000
Alcoholic Beverage License	010-0000-42050	\$2,050	\$3,900	\$2,950	\$1,200	\$1,200
Alcoholic Beverage Regulatory	010-0000-42051	\$28,597	\$17,099	\$15,522	\$15,000	\$20,000
Building Permits	010-0000-42100	\$45,540	\$156,132	\$319,247	\$60,000	\$100,000
Electrical Permits	010-0000-42110	\$36,551	\$55,448	\$62,642	\$70,000	\$70,000
Mechanical Permits	010-0000-42120	\$20,115	\$15,920	\$24,900	\$15,000	\$15,000
Street Cut Permits	010-0000-42300	\$1,700	\$1,475	\$2,125	\$1,000	\$1,000
Customer Reimburse	010-0000-43280	\$6,922	\$10,805	\$1,355	\$3,000	\$3,000
Platt Review Fees	010-0000-44000	\$7,264	\$8,850	\$8,350	\$4,000	\$7,000
Demolition/Clean Up	010-0000-44010	\$683				
Court costs	010-0000-44200	\$17,310	\$16,433	\$12,725	\$10,000	\$15,000



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Accident Reports	010-0000-44210	\$3,770	\$3,129	\$2,610	\$2,000	\$2,500
Fingerprint Fees	010-0000-44220	\$1,150	\$1,035	\$255	\$1,000	\$500
Special Police Services	010-0000-44230	\$22,767	\$19,383	\$6,947	\$10,000	\$10,000
Special Olympics 10K Race	010-0000-44240	\$2,816				
Park Concessions	010-0000-44300	\$11,328	\$355			\$10,000
Pool Concessions	010-0000-44310	\$23,252	\$15,557		\$10,000	\$10,000
Swimming Pool Fees	010-0000-44330	\$64,632	\$34,449	\$12,935	\$40,000	\$50,000
Aerobics Classes	010-0000-44340	\$3,172	\$635			
Parking Fines	010-0000-45000	\$10,575	\$2,735	\$465	\$2,000	\$3,000
Court Restitution	010-0000-45010	\$380				
Codes Violation	010-0000-45020	\$10,744	\$9,103	\$14,004		
Penalties & Interest	010-0000-45050	\$42,128	\$33,618	\$43,100	\$30,000	\$30,000
County SRO	010-0000-46000	\$98,684	\$139,180	\$139,076	\$196,000	\$215,000
Police Incentive	010-0000-46100	\$151,436	\$161,760	\$162,386	\$136,000	\$150,000
Fire Incentive	010-0000-46110	\$118,798	\$124,741	\$120,938	\$104,000	\$120,000
Volunteer Fire State Aid	010-0000-46111	\$10,500	\$10,500	\$10,500	\$10,500	\$10,500
County Fire Contribution	010-0000-46200	\$38,000	\$38,000	\$38,000	\$68,000	\$68,000
Grant Proceeds	010-0000-46300	\$26,826	\$985,362	\$1,020,114	\$394,000	\$1,406,000
Interest on Checking	010-0000-47000	\$874	\$661	\$1,721	\$1,700	\$3,000
Interest on CDs	010-0000-47100	\$135,268	\$166,993	\$47,809	\$20,000	\$4,000
Cell Tower Rent	010-0000-48010	\$14,745	\$13,952	\$14,338	\$14,000	\$14,000
Park Rental Fees	010-0000-48020	\$2,994	\$1,550	\$375	\$1,500	\$1,500
Field Rental Fees	010-0000-48030	\$275	\$665	\$300		
Folk Center Rental Fees	010-0000-48040	\$15,404	\$10,430	\$150	\$1,000	\$5,000
IGC - Rent	010-0000-48050	\$2,800		\$19,170	\$25,000	\$25,000
IGC - Utilities	010-0000-48060	\$14,638	\$14,143	\$8,462	\$7,200	\$7



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Courtroom Rent	010-0000-48070	\$23,475				
Broadway Center Rent	010-0000-48080	\$6,350	\$3,900	\$1,200		
Misc Rent & Royalties	010-0000-48090		\$750	\$3,000	\$1,000	\$8,000
Lease Proceeds	010-0000-48100			\$531,612		
Insurance Proceeds	010-0000-48200	\$19,800	\$6,069	\$10,918	\$13,000	
Sale of Capital Asset	010-0000-48600	\$44,212	\$105,893	\$471,072		
Miscellaneous Income	010-0000-48900	\$12,446	\$4,842	\$15,154	\$15,000	\$15,000
Transfer to/from Other Funds	010-0000-49000	-\$290,000	\$267,706	\$1,320,000	\$883,000	\$1,085,000
Transfer: Admin Indirect	010-0000-49100	\$357,577		\$197,043	\$211,300	\$229,000
Total General Fund:		\$12,016,211	\$12,937,033	\$15,628,824	\$12,676,400	\$14,753,207



General Fund Expenditures

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expenditures						
General Government						
Salaries: PT/Seasonal/Temp	010-1000-51002	\$13,607	\$7,015			
City FICA Contributions	010-1000-51104	\$844	\$435			
Medicare	010-1000-51105	\$197	\$102			
Electric - Buildings	010-1000-52100	\$53,628	\$49,197	\$44,726	\$50,000	\$50,000
Natural Gas	010-1000-52200	\$7,165	\$5,372	\$5,325	\$8,000	\$12,000
Water Service	010-1000-52300	\$1,668	\$1,409	\$1,165	\$2,000	\$2,000
Sewer Service	010-1000-52400	\$1,408	\$1,113	\$887	\$1,500	\$1,500
Waste Collection	010-1000-52500	\$3,890	\$3,961	\$3,956	\$4,000	\$4,000
Website & Email Hosting	010-1000-52600		\$85			
General Operating Supplies	010-1000-53010	\$5,736	\$8,230	\$8,648	\$8,000	\$8,000
Janitorial Supplies	010-1000-53040	\$6,822	\$11,811	\$7,795	\$12,000	\$13,000
Software Maintenance	010-1000-54013			\$94		
Unemployment Insurance	010-1000-54310		\$2,867	\$5,550	\$4,000	\$5,000
Employee Disability Insurance	010-1000-54320	\$6,110	\$7,273	\$6,185	\$7,000	\$7,000
Workers Comp. Insurance	010-1000-54330	\$225,023	\$229,682	\$124,483	\$180,000	\$180,000
Property Insurance	010-1000-54340	\$41,822	\$42,413	\$42,532	\$65,000	\$65,000
General Liability Insurance	010-1000-54350	\$103,027	\$113,850	\$112,267	\$116,000	\$116,000
Building & Grounds R&M	010-1000-54500	\$51,370	\$70,231	\$89,403	\$80,000	\$90,000
Equipment R&M	010-1000-54510	\$3,761	\$7,918	\$5,708	\$9,000	\$9,000
Cleaning Services	010-1000-54750	\$54,704	\$59,320	\$59,918	\$72,000	\$72,000
Cash Over/Short	010-1000-55012	-\$1	-\$3	\$0		
Special Programs	010-1000-55100	\$4,773	\$475		\$5,000	\$5,000
Principal Payment	010-1000-57000			\$146,500	\$245,600	\$155,800
Lease Payment	010-1000-57050			\$119,780		\$95,114



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Interest Payment	010-1000-57100	\$256,488	\$325,063	\$326,261	\$326,062	\$318,732
Lease Management Fee	010-1000-57210			\$760		\$2,279
Total General Government:		\$842,041	\$947,818	\$1,111,942	\$1,195,162	\$1,211,425
Administration						
Salaries: Full-time	010-1005-51001	\$180,005	\$304,236	\$205,666	\$270,000	\$232,500
Salaries: PT/Seasonal/Temp	010-1005-51002	\$11,701	\$10,192			
Salaries: Overtime	010-1005-51003			\$141	\$1,000	\$1,000
Medial and Life Ins.	010-1005-51102	\$18,314	\$16,193	\$18,550	\$21,500	\$21,500
City Pension Contributions	010-1005-51103	\$38,641	\$42,343	\$50,648	\$58,500	\$62,600
City FICA Contributions	010-1005-51104	\$17,154	\$15,380	\$12,504	\$17,000	\$14,500
Medicare	010-1005-51105	\$4,012	\$4,537	\$2,924	\$4,000	\$3,400
General Office Supplies	010-1005-53000	\$4,932	\$6,867	\$4,603	\$6,000	\$6,500
Books/Manuals/Periodicals	010-1005-53001	\$760	\$2,238	\$1,222	\$1,000	\$1,000
Uniforms & Gear	010-1005-53200	\$95			\$500	\$500
Fuel	010-1005-53300	\$36	\$20	\$88		\$1,000
Small Tools & Equipment	010-1005-53400		\$1,030		\$500	\$500
Office Furniture & Equipment	010-1005-53500	\$3,143	\$2,236	\$685	\$2,000	\$3,500
Legal Services	010-1005-54000	\$80,264	\$89,679	\$112,016	\$90,000	\$90,000
Software Maintenance	010-1005-54013			\$16,799	\$20,000	\$20,000
Other Professional Services	010-1005-54090	\$52,597	\$27,231	\$22,259	\$100,000	\$85,000
Advertising	010-1005-54100	\$7,037	\$5,450	\$23,345	\$6,000	\$7,000
Equipment Rent/Lease	010-1005-54200	\$8,437	\$5,739	\$5,388	\$6,000	\$6,000
Vehicle R&M	010-1005-54520		\$15			\$1,500
Postage & Shipping	010-1005-54730	\$10,673	\$9,463	\$9,115	\$8,000	\$9,000
Printing & Copy Services	010-1005-54740	\$1,328	\$921	\$942	\$1,200	\$2,000
Membership & Licenses	010-1005-55020	\$4,306	\$6,235	\$5,989	\$8,500	\$8,500



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Education & Training	010-1005-55021		\$340	\$2,094	\$2,000	\$2,000
Conference/Meeting Expenses	010-1005-55022	\$691	\$427	\$428	\$2,000	\$2,000
Meals & Travel	010-1005-55023		\$1,757	\$715	\$2,000	\$2,000
Automobiles	010-1005-56300				\$28,000	
Total Administration:		\$444,125	\$552,529	\$496,122	\$655,700	\$583,500
Business Development						
Salaries: Full-time	010-1009-51001	\$18,270	\$33,902	\$61,020	\$62,300	\$68,700
Salaries: PT/Seasonal/Temp	010-1009-51002	\$14,510	\$7,811			
Medial and Life Ins.	010-1009-51102	\$1,556	\$3,404	\$5,476	\$5,600	\$7,000
City Pension Contributions	010-1009-51103	\$3,356	\$8,157	\$14,771	\$14,000	\$18,400
City FICA Contributions	010-1009-51104	\$2,034	\$2,622	\$3,831	\$3,600	\$4,300
Medicare	010-1009-51105	\$476	\$613	\$896	\$850	\$1,000
Website & Email Hosting	010-1009-52600	\$628			\$5,500	\$4,000
General Office Supplies	010-1009-53000	\$548	\$630		\$3,000	\$3,000
Books/Manuals/Periodicals	010-1009-53001				\$200	\$200
Uniforms & Gear	010-1009-53200			\$271	\$400	\$400
Fuel	010-1009-53300	\$126				
Office Furniture & Equipment	010-1009-53500		\$233	\$186	\$2,250	\$2,250
Consultant Services	010-1009-54010	\$3,983	\$38,250	\$51,000	\$60,000	\$60,000
Other Professional Services	010-1009-54090	\$300	\$413	\$500	\$2,500	\$2,500
Advertising	010-1009-54100	\$967	\$196	\$1,409	\$2,000	\$2,000
Printing & Copy Services	010-1009-54740	\$561	\$442	\$227	\$1,000	\$2,000
Membership & Licenses	010-1009-55020	\$330	\$200	\$625	\$5,500	\$4,000
Education & Training	010-1009-55021	\$200	\$138		\$1,000	\$1,000
Conference/Meeting Expenses	010-1009-55022	\$467	\$140	\$681	\$1,000	\$1,250
Meals & Travel	010-1009-55023	\$1,179	\$196	\$226	\$1,000	\$2,000



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Special Programs	010-1009-55100	\$13,437	\$10,401	\$575	\$7,500	\$7,500
Total Business Development:		\$62,928	\$107,747	\$141,694	\$179,200	\$191,500
Mayor/City Council						
Salaries: PT/Seasonal/Temp	010-1010-51002	\$50,572	\$50,400	\$50,400	\$52,800	\$50,400
City Pension Contributions	010-1010-51103	\$344	\$1,155	\$1,155	\$1,300	\$1,300
City FICA Contributions	010-1010-51104	\$3,125	\$3,125	\$3,125	\$3,300	\$3,300
Medicare	010-1010-51105	\$731	\$731	\$731	\$800	\$800
Equipment R&M	010-1010-54510	\$4,200	\$4,200	\$4,798	\$10,000	\$5,000
Public Transportation	010-1010-54770	\$54,996	\$41,247	\$50,413	\$56,000	\$56,000
Membership & Licenses	010-1010-55020				\$500	\$500
Conference/Meeting Expenses	010-1010-55022	\$10,420	\$9,041		\$14,000	\$14,000
Contingency	010-1010-55090	\$18,881	\$14,088	\$15,710	\$40,000	\$50,000
Special Programs	010-1010-55100	\$58,583	\$36,255	\$42,072	\$10,000	\$15,000
Dog Warden - County	010-1010-55300	\$7,500	\$7,500		\$30,000	\$30,000
Volunteer Firemen	010-1010-55310	\$35,500	\$35,500	\$35,500	\$35,000	\$35,000
Berea Senior Citizens Center	010-1010-55315			\$10,000	\$10,000	\$10,000
Bluegrass ADD	010-1010-55320	\$2,731	\$2,731	\$2,731	\$3,000	\$3,000
Madison County Airport	010-1010-55330	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
911 Support	010-1010-55340	\$186,769	\$248,165	\$180,975	\$178,000	\$220,000
Berea Human Rights Commission	010-1010-55350				\$1,500	\$1,500
Total Mayor/City Council:		\$459,351	\$479,137	\$422,609	\$471,200	\$520,800
IT						
Salaries: Full-time	010-1011-51001	\$54,150	\$58,436	\$97,992	\$121,759	\$132,000
Salaries: Overtime	010-1011-51003				\$1,500	\$1,500
Medial and Life Ins.	010-1011-51102	\$6,285	\$6,201	\$9,580	\$17,500	\$14,200
City Pension Contributions	010-1011-51103	\$11,689	\$14,060	\$22,895	\$33,218	\$35,800
City FICA Contributions	010-1011-51104	\$3,602	\$3,613	\$6,101	\$7,642	\$8,300
Medicare	010-1011-51105	\$842	\$845	\$1,427	\$2,000	\$2,000



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Telephone	010-1011-52000	\$43,421	\$37,234	\$31,655	\$45,000	\$66,000
Website & Email Hosting	010-1011-52600	\$36,779	\$22,198	\$1,545	\$26,000	\$32,000
Internet & Cable Service	010-1011-52700	\$17,251	\$16,018	\$16,532	\$31,000	\$34,000
General Office Supplies	010-1011-53000	\$37			\$500	\$500
Books/Manuals/Periodicals	010-1011-53001				\$500	\$500
General Operating Supplies	010-1011-53010	\$73			\$1,000	\$1,000
Uniforms & Gear	010-1011-53200	\$152	\$179	\$297	\$500	\$500
Small Tools & Equipment	010-1011-53400	\$154	\$986		\$1,000	\$6,500
Office Furniture & Equipment	010-1011-53500	\$3,982	\$4,424	\$2,954	\$7,000	\$7,000
IT Support & Service	010-1011-54012		\$625	\$3,633		\$2,000
Software Maintenance	010-1011-54013	\$11,980	\$7,991	\$6,746	\$14,000	\$16,000
Equipment R&M	010-1011-54510				\$3,500	\$3,500
Vehicle R&M	010-1011-54520	\$15			\$1,000	\$1,000
Postage & Shipping	010-1011-54730				\$50	\$50
Membership & Licenses	010-1011-55020				\$2,000	\$1,000
Education & Training	010-1011-55021	\$793	\$657		\$3,000	\$3,000
Conference/Meeting Expenses	010-1011-55022				\$500	\$1,000
Meals & Travel	010-1011-55023			\$50	\$500	\$1,000
Automobiles	010-1011-56300	\$12,534				
Other Equipment	010-1011-56430	\$96,494			\$23,000	\$45,000
Total IT:		\$300,231	\$173,467	\$201,407	\$343,669	\$415,350
Finance						
Salaries: Full-time	010-1015-51001	\$404,406	\$425,282	\$387,568	\$400,000	\$453,800
Salaries: Overtime	010-1015-51003	\$1,986	\$1,249	\$1,461	\$6,000	\$6,000
Medial and Life Ins.	010-1015-51102	\$69,138	\$67,588	\$56,792	\$63,500	\$76,000
City Pension Contributions	010-1015-51103	\$87,496	\$102,623	\$94,180	\$110,000	\$123,200
City FICA Contributions	010-1015-51104	\$28,413	\$25,621	\$23,392	\$25,500	\$28,600
Medicare	010-1015-51105	\$6,645	\$5,992	\$5,471	\$6,200	\$6,700



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
General Office Supplies	010-1015-53000	\$3,856	\$4,037	\$4,582	\$5,000	\$5,000
Books/Manuals/Periodicals	010-1015-53001	\$766	\$985	\$75	\$1,500	\$1,500
General Operating Supplies	010-1015-53010	\$4,016	\$3,313	\$1,532	\$5,000	\$5,000
Uniforms & Gear	010-1015-53200	\$1,131			\$1,500	\$1,800
Office Furniture & Equipment	010-1015-53500	\$6,487	\$104	\$415	\$2,500	\$4,000
Software Maintenance	010-1015-54013	\$55,640	\$61,781	\$91,217	\$93,000	\$100,800
Other Professional Services	010-1015-54090	\$96,880	\$91,336	\$91,790	\$102,000	\$107,000
Advertising	010-1015-54100	\$2,121			\$750	
Equipment Rent/Lease	010-1015-54200	\$7,082	\$4,134	\$4,609	\$7,000	\$7,000
Equipment R&M	010-1015-54510			\$178	\$2,000	
Postage & Shipping	010-1015-54730	\$31,550	\$37,571	\$40,218	\$45,000	\$45,000
Printing & Copy Services	010-1015-54740	\$18,325	\$11,999	\$14,571	\$22,000	\$22,000
Membership & Licenses	010-1015-55020	\$1,484	\$1,233	\$1,034	\$1,500	\$1,500
Education & Training	010-1015-55021	\$549	\$6,187	\$6,768	\$8,000	\$10,500
Meals & Travel	010-1015-55023	\$341	\$1,739	\$225	\$2,000	\$3,000
Transfer: Admin Direct	010-1015-58000		-\$377,528	-\$410,055	-\$426,000	-\$500,000
Total Finance:		\$828,313	\$475,246	\$416,023	\$483,950	\$508,400
Public Safety						
Police Administration						
Salaries: Full-time	010-2005-51001	\$1,564,215	\$1,698,459	\$1,785,907	\$1,829,500	\$1,948,882
Salaries: PT/Seasonal/Temp	010-2005-51002	\$10,720	\$8,863		\$6,000	\$22,000
Salaries: Overtime	010-2005-51003	\$121,947	\$105,151	\$121,636	\$150,000	\$150,000
Incentive Pay	010-2005-51005	\$123,097	\$128,783	\$130,253	\$132,000	\$136,000
Medial and Life Ins.	010-2005-51102	\$226,158	\$246,122	\$232,483	\$272,700	\$317,782
City Pension Contributions	010-2005-51103	\$381,162	\$459,145	\$489,323	\$863,000	\$1,074,489
City FICA Contributions	010-2005-51104	\$121,961	\$117,263	\$122,063	\$131,500	\$139,927
Medicare	010-2005-51105	\$28,523	\$27,425	\$28,547	\$30,695	\$32,725



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Telephone	010-2005-52000	\$17,057	\$20,901	\$23,485	\$22,000	\$27,000
Electric - Buildings	010-2005-52100	\$433	\$760	\$756	\$500	\$700
Internet & Cable Service	010-2005-52700	\$1,559	\$1,559		\$2,000	\$2,000
General Office Supplies	010-2005-53000	\$4,423	\$5,964	\$7,113	\$10,000	\$10,000
Books/Manuals/Periodicals	010-2005-53001	\$3,698	\$1,493	\$4,558	\$5,000	\$5,000
General Operating Supplies	010-2005-53010	\$9,009	\$9,236	\$8,914	\$26,000	\$89,000
Uniforms & Gear	010-2005-53200	\$32,036	\$34,333	\$28,010	\$36,000	\$60,000
Fuel	010-2005-53300	\$84,255	\$75,494	\$66,263	\$76,000	\$106,000
Small Tools & Equipment	010-2005-53400	\$42,752	\$40,091	\$30,042	\$47,000	\$52,000
Office Furniture & Equipment	010-2005-53500	\$4,155	\$7,044	\$5,453	\$6,000	\$5,000
Software Maintenance	010-2005-54013	\$14,753	\$15,958	\$23,471	\$25,200	\$26,000
Other Professional Services	010-2005-54090	\$5,398	\$8,494	\$10,630	\$3,000	\$7,000
Advertising	010-2005-54100				\$500	\$500
Equipment Rent/Lease	010-2005-54200	\$6,850	\$4,545	\$5,120	\$8,000	\$8,000
Building & Grounds R&M	010-2005-54500		\$99			
Equipment R&M	010-2005-54510	\$730	\$210	\$541	\$1,000	\$1,000
Vehicle R&M	010-2005-54520	\$20,205	\$26,164	\$21,774	\$25,000	\$25,000
Postage & Shipping	010-2005-54730	\$84		\$61	\$500	\$500
Printing & Copy Services	010-2005-54740	\$498	\$958	\$126	\$1,000	\$1,000
Membership & Licenses	010-2005-55020	\$513	\$831	\$2,316	\$3,700	\$3,700
Education & Training	010-2005-55021	\$26,835	\$36,584	\$26,214	\$42,000	\$41,000
Conference/Meeting Expenses	010-2005-55022	\$3,611	\$2,514	\$4,557	\$5,000	\$5,500
Meals & Travel	010-2005-55023	\$6,858	\$3,347	\$11,614	\$18,000	\$20,000
Special Programs	010-2005-55100	\$14,019	\$5,493	\$2,534	\$7,000	\$7,000
10K Race	010-2005-55131	\$2,405				
Victims Services	010-2005-55133			\$3,683	\$10,000	\$10,000



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Other Land Improvements	010-2005-56130	\$29,304				\$20,000
Automobiles	010-2005-56300	\$130,337	\$141,059	\$76,707	\$175,000	\$150,000
Other Equipment	010-2005-56430		\$13,000			
Leased Assets	010-2005-56850			\$531,612		
Total Police Administration:		\$3,039,559	\$3,247,344	\$3,805,765	\$3,970,795	\$4,504,705
Fire Administration						
Salaries: Full-time	010-3005-51001	\$1,115,167	\$1,194,929	\$1,171,563	\$1,200,000	\$1,379,000
Salaries: PT/Seasonal/Temp	010-3005-51002			\$15,974	\$20,000	\$45,000
Salaries: Overtime	010-3005-51003	\$41,148	\$27,463	\$42,723	\$40,000	\$40,000
Salaries: Holidays	010-3005-51004	\$126		\$297		
Incentive Pay	010-3005-51005	\$96,506	\$98,717	\$96,651	\$96,000	\$96,000
Medial and Life Ins.	010-3005-51102	\$195,986	\$190,308	\$172,372	\$184,000	\$213,870
City Pension Contributions	010-3005-51103	\$267,802	\$308,810	\$314,455	\$599,000	\$715,200
City FICA Contributions	010-3005-51104	\$75,656	\$79,160	\$79,333	\$86,500	\$96,750
Medicare	010-3005-51105	\$17,694	\$18,513	\$18,554	\$20,500	\$22,650
Telephone	010-3005-52000	\$815	\$832	\$869	\$850	\$850
Electric - Buildings	010-3005-52100	\$5,883	\$5,653	\$5,335	\$6,500	\$6,500
Natural Gas	010-3005-52200	\$1,576	\$1,411	\$1,455	\$3,000	\$3,000
Water Service	010-3005-52300	\$558	\$443	\$425	\$900	\$900
Sewer Service	010-3005-52400	\$492	\$395	\$378	\$800	\$800
Waste Collection	010-3005-52500	\$244	\$247	\$257	\$400	\$400
General Office Supplies	010-3005-53000	\$258		\$244	\$2,000	\$2,000
Books/Manuals/Periodicals	010-3005-53001	\$1,575	\$2,071	\$2,115	\$3,000	\$3,000
General Operating Supplies	010-3005-53010	\$5,372	\$3,430	\$5,230	\$7,000	\$8,000
Janitorial Supplies	010-3005-53040	\$396	\$836		\$500	\$500
Uniforms & Gear	010-3005-53200	\$24,291	\$88,913	\$17,335	\$25,000	\$25,000



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Fuel	010-3005-53300	\$24,815	\$18,696	\$15,154	\$25,000	\$45,000
Small Tools & Equipment	010-3005-53400	\$81,604	\$4,480	\$49,894	\$16,000	\$24,000
Office Furniture & Equipment	010-3005-53500	\$1,280	\$4,167	\$3,786	\$1,750	\$6,750
IT Support & Service	010-3005-54012	\$1,280	\$1,203			
Software Maintenance	010-3005-54013	\$2,410	\$2,560	\$2,743	\$4,000	\$4,000
Other Professional Services	010-3005-54090	\$7,824	\$8,465	\$1,945	\$20,000	\$19,800
Equipment Rent/Lease	010-3005-54200	\$5,878	\$6,289	\$7,154	\$7,700	\$8,300
Building & Grounds R&M	010-3005-54500	\$1,257	\$978	\$408	\$10,000	\$7,000
Equipment R&M	010-3005-54510	\$12,457	\$13,865	\$15,773	\$16,000	\$18,200
Vehicle R&M	010-3005-54520	\$13,288	\$20,349	\$16,278	\$20,000	\$20,000
Postage & Shipping	010-3005-54730	\$143	\$159	\$64	\$1,000	\$1,000
Printing & Copy Services	010-3005-54740	\$609		\$46	\$800	\$1,000
Membership & Licenses	010-3005-55020	\$279	\$99	\$29	\$500	\$500
Education & Training	010-3005-55021	\$5,696	\$12,378	\$2,827	\$8,000	\$5,000
Conference/Meeting Expenses	010-3005-55022					\$500
Meals & Travel	010-3005-55023	\$2,606	\$1,424	\$2,488	\$2,000	\$2,000
Special Programs	010-3005-55100	\$10,850	\$13,711	\$1,038	\$2,500	\$2,500
Building Improvements	010-3005-56230					\$75,000
Automobiles	010-3005-56300					\$50,000
Heavy Vehicles	010-3005-56310			\$529,364		
Other Equipment	010-3005-56430				\$20,000	\$10,000
Total Fire Administration:		\$2,023,818	\$2,130,956	\$2,594,558	\$2,451,200	\$2,959,970
Total Public Safety:		\$5,063,377	\$5,378,300	\$6,400,322	\$6,421,995	\$7,464,675
Public Works						
Public Works						
Salaries: Full-time	010-4005-51001	\$871,435	\$901,674	\$898,073	\$861,005	\$912,816
Salaries: PT/Seasonal/Temp	010-4005-51002	\$2,560	\$17,240	\$3,228	\$40,000	\$40,000



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Salaries: Overtime	010-4005-51003	\$16,025	\$8,086	\$18,423	\$40,000	\$40,000
Medial and Life Ins.	010-4005-51102	\$160,230	\$163,431	\$139,273	\$143,287	\$167,204
City Pension Contributions	010-4005-51103	\$191,480	\$221,212	\$214,509	\$242,821	\$255,259
City FICA Contributions	010-4005-51104	\$56,093	\$55,447	\$55,087	\$58,342	\$61,555
Medicare	010-4005-51105	\$13,119	\$12,968	\$12,883	\$13,645	\$14,396
Electric - Buildings	010-4005-52100	\$471	\$385	\$573	\$800	\$800
Electric - Signals & Lights	010-4005-52110	\$99,246	\$105,799	\$108,636	\$100,000	\$110,000
Natural Gas	010-4005-52200	\$10,562	\$7,199	\$11,686	\$20,000	\$20,000
Water Service	010-4005-52300	\$662	\$1,165	\$824	\$750	\$1,300
Sewer Service	010-4005-52400	\$119	\$116		\$500	\$500
Waste Collection	010-4005-52500	\$14,347	\$10,953	\$11,480	\$20,000	\$20,000
General Office Supplies	010-4005-53000	\$758	\$1,014	\$580	\$1,000	\$1,200
Books/Manuals/Periodicals	010-4005-53001		\$57	\$92	\$350	\$350
General Operating Supplies	010-4005-53010	\$18,287	\$21,919	\$15,431	\$25,000	\$25,000
Operating Chemicals	010-4005-53011	\$1,948	\$1,990	\$2,516	\$3,000	\$3,000
Road Salt	010-4005-53100		\$36,421	\$40,271	\$100,000	\$120,000
Street Sign Materials	010-4005-53102	\$12,426	\$11,751	\$12,607	\$15,000	\$15,000
Uniforms & Gear	010-4005-53200	\$16,128	\$12,375	\$11,985	\$20,000	\$20,000
Fuel	010-4005-53300	\$64,241	\$55,093	\$59,522	\$85,000	\$85,000
Small Tools & Equipment	010-4005-53400	\$16,762	\$19,004	\$14,377	\$20,000	\$20,000
Office Furniture & Equipment	010-4005-53500	\$2,972	\$1,849	\$246	\$2,500	\$3,000
Other Professional Services	010-4005-54090	\$831	\$1,300	\$916	\$1,000	\$2,000
Advertising	010-4005-54100	\$224				
Equipment Rent/Lease	010-4005-54200	\$1,755	\$1,056	\$1,222	\$2,000	\$5,000
Building & Grounds R&M	010-4005-54500	\$12,503	\$7,753	\$16,366	\$26,000	\$26,000
Equipment R&M	010-4005-54510	\$53,775	\$48,219	\$57,251	\$95,000	\$95,000



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Vehicle R&M	010-4005-54520	\$86,556	\$65,917	\$99,574	\$110,000	\$110,000
Infrastructure R&M	010-4005-54530	\$163,779	\$90,712	\$43,873	\$100,000	\$120,000
Contract Labor	010-4005-54720	\$5,011		\$1,450	\$10,000	\$15,000
Postage & Shipping	010-4005-54730		\$14			
Printing & Copy Services	010-4005-54740		\$38			
Cleaning Services	010-4005-54750	\$544	\$5,981	\$4,350	\$7,000	\$7,000
Membership & Licenses	010-4005-55020	\$667	\$246	\$206	\$1,000	\$1,000
Education & Training	010-4005-55021	\$6,965	\$1,350	\$1,160	\$14,000	\$10,000
Meals & Travel	010-4005-55023			\$525	\$1,000	\$1,000
Building Construction	010-4005-56210					\$50,000
Building Improvements	010-4005-56230	\$15,967				
Heavy Vehicles	010-4005-56310	\$286,877	\$153,356			
Heavy Equipment	010-4005-56400			\$115,042		
Other Equipment	010-4005-56430	\$34,203				\$20,000
Total Public Works:		\$2,239,524	\$2,043,088	\$1,974,238	\$2,180,000	\$2,398,380
Total Public Works:		\$2,239,524	\$2,043,088	\$1,974,238	\$2,180,000	\$2,398,380
Codes and Planning						
Codes and Planning						
Salaries: Full-time	010-5005-51001	\$239,582	\$219,617	\$228,189	\$282,500	\$307,000
Salaries: PT/Seasonal/Temp	010-5005-51002	\$33,707	\$27,332	\$11,000	\$17,000	\$27,000
Salaries: Overtime	010-5005-51003	\$3,327	\$2,545	\$1,607	\$3,500	\$3,500
Medial and Life Ins.	010-5005-51102	\$24,725	\$24,338	\$22,820	\$36,000	\$36,000
City Pension Contributions	010-5005-51103	\$45,725	\$53,452	\$55,622	\$77,500	\$83,000
City FICA Contributions	010-5005-51104	\$18,437	\$15,504	\$14,894	\$19,000	\$21,000
Medicare	010-5005-51105	\$4,312	\$3,626	\$3,484	\$4,500	\$5,000
General Office Supplies	010-5005-53000	\$2,341	\$1,202	\$1,957	\$3,000	\$3,000



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Books/Manuals/Periodicals	010-5005-53001	\$814	\$333	\$846	\$1,000	\$1,000
General Operating Supplies	010-5005-53010	\$723	\$563	\$556	\$1,500	\$1,500
Uniforms & Gear	010-5005-53200	\$1,444	\$851	\$1,830	\$2,500	\$2,500
Fuel	010-5005-53300	\$4,766	\$3,739	\$3,511	\$6,000	\$7,500
Small Tools & Equipment	010-5005-53400	\$953	\$31		\$1,500	\$1,500
Office Furniture & Equipment	010-5005-53500	\$2,702	\$4,147	\$2,390	\$4,500	\$4,500
Consultant Services	010-5005-54010		\$19,776	\$10,425	\$6,500	\$15,000
Engineering Services	010-5005-54011	\$10,870	\$12,286	\$11,225	\$15,000	\$12,000
Software Maintenance	010-5005-54013	\$3,833	\$4,024	\$4,440	\$5,000	\$85,000
Other Professional Services	010-5005-54090	\$35	\$210		\$2,000	\$2,000
Advertising	010-5005-54100	\$807	\$1,536		\$1,000	\$1,000
Vehicle R&M	010-5005-54520	\$60	\$50	\$51	\$1,000	\$1,000
Printing & Copy Services	010-5005-54740	\$202	\$202	\$373	\$500	\$500
Demolition & Disposal	010-5005-54760	\$3,704	\$4,202	\$16,519	\$25,000	\$25,000
Membership & Licenses	010-5005-55020	\$1,290	\$1,094	\$757	\$1,500	\$2,500
Education & Training	010-5005-55021	\$2,776	\$1,930	\$1,005	\$3,000	\$3,000
Conference/Meeting Expenses	010-5005-55022	\$1,852	\$763		\$2,500	\$2,500
Meals & Travel	010-5005-55023	\$2,188	\$2,126	\$156	\$2,500	\$2,500
Automobiles	010-5005-56300				\$68,000	
Total Codes and Planning:		\$411,178	\$405,475	\$393,656	\$593,500	\$656,000
GIS/Surveying						
Salaries: Full-time	010-7005-51001	\$95,959	\$99,916	\$102,801	\$72,000	\$72,000
Salaries: PT/Seasonal/Temp	010-7005-51002	\$3,750	\$5,841		\$12,000	\$16,000
Salaries: Overtime	010-7005-51003		\$620	\$154	\$1,000	\$3,000
Medial and Life Ins.	010-7005-51102	\$13,947	\$13,707	\$12,587	\$14,000	\$9,300
City Pension Contributions	010-7005-51103	\$20,710	\$24,189	\$24,917	\$29,500	\$23,000



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
City FICA Contributions	010-7005-51104	\$7,979	\$6,489	\$6,264	\$7,000	\$5,300
Medicare	010-7005-51105	\$1,866	\$1,517	\$1,465	\$1,600	\$1,300
General Office Supplies	010-7005-53000	\$993	\$487	\$759	\$1,000	\$1,000
Books/Manuals/Periodicals	010-7005-53001				\$300	\$300
General Operating Supplies	010-7005-53010	\$489	\$1,320	\$56	\$1,000	\$1,000
Uniforms & Gear	010-7005-53200	\$125	\$85	\$322	\$750	\$500
Fuel	010-7005-53300	\$771	\$563	\$487	\$800	\$800
Small Tools & Equipment	010-7005-53400	\$333	\$246	\$150	\$500	\$500
Office Furniture & Equipment	010-7005-53500		\$50		\$2,700	\$2,500
Engineering Services	010-7005-54011	\$7,000	\$19,180		\$5,000	\$5,000
Software Maintenance	010-7005-54013	\$5,961	\$6,585	\$5,795	\$7,000	\$7,000
Other Professional Services	010-7005-54090	\$678	\$1,340		\$2,500	\$2,500
Advertising	010-7005-54100				\$500	\$500
Equipment R&M	010-7005-54510	\$100			\$500	\$500
Vehicle R&M	010-7005-54520				\$1,000	\$1,000
Laboratory Analysis	010-7005-54630				\$500	\$200
Postage & Shipping	010-7005-54730				\$500	\$200
Printing & Copy Services	010-7005-54740		\$30	\$142	\$500	\$200
Membership & Licenses	010-7005-55020	\$420	\$410	\$598	\$1,700	\$1,000
Education & Training	010-7005-55021	\$685	\$555	\$225	\$1,000	\$1,000
Conference/Meeting Expenses	010-7005-55022	\$1,215	\$908		\$1,000	\$1,000
Meals & Travel	010-7005-55023	\$124	\$1,777	\$50	\$500	\$500
Special Programs	010-7005-55100	\$7,672	\$4,915	\$8,383	\$11,200	\$11,200
Other Equipment	010-7005-56430				\$13,000	
Other Capital Outlay	010-7005-56800		\$22,252			\$32,000
Total GIS/Surveying:		\$170,776	\$212,982	\$165,155	\$190,550	\$200,300
Total Codes and Planning:		\$581,954	\$618,457	\$558,811	\$784,050	\$856,300



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Parks						
Parks Operations						
Salaries: Full-time	010-6005-51001	\$164,204	\$168,625	\$163,875	\$180,000	\$184,100
Salaries: PT/Seasonal/Temp	010-6005-51002	\$78,307	\$53,730	\$13,652	\$70,000	\$98,500
Salaries: Overtime	010-6005-51003	\$12,166	\$8,963	\$5,950	\$15,000	\$15,000
Medial and Life Ins.	010-6005-51102	\$28,767	\$29,201	\$25,889	\$30,000	\$30,600
City Pension Contributions	010-6005-51103	\$37,732	\$42,596	\$40,555	\$45,000	\$53,400
City FICA Contributions	010-6005-51104	\$15,804	\$14,259	\$11,193	\$14,500	\$18,500
Medicare	010-6005-51105	\$3,696	\$3,335	\$2,618	\$3,500	\$4,400
Telephone	010-6005-52000	\$3,373	\$3,303	\$3,404	\$4,000	\$4,000
Electric - Buildings	010-6005-52100	\$58,127	\$41,988	\$42,580	\$50,000	\$50,000
Natural Gas	010-6005-52200	\$4,241	\$4,415	\$4,352	\$5,000	\$5,000
Water Service	010-6005-52300	\$1,866	\$2,912	\$2,122	\$3,500	\$3,500
Sewer Service	010-6005-52400	\$14,187	\$14,281	\$14,673	\$9,700	\$9,700
Waste Collection	010-6005-52500	\$10,038	\$8,901	\$8,764	\$10,000	\$10,000
Internet & Cable Service	010-6005-52700				\$500	\$500
General Office Supplies	010-6005-53000	\$1,734	\$1,120	\$866	\$1,500	\$1,500
Books/Manuals/Periodicals	010-6005-53001				\$300	\$300
General Operating Supplies	010-6005-53010	\$4,981	\$4,144	\$5,296	\$7,000	\$8,000
Recreational Supplies	010-6005-53020	\$8,760	\$12,231	\$12,515	\$20,000	\$25,000
Concession Supplies	010-6005-53021	\$7,077			\$10,000	\$10,000
Janitorial Supplies	010-6005-53040	\$7,520	\$7,706	\$4,435	\$8,000	\$8,000
Uniforms & Gear	010-6005-53200	\$1,233	\$1,040	\$1,197	\$2,000	\$2,000
Fuel	010-6005-53300	\$8,047	\$4,111	\$6,213	\$8,000	\$8,000
Small Tools & Equipment	010-6005-53400	\$5,224	\$2,409	\$4,557	\$6,000	\$8,000
Office Furniture & Equipment	010-6005-53500	\$630	\$1,334	\$1,325	\$1,500	\$800



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Software Maintenance	010-6005-54013					\$3,000
Other Professional Services	010-6005-54090	\$2,055	\$1,136	\$51,160	\$24,000	\$5,000
Advertising	010-6005-54100	\$501	\$25	\$308	\$1,000	\$1,000
Equipment Rent/Lease	010-6005-54200			\$500	\$1,000	\$2,000
Building & Grounds R&M	010-6005-54500	\$47,859	\$38,504	\$66,290	\$85,000	\$85,000
Equipment R&M	010-6005-54510	\$7,079	\$3,410	\$12,892	\$7,000	\$8,000
Vehicle R&M	010-6005-54520	\$506	\$1,121	\$1,778	\$3,000	\$3,000
Infrastructure R&M	010-6005-54530	\$1,456			\$5,000	\$10,000
Postage & Shipping	010-6005-54730				\$100	\$100
Printing & Copy Services	010-6005-54740	\$887	\$930	\$88	\$1,000	\$1,000
Membership & Licenses	010-6005-55020	\$495	\$620		\$3,000	\$3,100
Education & Training	010-6005-55021	\$300	\$880		\$300	\$300
Conference/Meeting Expenses	010-6005-55022	\$25		\$370	\$500	\$500
Meals & Travel	010-6005-55023		\$49	\$100	\$300	\$300
Special Programs	010-6005-55100	\$9,323	\$7,441	\$2,566	\$10,000	\$10,000
4th of July	010-6005-55110	\$17,959	\$14,985	\$16,968	\$16,000	\$16,000
Halloween at the Park	010-6005-55111	\$1,261	\$1,402	\$1,116	\$1,600	\$1,600
Restaurant Tax	010-6005-55200	\$333	\$10		\$600	
Other Land Improvements	010-6005-56130		\$155,938			
Building Improvements	010-6005-56230		\$10,050			\$15,000
Outdoor Furniture & Fixtures	010-6005-56420	\$120,167				\$25,000
Other Equipment	010-6005-56430	\$22,351	\$10,274	\$10,933	\$20,000	\$31,000
Total Parks Operations:		\$710,268	\$677,381	\$541,099	\$684,400	\$779,700
Parks - Swimming Pool						
Salaries: PT/Seasonal/Temp	010-6010-51002	\$67,704	\$39,873	\$32,271	\$95,000	\$102,000
Salaries: Overtime	010-6010-51003	\$943	\$2,160	\$147	\$6,000	\$6,000



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
City FICA Contributions	010-6010-51104	\$4,256	\$2,606	\$2,010	\$5,000	\$6,700
Medicare	010-6010-51105	\$995	\$610	\$470	\$1,300	\$1,600
Telephone	010-6010-52000				\$1,000	\$1,000
Electric - Buildings	010-6010-52100	\$1,414	\$1,178	\$1,123	\$2,000	\$2,000
Water Service	010-6010-52300	\$17,136	\$9,956	\$14,438	\$16,000	\$16,000
Waste Collection	010-6010-52500	\$224			\$500	\$500
General Office Supplies	010-6010-53000	\$20			\$150	\$150
General Operating Supplies	010-6010-53010	\$2,934	\$986	\$2,116	\$4,000	\$4,000
Operating Chemicals	010-6010-53011	\$18,342	\$8,109	\$12,947	\$17,000	\$20,000
Concession Supplies	010-6010-53021	\$13,993	\$5,214	\$463	\$7,000	\$15,000
Uniforms & Gear	010-6010-53200	\$3,210		\$3,016	\$3,500	\$3,500
Small Tools & Equipment	010-6010-53400	\$3,054	\$2,242	\$6,620	\$7,000	\$7,000
Other Professional Services	010-6010-54090	\$1,675	\$362	\$5,206	\$8,000	\$8,000
Advertising	010-6010-54100	\$20			\$100	\$100
Equipment Rent/Lease	010-6010-54200				\$500	\$500
Building & Grounds R&M	010-6010-54500	\$8,555	\$4,761	\$6,665	\$30,000	\$20,000
Equipment R&M	010-6010-54510	\$23,960	\$5,226	\$7,734	\$20,000	\$20,000
Special Programs	010-6010-55100	\$5,094	\$2,010		\$3,000	\$3,000
Restaurant Tax	010-6010-55200	\$678	\$457		\$400	
Building Improvements	010-6010-56230	\$94,134				
Outdoor Furniture & Fixtures	010-6010-56420	\$7,867			\$10,000	\$5,000
Other Equipment	010-6010-56430	\$17,150				
Total Parks - Swimming Pool:		\$293,359	\$85,750	\$95,226	\$237,450	\$242,050
Intergenerational Center						
Electric - Buildings	010-6020-52100	\$10,987	\$9,685	\$9,307		
Natural Gas	010-6020-52200	\$2,917	\$3,085	\$3,623		



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Water Service	010-6020-52300	\$766	\$777	\$666		
Sewer Service	010-6020-52400	\$686	\$730	\$612		
Building & Grounds R&M	010-6020-54500	\$17,808	\$4,154	\$6,536		
Building Improvements	010-6020-56230		\$9,800			
Total Intergenerational Center:		\$33,163	\$28,230	\$20,744		
Total Parks:		\$1,036,790	\$791,361	\$657,069	\$921,850	\$1,021,750
Capital Projects						
Land Purchase	010-1035-56100		\$70,000			
Other Land Improvements	010-1035-56130	\$91,552		\$103,281	\$66,000	\$25,000
Building Construction	010-1035-56210	\$4,116	\$35,900	\$411,386	\$280,000	
Building Improvements	010-1035-56230	\$18,538	\$184,677		\$250,000	
Other Equipment	010-1035-56430	\$12,149				
Sidewalks/Shared Use Path	010-1035-56600	\$463,773	\$153,796	\$18,269	\$360,000	\$1,442,000
Drainage Projects	010-1035-56610	\$52,978	\$48,606	\$258,751	\$70,000	
Street Design & Construction	010-1035-56620		\$12,550			
Total Capital Projects:		\$643,106	\$505,530	\$791,688	\$1,026,000	\$1,467,000
Total Expenditures:		\$12,501,740	\$12,072,681	\$13,171,925	\$14,662,776	\$16,639,080



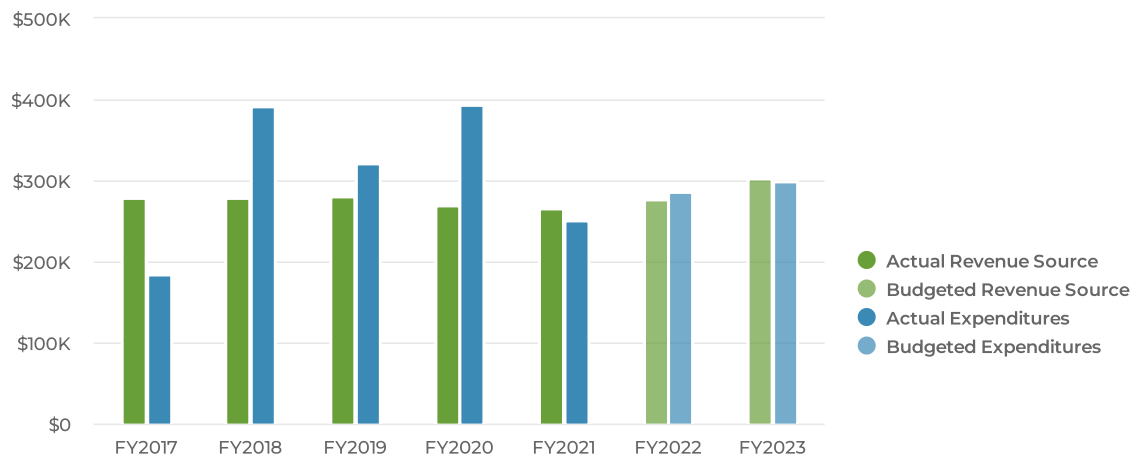


Municipal Road Aid

The Municipal Road Aid Fund is a special revenue fund for the money received through the state municipal road aid program through the imposition of motor fuel taxes. Funding is allocated to cities calculated using a formula based on the most recent Census. These funds are to be used for the construction, reconstruction, and maintenance of city roads and streets.

Summary

The City has budgeted total revenue of \$304K for FY2023. This is an increase of \$25K from the FY2022 budgeted revenue. Budgeted expenditures in FY2023 are \$300K. This is an increase of \$25K from the FY2022 budgeted expenditures.



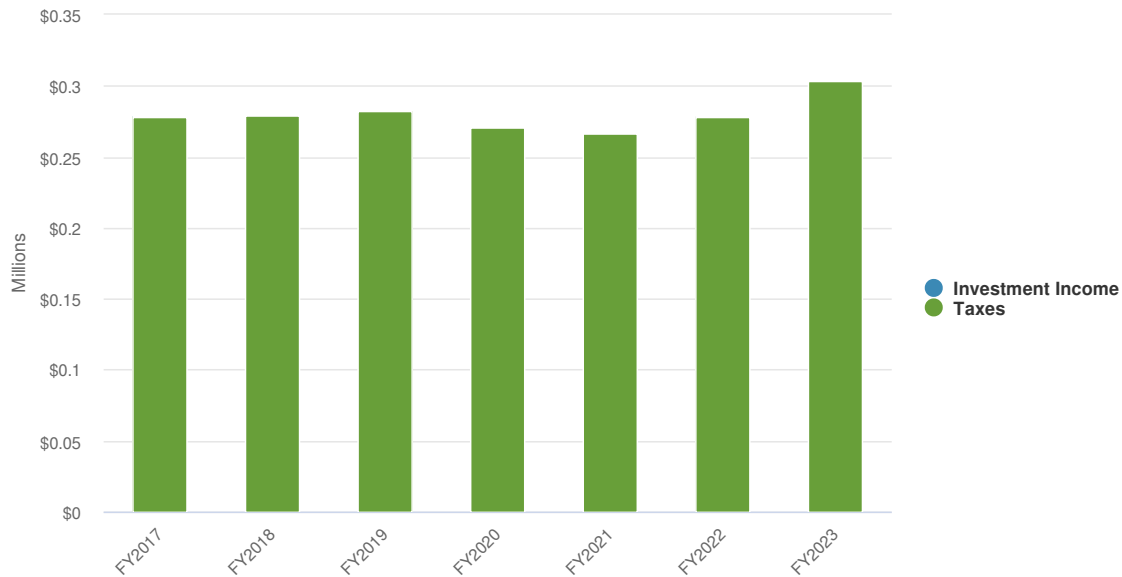
Based on projected revenue and expenditures for FY2022, the beginning fund balance for FY2023 is estimated to be \$279,693. Because budgeted revenues exceed budgeted expenditures, the fund balance at June 30, 2023 is estimated to increase by \$3,700. An increase in fund balance represents an increase in resources that will be available for use in future periods.

	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Project	FY2023 Budgeted
Total Beginning Fund Balance	\$456,226	\$416,273	\$293,167	\$307,993	\$279,693
Revenues	\$282,133	\$270,893	\$266,176	\$258,000	\$303,700
Expenditures	\$322,086	\$393,999	\$251,350	\$286,300	\$300,000
Revenue Over/(Under) Expenditures	\$-49,953	\$-123,106	\$14,826	\$-28,300	\$3,700
Ending Fund Balance	\$416,273	\$293,167	\$307,993	\$279,693	\$283,393

Revenues by Source

The chart below illustrates actual revenue levels for fiscal years 2017 through 2021. Budgeted revenues are shown for fiscal years 2022 and 2023. Budgeted estimates are provided by the state and are based on projected gas prices and demand levels.

Budgeted and Historical Revenues by Source



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Revenue Source					
Taxes	\$281,862	\$270,687	\$265,972	\$278,500	\$303,500
Investment Income	\$271	\$206	\$204	\$200	\$200
Total Revenue Source:	\$282,133	\$270,893	\$266,176	\$278,700	\$303,700

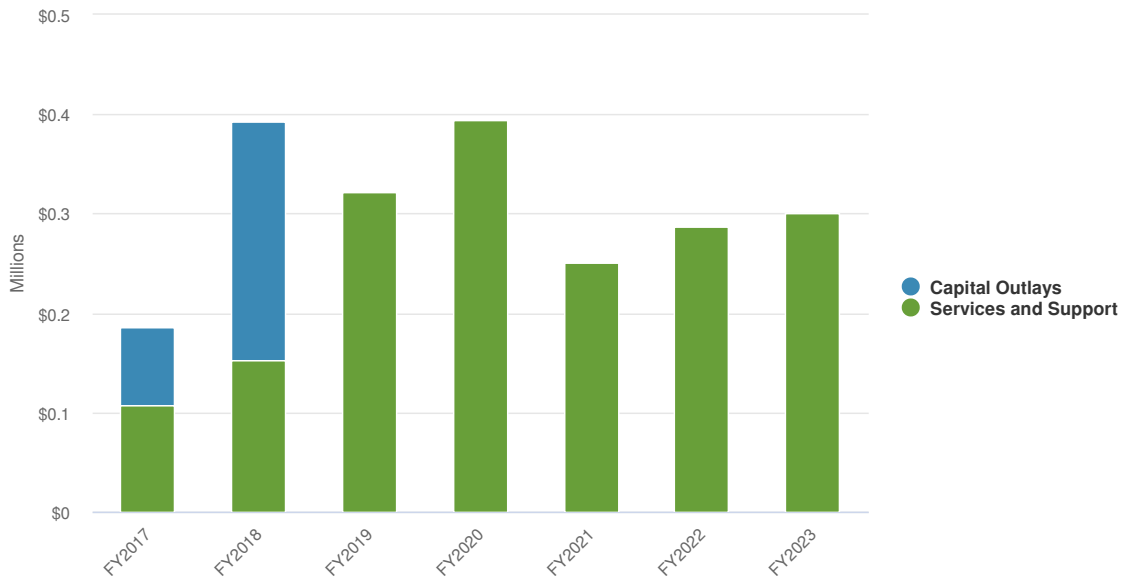


Expenditures by Expense Type

The chart below illustrates actual spending levels by category for fiscal years 2017 through 2021. Budgeted expenditure categories are shown for fiscal years 2022 and 2023.

Municipal Road Aid funding is provided to local jurisdictions for maintenance and improvement of streets and roadways. The majority of expenditures out of this fund is used for street resurfacing. However, in fiscal years 2017 and 2018, these funds were used for a drainage project.

Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects					
Services and Support					
Other Professional Services		\$102			
Street Resurfacing	\$322,086	\$393,897	\$251,350	\$287,000	\$300,000
Total Services and Support:	\$322,086	\$393,999	\$251,350	\$287,000	\$300,000
Total Expense Objects:	\$322,086	\$393,999	\$251,350	\$287,000	\$300,000



Mutual Road Aid Budget by Line Item

Revenue

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Revenue Source						
General Revenue						
State Gas Tax	022-0000-41110	\$276,815	\$265,445	\$259,624	\$275,000	\$300,000
State Coal & Mineral Tax	022-0000-41120	\$5,047	\$5,242	\$6,348	\$3,500	\$3,500
Interest on Checking	022-0000- 47000	\$271	\$206	\$204	\$200	\$200
Total General Revenue:		\$282,133	\$270,893	\$266,176	\$278,700	\$303,700
Total Revenue Source:		\$282,133	\$270,893	\$266,176	\$278,700	\$303,700

Expenditures

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expenditures						
Other Professional Services	022-1000- 54090		\$102			
Street Resurfacing	022-1000-54531	\$322,086	\$393,897	\$251,350	\$287,000	\$300,000
Total Expenditures:		\$322,086	\$393,999	\$251,350	\$287,000	\$300,000

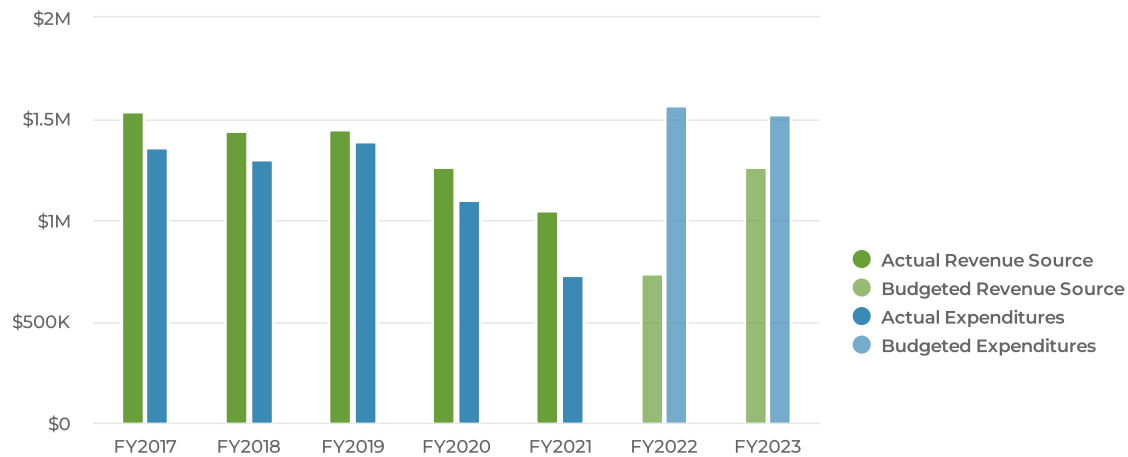


Tourism Fund

The Berea Tourism and Convention Commission Fund was established under authority of KRS 91S.390. The primary source of revenue for this fund is the transient room tax and the restaurant tax which are each levied at three percent. The primary purpose of the Tourism Commission is to attract and promote conventions, athletic events and generate interest in Berea as a tourist location.

Summary

The City has budgeted total revenue of \$1.3M for FY2023. This is a \$524K increase from FY2022 budgeted revenue. This increase is primarily due to a reduction in the amount of revenue transferred to the General Fund for shared capital projects, as well as an increase in budgeted taxes. Budgeted expenditures in FY2023 are \$1.5M. This is a decrease of \$42K from the FY2022 budgeted expenditures. This is primarily due to the FY2022 budgeted early payoff of long-term debt.



Based on projected revenue and expenditures for FY2022, the beginning fund balance for FY2023 is estimated to be \$2,041,401. Because budgeted expenditures exceed budgeted revenue, the fund balance at June 30, 2023 is estimated to decrease by \$261,700. A decrease in fund balance represents the use of resources that had accumulated from previous years.

	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Projected	FY2023 Budgeted
Total Beginning Fund Balance	1,424,038	1,478,736	\$1,643,308	\$1,961,401	\$2,041,401
Less Capital Sinking Fund	\$144,000	144,000	\$0	\$0	\$0
Available for Budget	\$1,306,000	\$1,334,736	\$1,643,308	\$1,961,401	\$2,041,401
Revenues	1,448,231	\$1,267,669	\$1,052,362	\$1,310,000	\$1,264,600
Expenditures	\$1,393,533	\$1,103,098	\$734,269	\$1,230,000	\$1,526,300
Revenue Over/(Under) Expenditures	\$54,698	\$164,571	\$318,093	\$80,000	-\$261,700
Ending Fund Balance	\$1,478,736	\$1,643,308	\$1,961,401	\$2,041,401	\$1,779,701

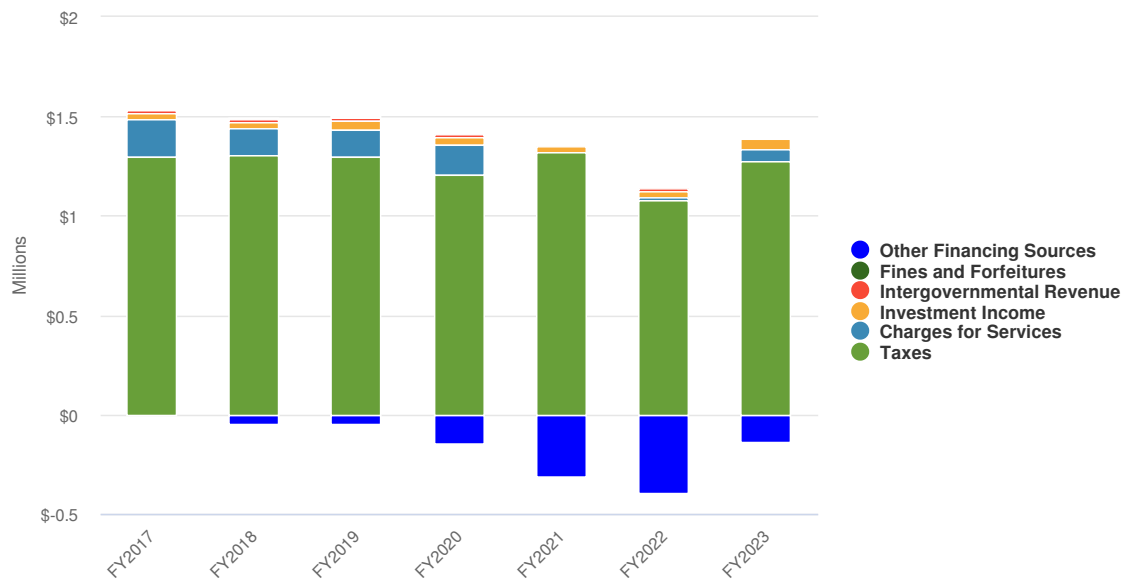
Revenues by Source

The chart below illustrates actual revenue levels for fiscal years 2017 through 2021. Budgeted revenues are shown for fiscal years 2022 and 2023.

Overall, the FY2023 budget reflects confidence that revenue will reach pre-COVID levels. The FY2023 budget for Taxes exceeds the budget for FY2022 by nearly 19%. Included in this increase is a 16% increase in restaurant tax. Charges for Services increases 320% from the prior budget year as in-person classes and workshops resume.

The Other Financing Sources shown below falls under the \$0 line, representing transfers of revenue out of the Tourism Fund into the General Fund for tourism-related City capital projects. These transfers have decreased by 66% between FY2022 and FY2023 resulting from the completion of the Chestnut Street Pavilion. Transfers included in the FY2023 budget have been earmarked for the construction of the Ellipse Street Shared Use Path (\$60,000) and the Scaffold Cane Shared Use Path (\$75,000).

Budgeted and Historical Revenues by Source



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Revenue Source					
Taxes	\$1,297,894	\$1,210,039	\$1,317,159	\$1,075,000	\$1,275,000
Charges for Services	\$139,130	\$144,811	\$4,150	\$15,000	\$63,000
Fines and Forfeitures	\$1,467	\$1,159	\$4,393	\$1,000	\$1,000
Intergovernmental Revenue	\$16,309	\$15,975	\$7,908	\$15,000	\$13,000
Investment Income	\$43,432	\$42,903	\$28,678	\$30,200	\$47,600
Other Financing Sources	-\$50,000	-\$147,219	-\$309,925	-\$396,000	-\$135,000
Total Revenue Source:	\$1,448,231	\$1,267,669	\$1,052,363	\$740,200	\$1,264,600

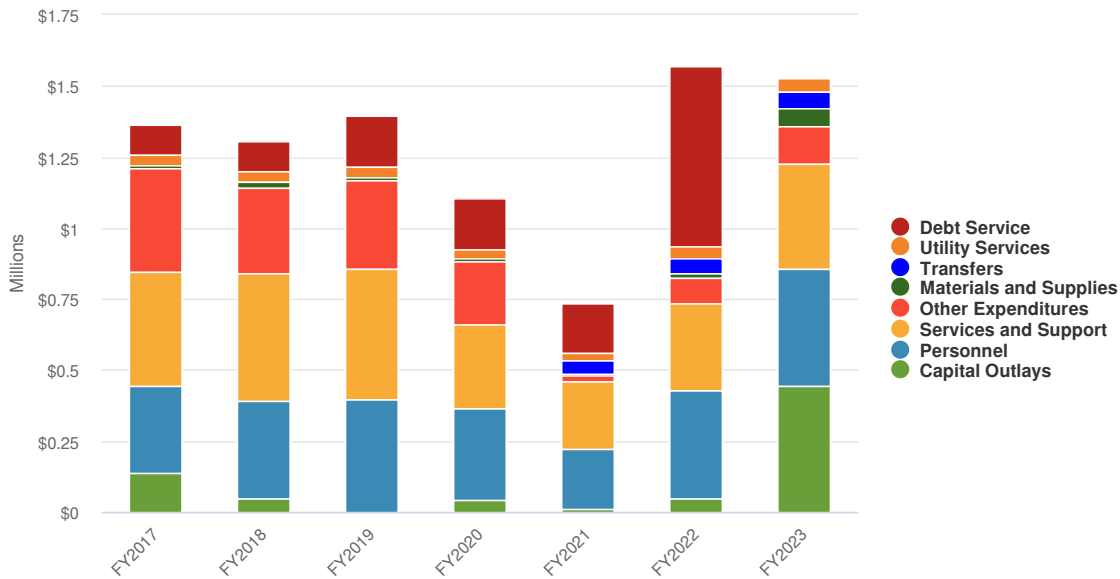
Expenditures by Expense Type

The chart below illustrates actual expenditures by type for fiscal years 2017 through 2021. Budgeted expenditures are shown for fiscal years 2022 ad 2023.

Major tourism expenditures consist of personnel, advertising, and costs associated with conducting workshops. Prior to FY2020, the Tourism Fund also operated the Arts Accelerator program in which Tourism operated an art gallery staffed with artist fellows. In late FY2020, the Arts Accelerator program and art gallery were terminated as a result of COVID-19 closures. In addition, workshops scheduled in FY2021 were canceled. These actions led to the overall decrease in expenditures in FY2020 and FY2021.

The FY2022 budget Debt Service category included a \$610,311 principal payment to retire the debt on the purchase of the Tolle Building and the historic Berea Hotel building. Non-debt related budgeted expenditures rose as events and tourism activities resumed to pre-pandemic levels in the latter half of the year. This trend is continued into FY2023 budget, causing an increase in the Services and Support, Materials and Supplies, and Other Expenditures categories. The FY2023 budget for Capital Outlays in significantly increased, as Berea Tourism plans to remodel the Tolle Building.

Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects					
Personnel	\$395,148	\$320,760	\$209,839	\$381,500	\$412,400
Utility Services	\$37,537	\$31,715	\$26,404	\$45,500	\$47,500
Materials and Supplies	\$13,172	\$9,219	\$8,744	\$18,300	\$66,700
Services and Support	\$460,043	\$298,626	\$240,173	\$308,500	\$370,500
Other Expenditures	\$310,800	\$222,256	\$17,402	\$88,700	\$130,200
Capital Outlays		\$41,967	\$11,800	\$45,000	\$445,000
Debt Service	\$176,831	\$178,553	\$174,528	\$631,311	
Transfers			\$45,379	\$50,000	\$54,000
Total Expense Objects:	\$1,393,533	\$1,103,098	\$734,269	\$1,568,811	\$1,526,300





Tourism Budget by Line Item

Revenue

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Revenue Source						
Transient Room Tax	028-0000-41300	\$186,461	\$141,448	\$135,021	\$125,000	\$175,000
Restaurant Tax	028-0000-41400	\$1,111,433	\$1,068,591	\$1,182,138	\$950,000	\$1,100,000
Discover the Arts	028-0000-44400	\$3,175	\$2,095		\$3,000	\$3,000
Workshop Fees	028-0000-44410	\$127,920	\$137,516	\$4,150	\$12,000	\$60,000
Gallery Sales	028-0000-44420	\$8,034	\$5,200			
Penalties & Interest	028-0000-45050	\$1,467	\$1,159	\$4,393	\$1,000	\$1,000
Grant Proceeds	028-0000-46300	\$16,309	\$15,975	\$7,908	\$15,000	\$13,000
Interest on Checking	028-0000-47000	\$327	\$383	\$568	\$200	\$500
Interest on CDs	028-0000-47100	\$16,157	\$20,804	\$6,910	\$5,000	\$5,500
Event Space Rental	028-0000-48045					\$5,000
Hotel Property Rental	028-0000-48085	\$26,947	\$21,716	\$21,200	\$25,000	\$36,600
Miscellaneous Income	028-0000-48900		\$6	\$75		
Transfer to/from Other Funds	028-0000-49000	-\$50,000	-\$147,225	-\$310,000	-\$396,000	-\$135,000
Total Revenue Source:		\$1,448,231	\$1,267,669	\$1,052,363	\$740,200	\$1,264,600

Expenditures

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expenditures						
Salaries: Full-time	028-1000-51001	\$181,656	\$160,165	\$103,078	\$175,000	\$182,000
Salaries: PT/Seasonal/Temp	028-1000-51002	\$119,902	\$80,783	\$57,442	\$126,500	\$138,800
Salaries: Overtime	028-1000-51003	\$1,260	\$629	\$83	\$1,000	\$1,000
Medial and Life Ins.	028-1000-51102	\$29,063	\$22,935	\$15,261	\$24,000	\$46,300
City Pension Contributions	028-1000-51103	\$39,371	\$38,180	\$21,901	\$35,000	\$26,100



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
City FICA Contributions	028-1000-51104	\$19,366	\$14,643	\$9,785	\$16,000	\$14,700
Medicare	028-1000-51105	\$4,530	\$3,425	\$2,289	\$4,000	\$3,500
Telephone	028-1000-52000	\$5,346	\$3,664	\$3,553	\$6,000	\$6,000
Electric - Buildings	028-1000-52100	\$15,835	\$12,452	\$10,658	\$16,000	\$16,000
Natural Gas	028-1000-52200	\$7,971	\$7,678	\$6,469	\$13,000	\$20,000
Water Service	028-1000-52300	\$1,648	\$1,192	\$970	\$2,000	\$1,100
Sewer Service	028-1000-52400	\$1,405	\$933	\$769	\$2,000	\$900
Waste Collection	028-1000-52500	\$415	\$498	\$477	\$500	\$500
Website & Email Hosting	028-1000-52600	\$2,635	\$2,952	\$2,314	\$3,000	\$3,000
Internet & Cable Service	028-1000-52700	\$2,281	\$2,346	\$1,194	\$3,000	
General Office Supplies	028-1000-53000	\$2,450	\$1,181	\$1,825	\$4,000	\$4,000
Books/Manuals/Periodicals	028-1000-53001	\$26		\$26	\$300	\$200
General Operating Supplies	028-1000-53010	\$4,981	\$3,198	\$3,157	\$5,000	\$4,000
Janitorial Supplies	028-1000-53040	\$2,738	\$2,664	\$345	\$3,000	\$3,000
Uniforms & Gear	028-1000-53200	\$993	\$422	\$364	\$1,000	\$1,000
Fuel	028-1000-53300	\$845	\$625	\$349	\$1,000	\$1,500
Small Tools & Equipment	028-1000-53400	\$1,139	\$1,129	\$1,900	\$2,000	\$500
Office Furniture & Equipment	028-1000-53500			\$778	\$2,000	\$52,500
Other Professional Services	028-1000-54090	\$40,007	\$31,049	\$9,674	\$30,000	
Advertising	028-1000-54100	\$383,332	\$234,348	\$216,407	\$250,000	\$300,000
Equipment Rent/Lease	028-1000-54200	\$5,838	\$8,508	\$8,335	\$5,000	\$5,000
Facility Rent	028-1000-54210					\$1,000
Building & Grounds R&M	028-1000-54500	\$16,256	\$13,382	\$3,721	\$10,000	\$45,000
Equipment R&M	028-1000-54510		\$400			
Vehicle R&M	028-1000-54520	\$191	\$543	\$698	\$1,000	\$1,000
Committee Expense	028-1000-54700	\$150	\$257		\$500	\$500



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Postage & Shipping	028-1000-54730	\$8,242	\$3,205	\$738	\$5,000	\$10,000
Printing & Copy Services	028-1000-54740	\$1,907	\$763	\$600	\$2,000	\$5,000
Public Transportation	028-1000-54770	\$4,120	\$6,170		\$5,000	\$3,000
Credit Card Processing Fees	028-1000-55011	\$5,943	\$4,123	\$1,949	\$6,000	\$5,000
Membership & Licenses	028-1000-55020	\$2,910	\$3,882	\$1,740	\$5,000	\$3,000
Education & Training	028-1000-55021	\$385			\$500	\$500
Conference/Meeting Expenses	028-1000-55022	\$9,340	\$3,616	\$67	\$7,000	\$5,000
Meals & Travel	028-1000-55023	\$3,598	\$1,588	\$175	\$1,000	\$4,000
Contingency	028-1000-55090	\$2,885	\$264	\$1,158	\$2,500	\$2,500
Special Programs	028-1000-55100	\$11,150	\$1,235	\$2,312	\$11,000	\$7,000
Music on Porch	028-1000-55120	\$7,843	\$5,250	\$1,300	\$7,200	\$7,200
Concert Series	028-1000-55121	\$3,000				\$10,000
L&N Day	028-1000-55122	\$740	\$380	\$288	\$1,500	\$1,500
Workshops	028-1000-55222	\$119,832	\$120,238	\$3,225	\$15,000	\$60,000
Grant Awards	028-1000-55223	\$26,000	\$10,950	\$2,800	\$20,000	\$10,000
Demo/Events	028-1000-55224				\$1,000	\$1,000
Car Show	028-1000-55225	\$1,154	\$840			\$500
Discover the Arts	028-1000-55226	\$3,405	\$1,000		\$3,000	\$3,000
Beautification	028-1000-55227	\$10,634	\$1,100	\$2,388	\$8,000	\$10,000
Artist Accelerator Program	028-1000-55228	\$101,981	\$67,790			
Building Improvements	028-1000-56230		\$10,900	\$11,800		\$400,000
Automobiles	028-1000-56300		\$31,067		\$45,000	\$45,000
Principal Payment	028-1000-57000	\$149,000	\$154,999	\$155,000	\$610,311	
Interest Payment	028-1000-57100	\$27,831	\$23,554	\$19,528	\$21,000	
Transfer: Admin Indirect	028-1000-58100			\$45,379	\$50,000	\$54,000
Total Expenditures:		\$1,393,533	\$1,103,098	\$734,269	\$1,568,811	\$1,526,300



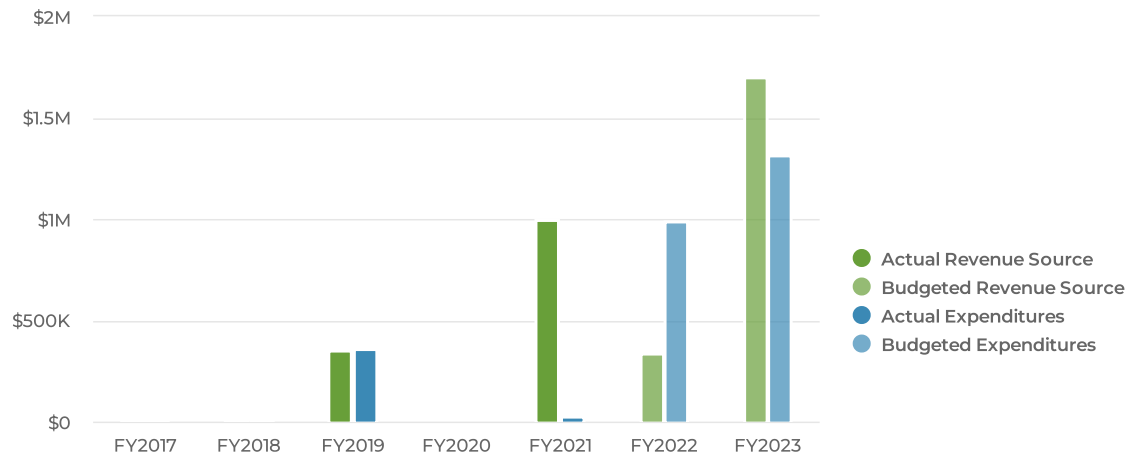


Industrial Development Fund

The Industrial Development Fund is a special revenue fund used to account for the activities conducted by the Berea Industrial Development Authority (BIDA). Revenue is received through the sale or lease of property owned by BIDA, as well as transfers from the General Fund. Expenditures relate to the advancement of industrial activity within the city.

Summary

The City has budgeted total revenue of \$2.3M for FY2023. This is an increase of \$706K from the FY2022 budgeted revenue. Budgeted expenditures in FY2023 are \$1.3M. This is a increase of \$325K from the FY2022 budgeted expenditures.



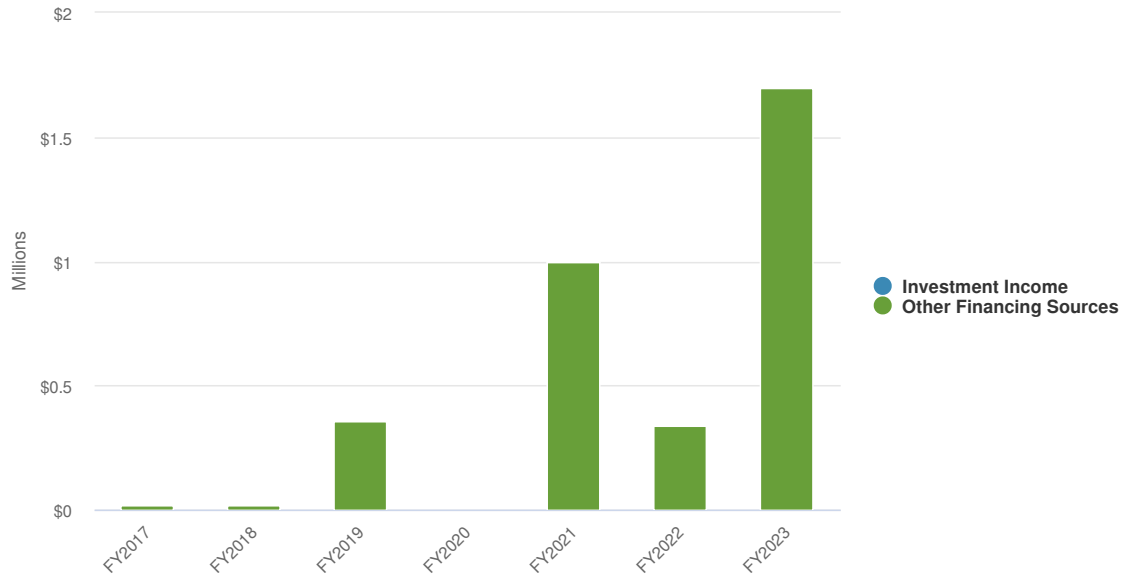
Based on projected revenue and expenditures for FY2022, the beginning fund balance for FY2023 is estimated to be \$790,942. Because budgeted expenditures exceed budgeted revenue, the fund balance at June 30, 2023 is estimated to increase by \$930,800. An increase in fund balance represents an increase in resources that will be available for use in future periods.

	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Projected	FY2023 Budgeted
Total Beginning Fund Balance	\$148,067	\$142,090	\$144,967	\$1,115,442	\$790,942
Revenues	\$357,853	\$2,892	\$1,001,348	\$325,500	\$1,700,800
Expenditures	\$363,830	\$15	\$30,873	\$650,000	\$1,320,000
Revenue Over/(Under) Expenditures	\$-5,977	\$2,877	\$970,475	\$-324,500	\$380,800
Ending Fund Balance	\$142,090	\$144,967	\$1,115,442	\$790,942	\$1,171,742

Revenues by Source

Typically, the Industrial Development Fund revenue results from the sale or leasing of land within the Berea Industrial Park. In FY2022, revenue included \$1M for the sale of 40 acres. In FY2022, another land sale resulted in \$324K in revenue. The FY2023 budget includes \$1.7M in proceeds from the anticipated sale of land.

Budgeted and Historical Revenues by Source

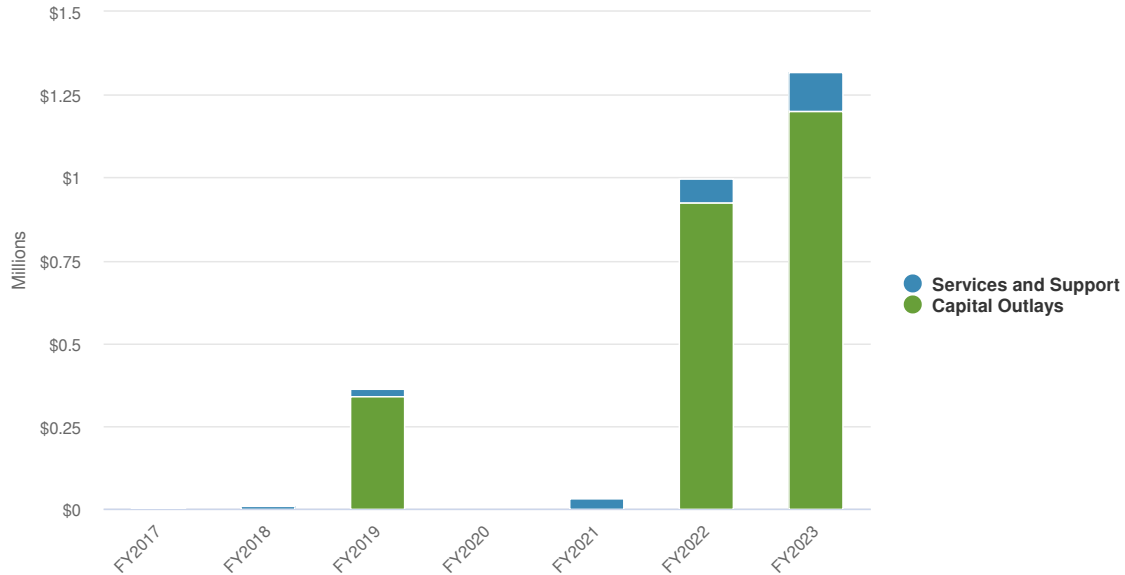


Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Revenue Source					
Investment Income	\$2,068	\$2,892	\$1,348	\$210	\$800
Other Financing Sources	\$355,785		\$1,000,000	\$339,410	\$1,700,000
Total Revenue Source:	\$357,853	\$2,892	\$1,001,348	\$339,620	\$1,700,800

Expenditures by Expense Type

Expenditures within the Industrial Development Fund typically focus around purchasing land or improving existing infrastructure for make the Berea Industrial Park more attractive to potential industrial facilities. During FY2019, three tracts of land were purchased on Menelaus Road to allow an existing manufacturer to expand their production facility. In FY2022, another tract was purchased which will be offered for sale in FY2023. FY2023 budgeted expenditures include plans to prepare existing land for future sale.

Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects					
Services and Support	\$22,491	\$15	\$30,873	\$70,000	\$120,000
Capital Outlays	\$341,339			\$925,000	\$1,200,000
Total Expense Objects:	\$363,830	\$15	\$30,873	\$995,000	\$1,320,000





Industrial Development Fund Budget by Line Item

Revenue

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Revenue Source						
General Revenue						
Interest on Checking	029-0000-47000	\$38	\$30	\$547	\$7	\$300
Interest on CDs	029-0000-47100	\$2,030	\$2,862	\$800	\$204	\$500
Lease Proceeds	029-0000-48100	\$15,785				
Sale of Capital Asset	029-0000-48600			\$1,000,000	\$339,410	\$1,700,000
Transfer to/from Other Funds	029-0000-49000	\$340,000				
Total General Revenue:		\$357,853	\$2,892	\$1,001,348	\$339,620	\$1,700,800
Total Revenue Source:		\$357,853	\$2,892	\$1,001,348	\$339,620	\$1,700,800

Expenditures

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted	FY2023 Budgeted
Expenditures							
Engineering Services	029-1000-54011	\$21,810		\$29,710	\$50,000	\$100,000	\$100,000
Other Professional Services	029-1000-54090		\$15		\$20,000	\$20,000	\$20,000
Building & Grounds R&M	029-1000-54500	\$681		\$1,163			
Land Purchase	029-1000-56100	\$341,339			\$600,000		
Other Land Improvements	029-1000-56130				\$325,000	\$1,200,000	\$1,200,000
Total Expenditures:		\$363,830	\$15	\$30,873	\$995,000	\$1,320,000	\$1,320,000



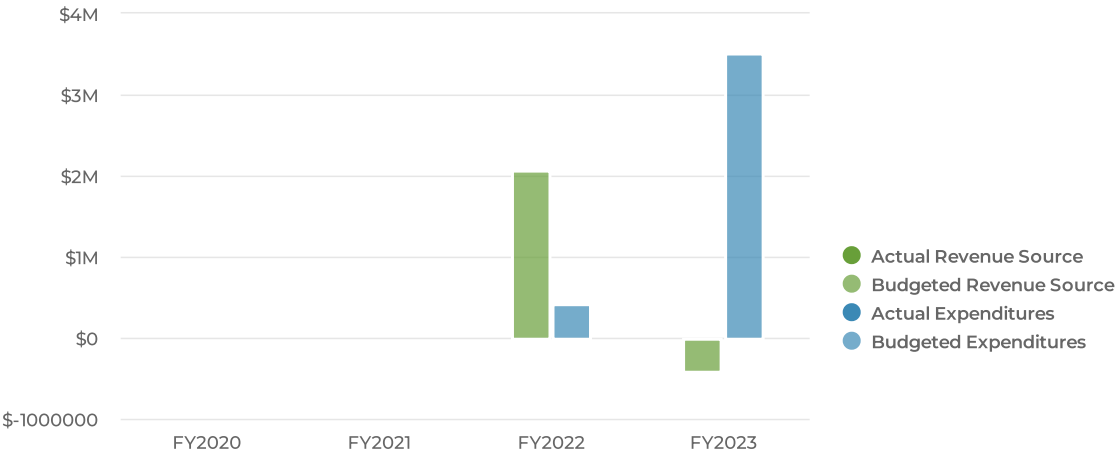
American Rescue Plan Act Fund

The 2021 American Rescue Plan Act (ARPA) provided direct relief to cities, towns and villages in the United States in the wake of the COVID-19 pandemic. Funds were distributed in two installments during the fiscal year 2022. All funds must be obligated prior to December 31, 2024 and expended to cover such obligations by December 31, 2026. ARPA funds may only be used for expenditures defined as eligible uses by the U.S. Department of Treasury. The ARPA Fund was created in fiscal year 2022.

Summary

The chart below shows the budgeted revenue and expenditures for the ARPA Fund since its inception in FY2022. When the FY2022 budget was prepared, it appeared that only one half of the revenue would be received in that year. However, at the time of preparation of the FY2023 budget, it is estimated that the second installment of the funding will be received prior to June 30, 2022. As a result, it is expected that actual revenue for FY2022 will be double what was budgeted. Therefore, the only revenue budgeted for FY2023 is the interest earned on the cash deposit in a local bank.

Budgeted expenditures for FY2022 include the majority of the grant funds. Since the majority of the budgeted expenditures pertain to capital projects, it is expected that actual expenditures will not be expended in a single year, but rather extend into several following fiscal years. The budget for these funds will be more fine-tuned as plans progress.



Based on projected revenue and expenditures for FY2022, the beginning fund balance for FY2023 is estimated to be \$4,120,800. Because budgeted expenditures exceed budgeted revenues, the fund balance at June 30, 2023 is estimated to decrease by \$4,089,680. An decrease in fund balance represents the use of resources that had accumulated from previous years.

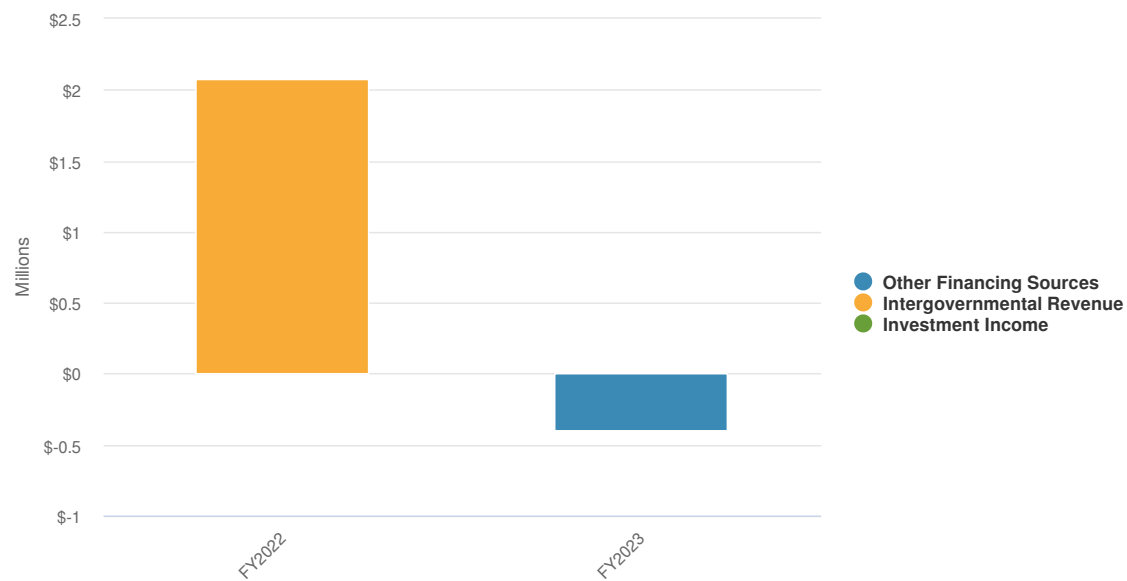
	FY2022 Projected	FY2023 Budgeted
Total Beginning Fund Balance	\$0	\$3,993,800
Revenues	\$4,162,800	\$-398,680
Expenditures	\$169,000	\$3,521,000
Revenue Over/(Under) Expenditures	\$-3,993,800	\$-3,919,680
Ending Fund Balance	\$3,993,800	\$74,120



Revenues by Source

The chart below illustrates budgeted revenue by source for FY2022 and FY2023. Fiscal Year FY2023 shows negative revenue due to a transfer of funds out of the APRA Fund and into the General Fund. The purpose of this transfer is to help offset the cost of the \$2/hr pay increase for City employees.

Budgeted and Historical Revenues by Source

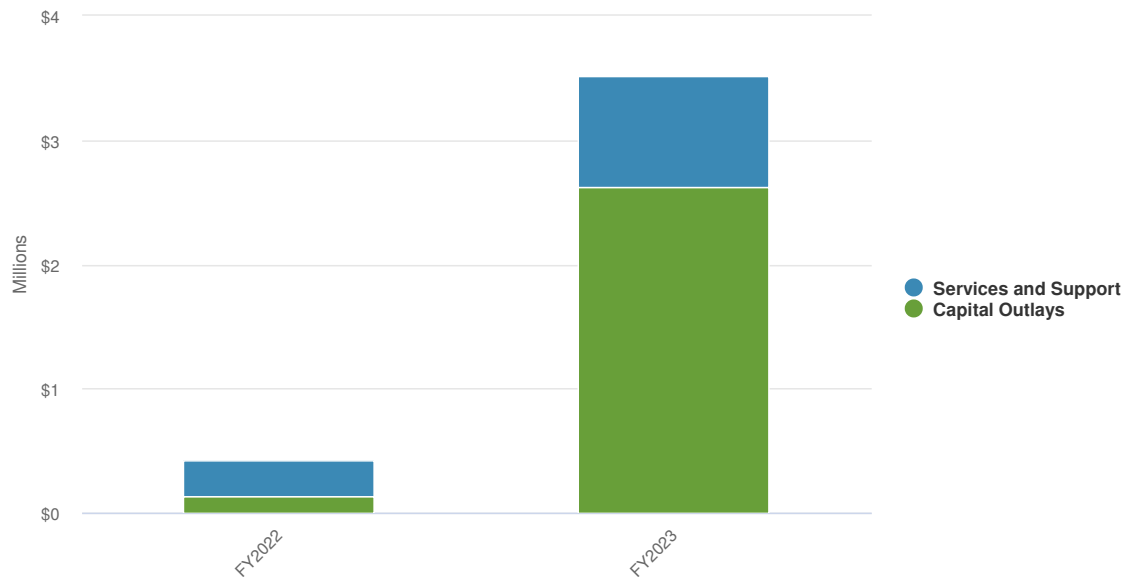


Name	FY2022 Budgeted	FY2023 Budgeted
Revenue Source		
Intergovernmental Revenue	\$2,075,039	
Investment Income	\$1,320	\$1,320
Other Financing Sources		-\$400,000
Total Revenue Source:	\$2,076,359	-\$398,680

Expenditures by Expense Type

The chart below illustrates budgeted expenditures for the ARPA Fund for fiscal years 2022 and 2023. Much of the funds originally budgeted in FY2023 are not projected to be spent prior to the end of the fiscal year. Similarly, much of what is budgeted in FY2023 may not be expended in a single year. However, budgeting all available funds will provide City administrative staff with flexibility for a maximum level of efficiency in accomplishing the goals established with this funding.

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Budgeted	FY2023 Budgeted
Expense Objects		
Services and Support	\$292,000	\$900,000
Capital Outlays	\$130,000	\$2,621,000
Total Expense Objects:	\$422,000	\$3,521,000





American Rescue Plan Act Fund Budget by Line Item

Revenue

Name	Account ID	FY2022 Budgeted	FY2023 Budgeted
Revenue Source			
General Revenue			
Grant Proceeds	030-0000-46300	\$2,075,039	
Interest on Checking	030-0000-47000	\$1,320	\$1,320
Transfer to/From Other Funds	030-0000-49000		-\$400,000
Total General Revenue:		\$2,076,359	-\$398,680
Total Revenue Source:		\$2,076,359	-\$398,680

Expenditures

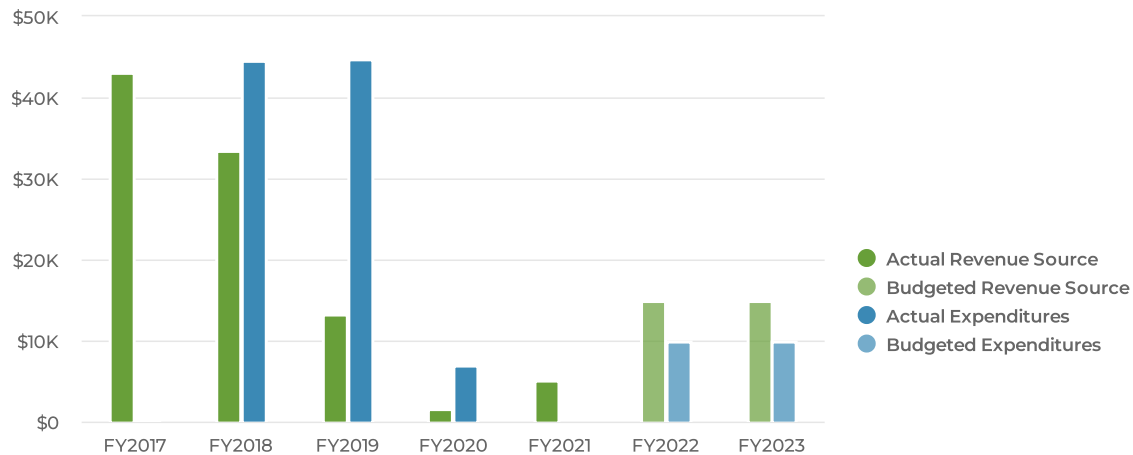
Name	Account ID	FY2022 Budgeted	FY2023 Budgeted
Expenditures			
Other Professional Services	030-1000-54090	\$42,000	
Infrastructure R&M	030-1000-54530	\$250,000	\$900,000
Other Land Improvements	030-1000-56130		\$1,000,000
Automobiles	030-1000-56300		\$330,000
Heavy Vehicles	030-1000-56310		\$190,000
Heavy Equipment	030-1000-56400	\$130,000	
Sidewalks/Shared Use Path	030-1000-56600		\$101,000
Street Design & Construction	030-1000-56620		\$1,000,000
Total Expenditures:		\$422,000	\$3,521,000



Police Restricted Fund - State & Local

The Police Restricted Fund - State and Local is a special revenue fund established pursuant to the Kentucky Revised Statutes for law enforcement agencies participating in the state asset forfeiture program. Funding is awarded through the seizing of money and property through state district and circuit court actions when the local police department participated in the investigation resulting the seizure. Expenditures are restricted to activities that further drug enforcement efforts.

Summary

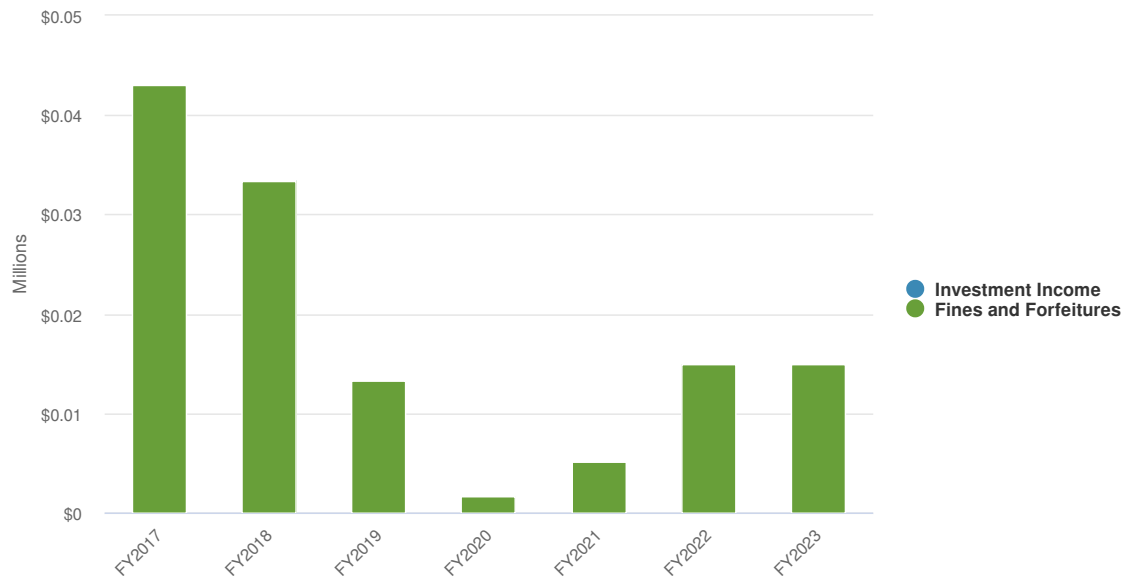


Based on projected revenue and expenditures for FY2022, the beginning fund balance for FY2023 is estimated to be \$60,847. Because budgeted revenues exceed budgeted expenditures, the fund balance at June 30, 2023 is estimated to increase by \$5,030. An increase in fund balance represents an increase in resources that will be available for use in future periods.

	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Projected	FY2023 Budgeted
Total Beginning Fund Balance	\$89,167	\$57,739	\$52,354	\$57,487	\$60,847
Revenues	\$13,350	\$1,710	\$5,133	\$3,360	\$15,030
Expenditures	\$44,778	\$7,096	\$0	\$0	\$10,000
Revenue Over/(Under) Expenditures	\$-31,428	\$-5,385	\$5,133	\$3,360	\$5,030
Ending Fund Balance	\$57,739	\$52,354	\$57,487	\$60,847	\$65,877

Revenues by Source

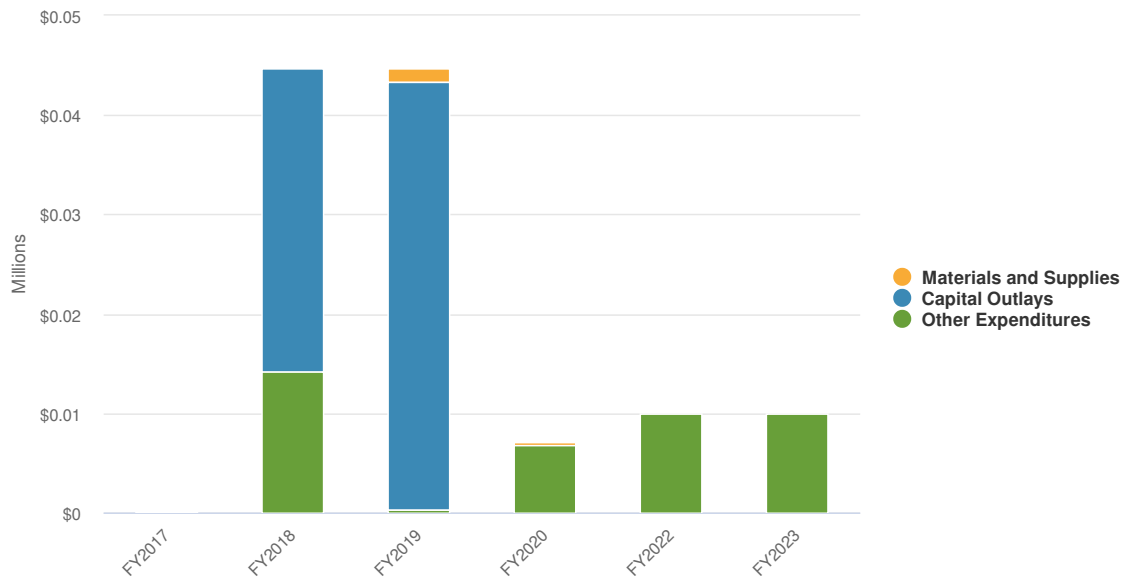
Budgeted and Historical Revenues by Source



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Revenue Source					
Fines and Forfeitures	\$13,285	\$1,672	\$5,095	\$15,000	\$15,000
Investment Income	\$65	\$38	\$37	\$30	\$30
Total Revenue Source:	\$13,350	\$1,710	\$5,133	\$15,030	\$15,030

Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects					
Materials and Supplies	\$1,395	\$345			
Other Expenditures	\$342	\$6,751		\$10,000	\$10,000
Capital Outlays	\$43,041				
Total Expense Objects:	\$44,778	\$7,096		\$10,000	\$10,000





Police Restricted Fund - State & Local Budget by Line Item

Revenue

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Revenue Source						
General Revenue						
Asset Forfeiture	053-0000-45030	\$13,285	\$1,672	\$5,095	\$15,000	\$15,000
Interest on Checking	053-0000-47000	\$65	\$38	\$37	\$30	\$30
Total General Revenue:		\$13,350	\$1,710	\$5,133	\$15,030	\$15,030
Total Revenue Source:		\$13,350	\$1,710	\$5,133	\$15,030	\$15,030

Expenditures

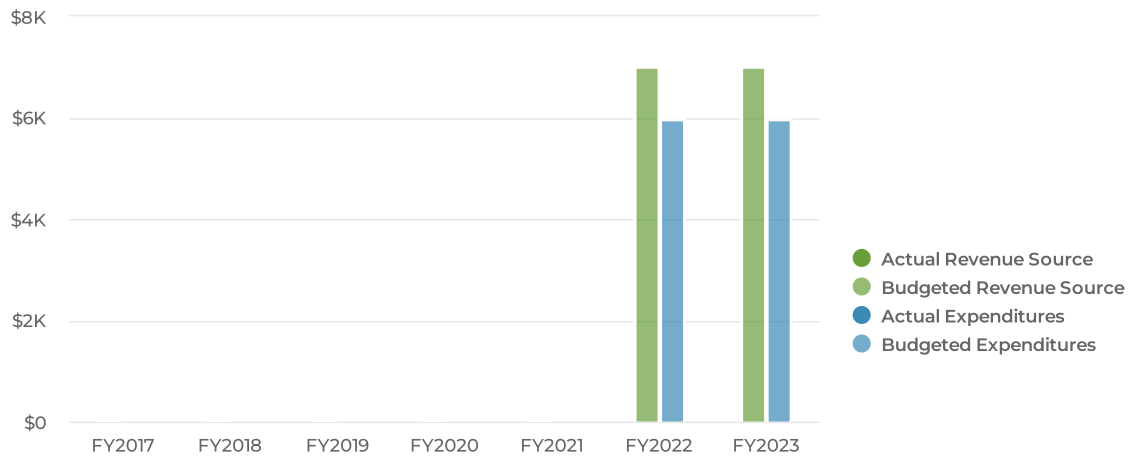
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expenditures						
Small Tools & Equipment	053-1000-53400	\$1,395	\$345			
Refunds & Reimbursements	053-1000-55032	\$342	\$251		\$10,000	\$10,000
Drug Enforcement Initiatives	053-1000-55132		\$6,500			
Automobiles	053-1000-56300	\$43,041				
Total Expenditures:		\$44,778	\$7,096		\$10,000	\$10,000



Police Restricted - Federal

The Police Restricted Fund - Federal is a special revenue fund used to account for funds provided through the Federal Equitable Sharing Program. The Equitable Sharing Program allows local law enforcement to partner with the federal government to seize and forfeit property under federal law—and receive up to 80% of the proceeds. These proceeds are restricted for use for law enforcement purposes.

Summary



Fund Balance Projections

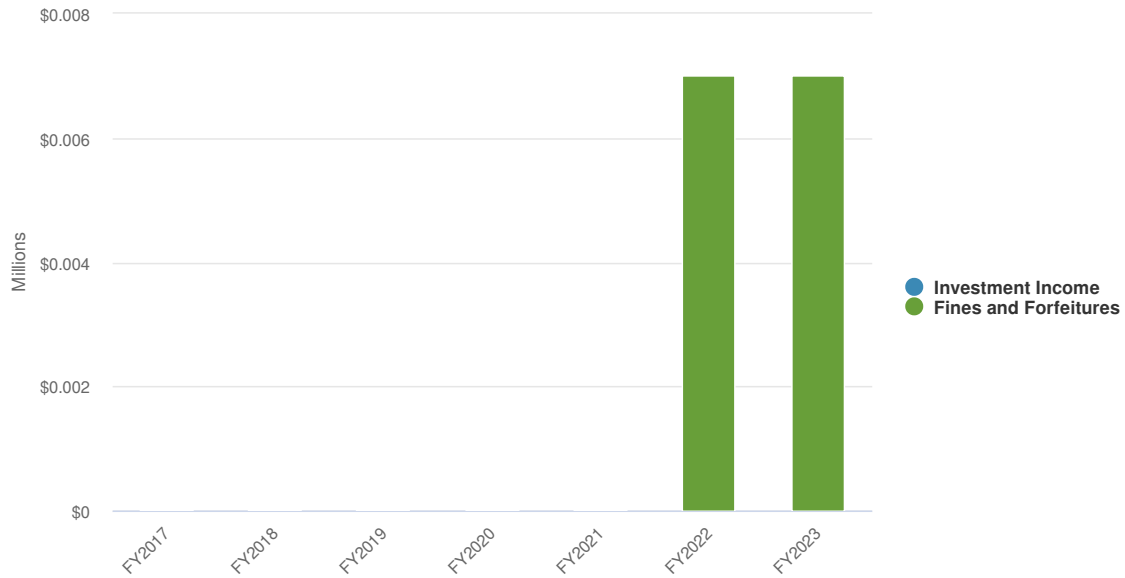
Based on projected revenue and expenditures for FY2022, the beginning fund balance for FY2023 is estimated to be \$31,392. Because budgeted revenues exceed budgeted expenditures, the fund balance at June 30, 2023 is estimated to increase by \$1,020. An increase in fund balance represents an increase in resources that will be available for use in future periods.

	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Projected	FY2023 Budgeted
Total Beginning Fund Balance	\$33,546	\$33,570	\$33,593	\$33,617	\$31,392
Revenues	\$23	\$24	\$23	\$25	\$7,020
Expenditures	\$0	\$0	\$0	\$2,250	\$6,000
Revenue Over/(Under) Expenditures	\$0	\$24	\$23	\$-2,225	\$1,020
Ending Fund Balance	\$33,570	\$33,593	\$33,617	\$31,392	\$32,412



Revenues by Source

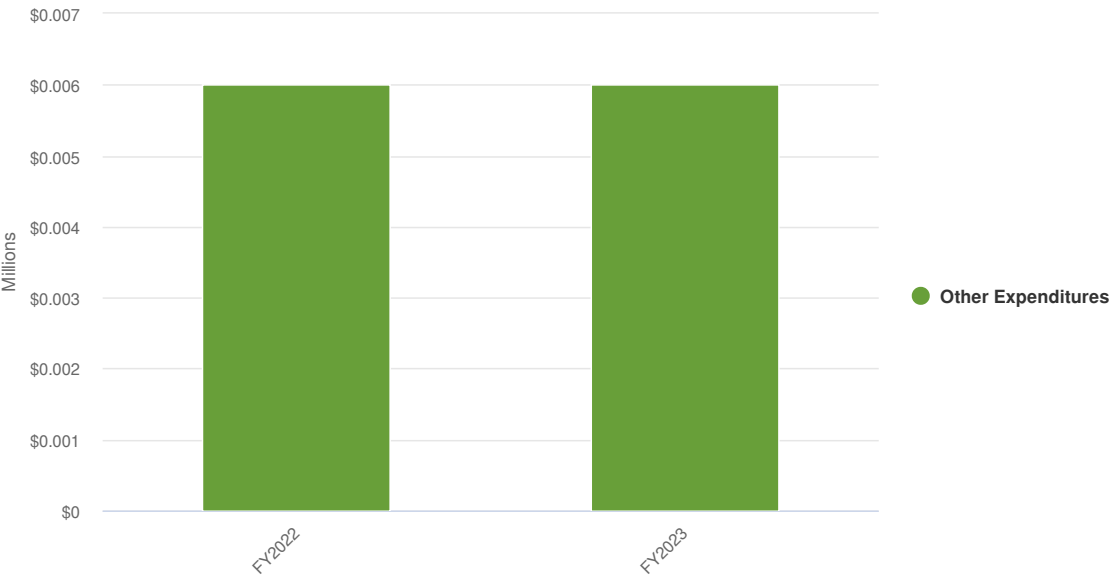
Budgeted and Historical Revenues by Source



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Revenue Source					
Fines and Forfeitures				\$7,000	\$7,000
Investment Income	\$23	\$24	\$23	\$20	\$20
Total Revenue Source:	\$23	\$24	\$23	\$7,020	\$7,020

Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects					
Other Expenditures				\$6,000	\$6,000
Total Expense Objects:				\$6,000	\$6,000





Police Restricted Fund - Federal Budget by Line Item

Revenue

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Revenue Source						
General Revenue						
Asset Forfeiture	057-0000-45030				\$7,000	\$7,000
Interest on Checking	057-0000-47000	\$23	\$24	\$23	\$20	\$20
Total General Revenue:		\$23	\$24	\$23	\$7,020	\$7,020
Total Revenue Source:		\$23	\$24	\$23	\$7,020	\$7,020

Expenditures

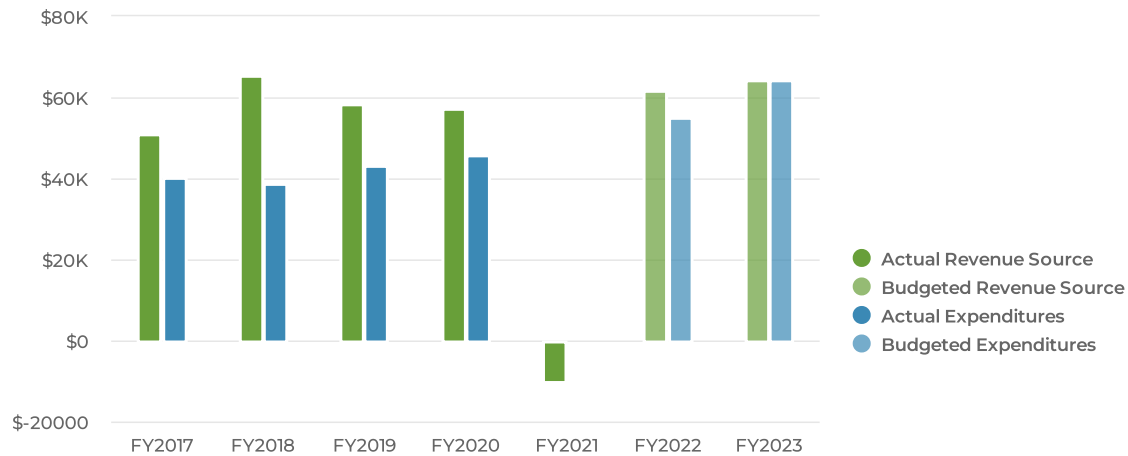
Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expenditures						
Drug Enforcement Initiatives	057-1000-55132				\$6,000	\$6,000
Total Expenditures:					\$6,000	\$6,000



Berea Craft Festival

The Berea Craft Festival Fund is a special revenue fund used to account for the activities of the annual Berea Craft Festival. The arts and craft festival takes place each July and brings a large number of visitors to the City. Revenue is generated through booth rental fees as well as admission. Expenditures are associated with conducting and promoting the annual event.

Summary



Fund Balance Projections

Based on projected revenue and expenditures for FY2022, the beginning fund balance for FY2023 is estimated to be \$86,149. Because budgeted revenues equal budgeted expenditures, the fund balance at June 30, 2023 is estimated to remain unchanged.

	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Projected	FY2023 Budgeted
Total Beginning Fund Balance	\$51,295	\$66,545	\$78,098	\$68,149	\$86,149
Revenues	\$58,415	\$57,373	\$-9,944	\$61,850	\$64,475
Expenditures	\$43,164	\$45,821	\$5.00	\$43,800	\$64,972
Revenue Over/(Under) Expenditures	\$15,251	\$11,552	\$-9,949	\$18,050	\$-500
Ending Fund Balance	\$66,545	\$78,098	\$68,149	\$86,149	\$85,649



Revenues by Source

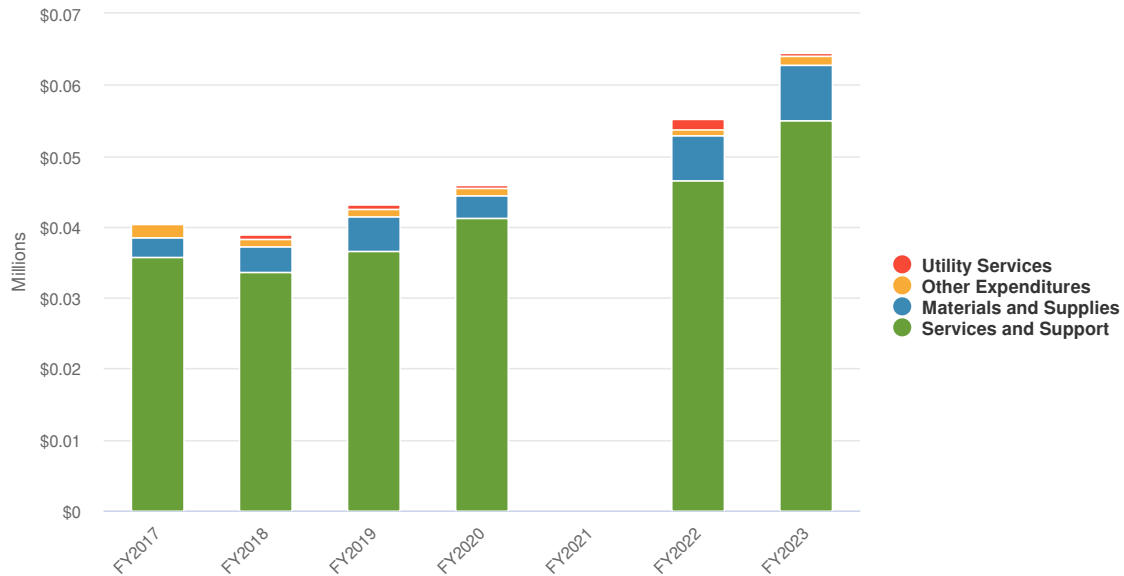
Budgeted and Historical Revenues by Source



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Revenue Source					
Charges for Services	\$58,041	\$57,313		\$61,825	\$62,750
Investment Income	\$52	\$60	\$56	\$50	\$25
Other Financing Sources	\$321		-\$10,000		\$1,700
Total Revenue Source:	\$58,415	\$57,373	-\$9,944	\$61,875	\$64,475

Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects					
Utility Services	\$578	\$334		\$1,500	\$500
Materials and Supplies	\$4,729	\$3,224		\$6,296	\$7,750
Services and Support	\$36,645	\$41,263		\$46,500	\$55,000
Other Expenditures	\$1,213	\$1,000	\$5	\$1,000	\$1,225
Total Expense Objects:	\$43,164	\$45,821	\$5	\$55,296	\$64,475



Berea Craft Festival Budget by Line Item

Revenue

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Revenue Source						
General Revenue						
Vendor Fees	075-0000-44510	\$23,820	\$25,762		\$19,100	\$20,000
Jury Fees	075-0000-44511	\$2,410	\$1,520		\$545	\$750
Entrance Fees	075-0000-44512	\$29,286	\$27,402		\$41,180	\$40,000
Food Vendors	075-0000-44513	\$2,525	\$2,629		\$1,000	\$2,000
Interest on Checking	075-0000-47000	\$52	\$60	\$56	\$50	\$25
Miscellaneous Income	075-0000-48900	\$321				\$1,700
Transfer to/from Other Funds	075-0000-49000			-\$10,000		
Total General Revenue:		\$58,415	\$57,373	-\$9,944	\$61,875	\$64,475
Total Revenue Source:		\$58,415	\$57,373	-\$9,944	\$61,875	\$64,475

Expenditures

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted	FY2023 Budgeted
Expenditures							
Waste Collection	075-1000-52500	\$437	\$334		\$500	\$500	\$500
Website & Email Hosting	075-1000-52600	\$141			\$1,000		
General Office Supplies	075-1000-53000				\$1,000	\$500	\$500
General Operating Supplies	075-1000-53010	\$4,008	\$2,307		\$4,046	\$5,000	\$5,000
Janitorial Supplies	075-1000-53040				\$250	\$250	\$250
Uniforms & Gear	075-1000-53200	\$721	\$917		\$1,000	\$2,000	\$2,000
Other Professional Services	075-1000-54090	\$10,150	\$17,599		\$10,000	\$10,000	\$10,000
Advertising	075-1000-54100		\$2,000			\$15,000	\$15,000
Equipment Rent/Lease	075-1000-54200	\$2,679	\$370		\$4,500	\$4,500	\$4,500
Facility Rent	075-1000-54210	\$2,700	\$1,700		\$2,000	\$3,500	\$3,500
Contract Labor	075-1000-54720	\$19,504	\$18,491		\$25,000	\$22,000	\$22,000



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted	FY2023 Budgeted
Printing & Copy Services	075-1000-54740	\$1,612	\$1,103		\$5,000		
Contingency	075-1000-55090	\$150	\$1,000	\$5	\$1,000	\$500	\$500
Special Programs	075-1000-55100	\$1,063				\$725	\$725
Total Expenditures:		\$43,164	\$45,821	\$5	\$55,296	\$64,475	\$64,475





Utilities Fund Summary

The Utilities Operations Fund is a proprietary fund that accounts for the operations of Berea Municipal Utilities. Revenue is derived from charging for electric, water and sewer services. Berea Municipal Utilities is a customer service organization which promotes the core values of safety and professional excellence within the utility workforce while providing quality service, transparency, and fiscal responsibility to our customers.

Summary

The Utility has budgeted total operating revenue of \$18.7M for FY2023. This is an increase of \$125K from FY2022 budgeted operating revenue. The Utility has budgeted total operating expenses of \$16.8M. This is roughly unchanged from the operating expenses in the FY2022 operating budget. Since FY2023 budgeted operating revenue exceeds budgeted operating expenses, by \$1.9M, there will be sufficient cash to pay the \$1.8 due in debt service payments during FY2023.

	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Operating Revenue					
Electric Service	\$12,844,761	\$12,241,429	\$12,171,188	\$12,337,000	\$12,336,500
Water Service	3,155,287	3,294,017	3,236,166	3,336,500	3,375,500
Sewer Service	2,745,457	2,934,681	2,832,918	3,085,000	3,116,000
Other Revenue	411,792	424,331	182,371	385,500	418,000
Transfers			-1,000,000	-573,000	-550,000
Total Operating Revenue	<u>\$19,157,297</u>	<u>\$18,894,458</u>	<u>\$17,422,643</u>	<u>\$18,571,000</u>	<u>\$18,696,000</u>
Operating Expenses					
Administration	1,480,277	1,494,617	1,687,863	1,732,250	1,899,225
Electric	10,255,749	7,202,915	7,474,007	9,065,467	9,069,567
Water	1,487,528	1,617,253	811,989	1,840,792	1,852,242
Sewer	1,411,790	1,391,650	1,141,939	1,620,160	1,683,840
Depreciation	2,371,225	2,467,610	2,247,552	2,495,000	2,300,000
Total Operating Expenses	<u>\$17,006,568</u>	<u>\$14,174,045</u>	<u>\$13,363,350</u>	<u>\$16,753,669</u>	<u>\$16,804,874</u>
Income/(Loss) from Operations	\$2,150,729	\$4,720,413	\$4,059,293	\$1,817,331	\$41,891,126
Other Cash Outflows					
Debt Services - Principle	<u>\$1,588,031</u>	<u>\$1,740,684</u>	<u>\$1,765,753</u>	<u>\$1,801,500</u>	<u>\$1,838,716</u>
Surplus/(Deficit) from Rate Revenue	<u>\$562,698</u>	<u>\$2,979,729</u>	<u>\$2,293,540</u>	<u>\$15,831</u>	<u>\$52,410</u>

Capital Expenses

In addition to operating revenue, the Utility has budgeted \$270K of grant revenue for capital projects. This is slightly lower than the FY2023 budgeted grant revenue of \$251K. For FY2023, the Utility has budgeted \$12.8M for capital projects and equipment. This is a \$6.2M increase from capital projects and equipment budgeted in FY2022.

Because the Utility fund is accounted for on a full-accrual basis, the cost of capital is not expensed immediately. Rather, it is systematically expensed over the useful life of the individual assets through depreciation expense. In FY2023, \$2.3M of depreciation is included as an operating expense. This is a decrease of \$195K resulting from some large assets reaching the end of their useful life in FY2022.

CAPITAL ADDITIONS

	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Grant Funding	\$165,071	\$1,171,367	\$875,567	\$251,000	\$270,000
Capital Expenses					
Administration Department	-	-	11,500	125,000	239,000
Electric	128,550	-	-	295,000	520,000
Water	-	58,598	-	140,000	260,000
Sewer	75,081	71,404	62,062	90,000	880,000
Capital Projects	1,307,870	1,503,849	2,263,869	5,940,000	10,873,500
Total Capital Expenses	<u>\$1,511,501</u>	<u>\$1,633,851</u>	<u>\$2,337,431</u>	<u>\$6,590,000</u>	<u>\$12,772,500</u>
Net Cost for Capital Additions	<u>\$1,346,430</u>	<u>\$462,484</u>	<u>\$1,461,864</u>	<u>\$6,339,000</u>	<u>\$12,502,500</u>

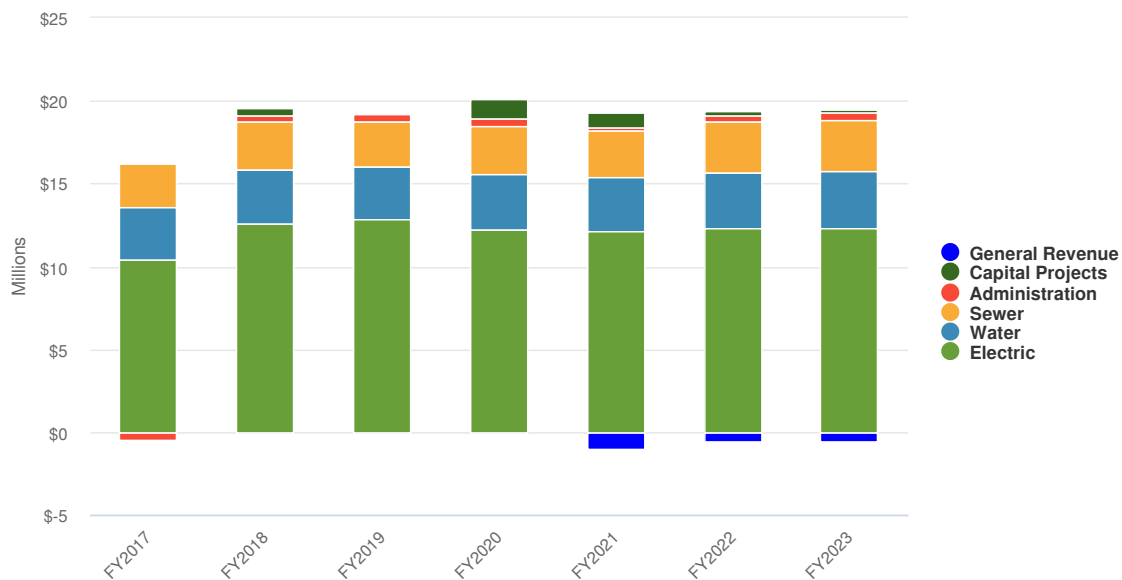


Revenue by Division

The chart below illustrates actual revenue levels for fiscal years 2017 through 2021. Budgeted revenues are shown for fiscal years 2022 and 2023.

Short of a rate increase or dramatic changes in climate, utility revenue will remain largely consistent, as is shown below for Electric, Water and Sewer revenue. Capital Projects revenue will vary, based on projects that are in progress. General Revenue shows below the \$0 line and represents transfers of revenue out of the Utility Fund into the General Fund for payments in lieu of taxes. These transfers began in FY2021 with a flat amount of \$1M. For FY2022 and FY2023, the transfers were budgeted based on 3% of actual operating income of the preceding fiscal year.

Budgeted and Historical Revenue by Department



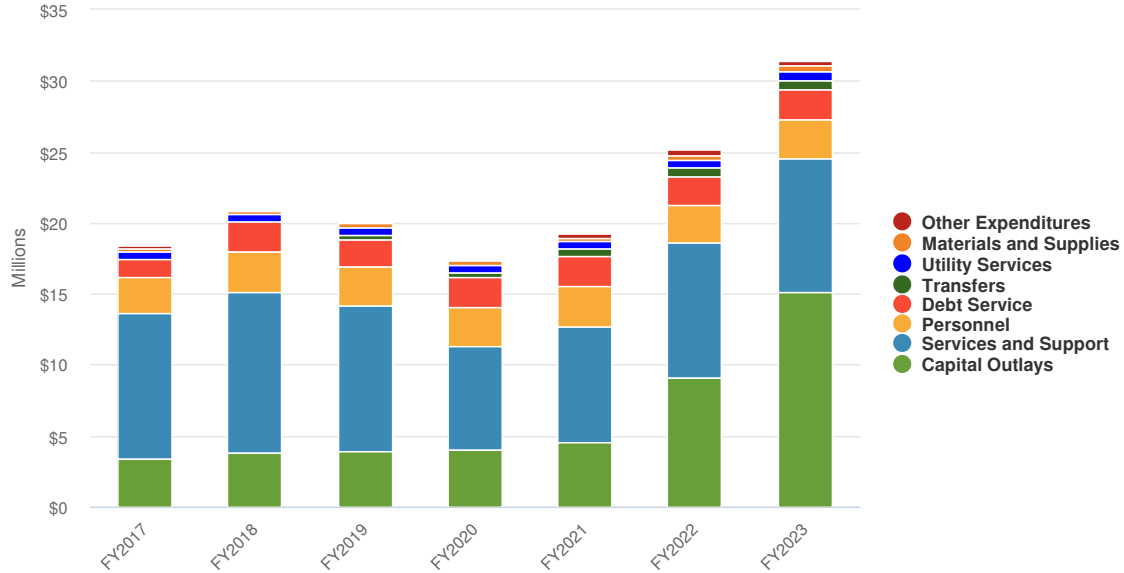
Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Revenue					
General Revenue			-\$1,000,000	-\$573,000	-\$550,000
Administration	\$411,792	\$424,331	\$182,371	\$385,500	\$418,000
Capital Projects	\$165,071	\$1,171,367	\$875,567	\$251,000	\$270,000
Electric	\$12,844,761	\$12,241,429	\$12,171,188	\$12,337,000	\$12,336,500
Water	\$3,155,287	\$3,294,017	\$3,236,166	\$3,336,500	\$3,375,500
Sewer	\$2,745,457	\$2,934,681	\$2,832,918	\$3,085,000	\$3,116,000
Total Revenue:	\$19,322,367	\$20,065,825	\$18,298,210	\$18,822,000	\$18,966,000



Expenditures by Expense Type

The chart below illustrates actual expense levels for fiscal years 2017 through 2021 by expense type. Budgeted expenses are shown for fiscal years 2022 and 2021.

Budgeted and Historical Expenditures by Expense Type



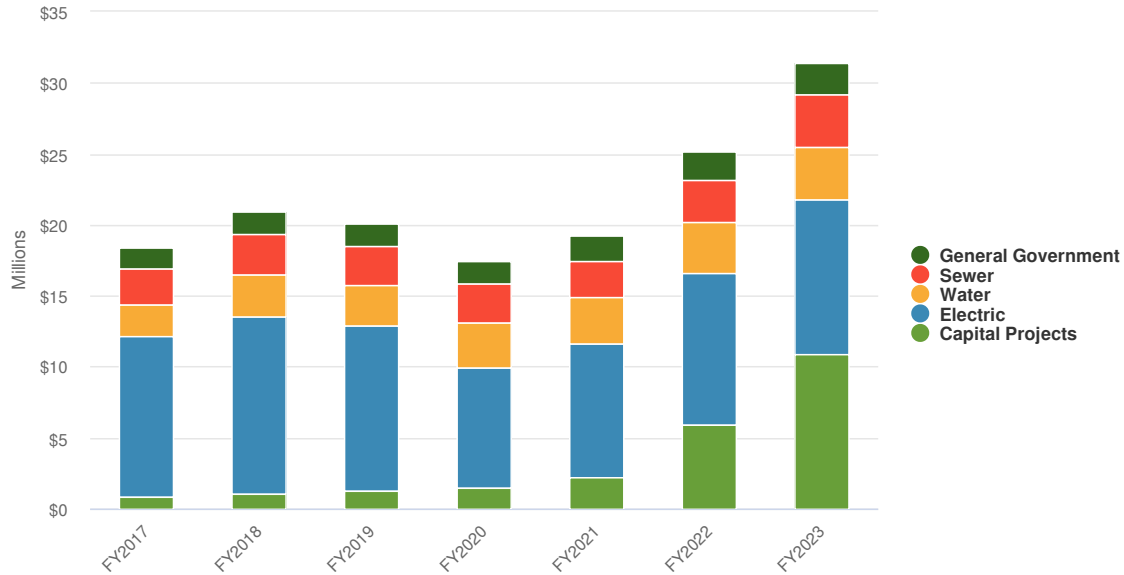
Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects					
Personnel	\$2,675,835	\$2,817,619	\$2,950,901	\$2,643,000	\$2,743,900
Utility Services	\$527,430	\$501,773	\$517,986	\$597,275	\$600,375
Materials and Supplies	\$263,310	\$275,115	\$247,404	\$320,200	\$404,900
Services and Support	\$10,325,848	\$7,238,767	\$8,060,604	\$9,482,750	\$9,457,750
Other Expenditures	\$139,904	\$180,582	\$258,799	\$361,950	\$374,950
Capital Outlays	\$3,882,726	\$4,048,821	\$4,584,983	\$9,085,000	\$15,072,500
Debt Service	\$1,942,470	\$2,055,736	\$2,049,893	\$2,063,994	\$2,086,215
Transfers	\$357,577	\$377,528	\$561,719	\$591,000	\$675,500
Total Expense Objects:	\$20,115,100	\$17,495,940	\$19,232,289	\$25,145,169	\$31,416,090



Expenditures by Division

The chart below illustrates actual expense levels for fiscal years 2017 through 2021 by department. Budgeted expenses are shown for fiscal years 2022 and 2023.

Budgeted and Historical Expenditures by Function



See the individual department pages for detailed information about the historic expenditures.

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expenditures					
General Government	\$1,607,479	\$1,629,203	\$1,834,975	\$1,992,250	\$2,273,225
Capital Projects	\$1,307,870	\$1,503,849	\$2,263,869	\$5,940,000	\$10,873,500
Electric	\$11,616,490	\$8,443,272	\$9,336,938	\$10,642,967	\$10,862,067
Water	\$2,860,707	\$3,202,518	\$3,299,729	\$3,595,792	\$3,774,358
Sewer	\$2,722,555	\$2,717,098	\$2,496,778	\$2,974,160	\$3,632,940
Total Expenditures:	\$20,115,100	\$17,495,940	\$19,232,289	\$25,145,169	\$31,416,090





Utilities Fund Budget By Line Item

Utilities Fund Revenue

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Revenue						
General Revenue						
Transfer to/from Other Funds	200-0000-49000			-\$1,000,000	-\$573,000	-\$550,000
Total General Revenue:				-\$1,000,000	-\$573,000	-\$550,000
Administration						
Solar Panel Lease	200-1005-43160				\$1,500	\$1,500
Disconnection Charges	200-1005-43400	\$23,109	\$17,905	\$23,841	\$25,000	\$25,000
Other reimbursement	200-1005-43410	\$455		\$2,400	\$1,000	\$1,000
Penalties & Interest	200-1005-45050	\$268,505	\$219,663	\$110,274	\$260,000	\$260,000
Interest on Checking	200-1005-47000	\$3,933	\$6,105	\$9,146	\$2,500	\$5,000
Interest on CDs	200-1005-47100	\$98,917	\$128,148	\$30,355	\$80,000	\$50,000
Insurance Proceeds	200-1005-48200	\$666	\$47,729	\$2,540	\$1,500	\$1,500
Sale of Capital Asset	200-1005-48600	\$14,127	\$3,614		\$10,000	\$70,000
Miscellaneous Income	200-1005-48900	\$2,081	\$1,166	\$3,815	\$4,000	\$4,000
Total Administration:		\$411,792	\$424,331	\$182,371	\$385,500	\$418,000
Capital Projects						
Customer Reimburse - Electric	200-1035-43180				\$50,000	\$20,000
Grant Proceeds	200-1035-46300	\$165,071	\$1,171,367	\$875,567	\$201,000	\$250,000
Total Capital Projects:		\$165,071	\$1,171,367	\$875,567	\$251,000	\$270,000
Electric						
Electric Service Charge	200-9100-43100	\$12,621,108	\$11,880,520	\$11,747,827	\$12,000,000	\$12,000,000
Private Outdoor Lighting	200-9100-43130	\$98,231	\$100,236	\$100,916	\$100,000	\$100,000
Electric Connection Fee	200-9100-43140	\$2,050	\$3,050	\$1,591	\$2,000	\$1,500
Pole Attachment	200-9100-43150	\$112,040	\$136,985	\$178,693	\$200,000	\$200,000
Customer Reimburse - Electric	200-9100-43180	\$11,332	\$120,638	\$104,780	\$35,000	\$35,000



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Miscellaneous Income	200-9100-48900			\$37,380		
Total Electric:		\$12,844,761	\$12,241,429	\$12,171,188	\$12,337,000	\$12,336,500
Water						
Water Service Charge	200-9200-43200	\$2,076,388	\$2,141,707	\$2,059,004	\$2,158,000	\$2,150,000
Wholesale Water Sales	200-9200-43210	\$1,010,899	\$1,077,708	\$1,109,475	\$1,100,000	\$1,150,000
Sprinkler Lines	200-9200-43220	\$58,612	\$58,784	\$58,603	\$58,000	\$58,000
Water Connection Fees	200-9200-43240	\$9,350	\$14,025	\$3,825	\$15,500	\$12,500
Customer Reimburse	200-9200-43280	\$38	\$1,794	\$5,259	\$5,000	\$5,000
Total Water:		\$3,155,287	\$3,294,017	\$3,236,166	\$3,336,500	\$3,375,500
Sewer						
Sewer Service Charge	200-9300-43300	\$2,666,792	\$2,849,414	\$2,742,294	\$2,994,000	\$3,000,000
Sewer Connection Fees	200-9300-43310	\$40,200	\$45,300	\$46,700	\$50,000	\$70,000
Pretreatment Reimbursements	200-9300-43320	\$38,465	\$40,217	\$43,924	\$40,000	\$45,000
Customer Reimburse - Sewer	200-9300-43380		-\$250		\$1,000	\$1,000
Total Sewer:		\$2,745,457	\$2,934,681	\$2,832,918	\$3,085,000	\$3,116,000
Total Revenue:		\$19,322,367	\$20,065,825	\$18,298,210	\$18,822,000	\$18,966,000

Utility Fund Expenditures

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expenditures						
General Government						
Salaries: Full-time	200-1005-51001	\$419,484	\$390,871	\$363,905	\$368,500	\$410,000
Salaries: Overtime	200-1005-51003	\$1,823	\$1,464	\$1,437	\$5,000	\$5,000
Medial and Life Ins.	200-1005-51102	\$50,053	\$44,639	\$36,735	\$41,000	\$47,000
City Pension Contributions	200-1005-51103	\$241,292	\$238,535	\$244,379	\$101,000	\$112,000
City FICA Contributions	200-1005-51104	\$31,098	\$23,898	\$21,791	\$23,500	\$26,000
Medicare	200-1005-51105	\$7,273	\$5,589	\$5,096	\$5,500	\$6,100
Telephone	200-1005-52000	\$3,300	\$2,781	\$3,119	\$5,500	\$5,500



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Electric - Buildings	200-1005-52100	\$48,753	\$45,827	\$47,386	\$50,000	\$50,000
Natural Gas	200-1005-52200	\$6,793	\$7,235	\$6,799	\$9,000	\$9,000
Water Service	200-1005-52300	\$1,529	\$1,702	\$1,398	\$2,000	\$2,000
Sewer Service	200-1005-52400	\$1,366	\$1,593	\$1,290	\$1,500	\$1,500
Waste Collection	200-1005-52500	\$1,223	\$1,236	\$1,281	\$2,000	\$2,000
Website & Email Hosting	200-1005-52600	\$159			\$500	\$1,000
Internet & Cable Service	200-1005-52700	\$296	\$627	\$670	\$1,200	\$1,200
General Office Supplies	200-1005-53000	\$4,331	\$3,968	\$5,136	\$5,000	\$5,000
Books/Manuals/Periodicals	200-1005-53001		\$26	\$26	\$300	\$300
General Operating Supplies	200-1005-53010	\$5,215	\$3,965	\$5,649	\$5,000	\$5,000
Janitorial Supplies	200-1005-53040	\$110	\$1,069	\$584	\$2,000	\$2,000
Uniforms & Gear	200-1005-53200	\$2,415	\$3,340	\$2,032	\$3,500	\$3,500
Fuel	200-1005-53300	\$8,462	\$8,028	\$7,369	\$8,500	\$14,000
Small Tools & Equipment	200-1005-53400				\$1,000	\$1,000
Office Furniture & Equipment	200-1005-53500	\$8,063	\$3,665	\$8,477	\$10,000	\$15,000
Legal Services	200-1005-54000		\$1,679		\$5,000	\$5,000
IT Support & Service	200-1005-54012	\$59			\$1,000	\$1,000
Software Maintenance	200-1005-54013	\$11,201	\$10,715	\$11,496	\$15,000	\$15,000
Other Professional Services	200-1005-54090	\$2,900	\$2,169	\$7,376	\$30,000	\$40,000
Advertising	200-1005-54100	\$268			\$500	\$500
Equipment Rent/Lease	200-1005-54200	\$2,056	\$3,158	\$140	\$2,500	\$2,500
Unemployment Insurance	200-1005-54310		\$770	\$1,512	\$3,000	\$3,000
Workers Comp. Insurance	200-1005-54330	\$60,829	\$61,168	\$44,139	\$61,500	\$61,500
Property Insurance	200-1005-54340	\$64,316	\$60,804	\$61,678	\$72,000	\$60,000
General Liability Insurance	200-1005-54350	\$98,071	\$109,849	\$110,177	\$115,000	\$115,000
Building & Grounds R&M	200-1005-54500	\$9,156	\$19,641	\$16,048	\$55,000	\$55,000



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Equipment R&M	200-1005-54510	\$308	\$400	\$2,387	\$3,000	\$3,000
Vehicle R&M	200-1005-54520	\$2,801	\$4,594	\$2,806	\$4,000	\$4,000
Postage & Shipping	200-1005-54730	\$529	\$560	\$25	\$750	\$750
Printing & Copy Services	200-1005-54740	\$376			\$1,000	\$1,000
Cleaning Services	200-1005-54750	\$8,988	\$20,119	\$20,825	\$29,500	\$29,500
Bank Charges	200-1005-55010			-\$25		
Credit Card Processing Fees	200-1005-55011	\$8,491	\$19,973	\$63,104	\$70,000	\$80,000
Cash Over/Short	200-1005-55012	-\$19	\$8	\$12		
Membership & Licenses	200-1005-55020		\$36	\$67	\$1,000	\$1,000
Education & Training	200-1005-55021	\$4,662	\$11,251	\$17,773	\$10,000	\$10,000
Conference/Meeting Expenses	200-1005-55022	\$1,545			\$2,000	\$2,000
Meals & Travel	200-1005-55023	\$2,886	\$116	\$175	\$3,000	\$3,000
Contingency	200-1005-55090	\$240	\$20		\$5,000	\$5,000
Automobiles	200-1005-56300				\$40,000	\$44,000
Other Equipment	200-1005-56430			\$11,500	\$85,000	\$195,000
Depreciation Expense	200-1005-56900	\$127,202	\$134,586	\$135,612	\$135,000	\$135,000
Interest Payment	200-1005-57100			\$537		\$540
Lease Amorization	200-1005-57400			\$1,333		\$1,335
Transfer - Admin Direct	200-1005-58000	\$357,577	\$377,528	\$410,055	\$426,000	\$500,000
Transfer: Admin Indirect	200-1005-58100			\$151,664	\$165,000	\$175,500
Total General Government:		\$1,607,479	\$1,629,203	\$1,834,975	\$1,992,250	\$2,273,225
Capital Projects						
Building Improvements	200-1035-56231	\$90,779	\$49,998		\$90,000	\$90,000
Distribution System Upgrade	200-1035-56711	\$138,492	\$54,120	\$76,834	\$935,000	\$2,300,000
Distribution System Upgrade	200-1035-56712	\$54,103		\$39,702	\$420,000	\$2,578,500
Substation Upgrade - Electric	200-1035-56721	\$92,050	\$6,748		\$125,000	\$200,000
New Service - Electric	200-1035-56731	\$16,529	\$17,556	\$47,660	\$60,000	\$60,000



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
New Service - Water	200-1035-56732	\$4,342	\$11,169	\$6,049	\$20,000	\$25,000
Raw Water	200-1035-56742	\$541,283	\$440,860	\$285,398	\$675,000	\$1,150,000
Pump Station Upgrade - Water	200-1035-56752	\$9,718				
Pump Station Upgrade - Sewer	200-1035-56753				\$100,000	\$120,000
Plant & System Upgrade - Water	200-1035-56762				\$195,000	\$250,000
Plant & System Upgrade - Sewer	200-1035-56763	\$360,574	\$923,398	\$1,808,226	\$3,320,000	\$4,100,000
Total Capital Projects:		\$1,307,870	\$1,503,849	\$2,263,869	\$5,940,000	\$10,873,500
Electric						
Salaries: Full-time	200-9100-51001	\$353,522	\$347,674	\$420,329	\$441,200	\$470,000
Salaries: Overtime	200-9100-51003	\$34,180	\$28,614	\$41,764	\$40,000	\$45,000
Medial and Life Ins.	200-9100-51102	\$55,768	\$51,967	\$51,697	\$58,000	\$68,000
City Pension Contributions	200-9100-51103	\$194,820	\$227,230	\$230,395	\$130,800	\$140,800
City FICA Contributions	200-9100-51104	\$23,034	\$21,845	\$26,565	\$31,000	\$33,000
Medicare	200-9100-51105	\$5,387	\$5,109	\$6,213	\$7,000	\$8,000
Telephone	200-9100-52000	\$1,853	\$1,916	\$2,397	\$2,500	\$3,000
Electric - Buildings	200-9100-52100				\$1,000	\$1,000
Water Service	200-9100-52300	\$156	\$165	\$165	\$175	\$175
Internet & Cable Service	200-9100-52700	\$616	\$1,835	\$1,907	\$2,100	\$2,200
General Office Supplies	200-9100-53000	\$21				
Books/Manuals/Periodicals	200-9100-53001	\$187			\$300	\$500
General Operating Supplies	200-9100-53010	\$4,328	\$4,990	\$5,961	\$8,000	\$8,000
Uniforms & Gear	200-9100-53200	\$17,512	\$17,350	\$11,147	\$17,500	\$20,000
Fuel	200-9100-53300	\$12,612	\$10,672	\$12,216	\$14,000	\$22,000
Small Tools & Equipment	200-9100-53400	\$5,583	\$9,862	\$9,000	\$10,000	\$10,000
Legal Services	200-9100-54000	\$39,241	\$9,743	\$23,021	\$60,000	\$60,000
Engineering Services	200-9100-54011	\$8,012	\$11,161	\$4,574	\$15,000	\$15,000



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Other Professional Services	200-9100-54090	\$12,295	\$6,395	\$10,265	\$20,000	\$100,000
Advertising	200-9100-54100	\$814	\$434	\$263	\$500	\$500
Equipment Rent/Lease	200-9100-54200	\$51			\$2,000	\$2,000
Building & Grounds R&M	200-9100-54500	\$1,181			\$1,000	\$1,000
Equipment R&M	200-9100-54510	\$10,153	\$8,655	\$11,587	\$20,000	\$20,000
Vehicle R&M	200-9100-54520	\$7,585	\$6,482	\$6,155	\$18,000	\$15,000
Infrastructure R&M	200-9100-54530	\$79,345	\$62,514	\$77,975	\$75,000	\$75,000
Purchase of Electricity	200-9100-54600	\$9,097,973	\$6,045,559	\$6,765,390	\$7,700,000	\$7,550,000
Tree Trimming	200-9100-54620	\$85,443	\$108,643	\$174,485	\$125,000	\$125,000
Membership & Licenses	200-9100-55020	\$16,047	\$3,662	\$2,856	\$20,000	\$25,000
Education & Training	200-9100-55021	\$5,372	\$2,171	\$1,890	\$12,000	\$16,000
Conference/Meeting Expenses	200-9100-55022	\$1,183	\$540		\$2,500	\$2,500
Meals & Travel	200-9100-55023	\$882	\$1,708	\$4,109	\$5,000	\$5,000
Inventory Write-Off	200-9100-55030	\$5,210	\$4,010	\$4,194	\$5,000	\$5,000
Bad Debt Write Off	200-9100-55031	\$32,155	\$73,469	\$73,983	\$52,500	\$52,500
Contingency	200-9100-55090	\$2,520			\$10,000	\$10,000
Special Programs	200-9100-55100			\$5,700	\$50,000	\$50,000
Automobiles	200-9100-56300				\$45,000	\$45,000
Heavy Vehicles	200-9100-56310	\$128,550			\$250,000	\$475,000
Depreciation Expense	200-9100-56900	\$627,191	\$622,857	\$607,931	\$640,000	\$615,000
Principal Payment	200-9100-57000	\$605,000	\$617,500	\$627,500	\$642,500	\$657,500
Interest Payment	200-9100-57100	\$107,817	\$95,647	\$82,413	\$75,500	\$75,500
Bond Issue Cost Amortization	200-9100-57300	\$32,892	\$32,892	\$32,892	\$32,892	\$32,892
Total Electric:		\$11,616,490	\$8,443,272	\$9,336,938	\$10,642,967	\$10,862,067
Water						
Salaries: Full-time	200-9200-51001	\$295,693	\$346,840	\$327,363	\$383,000	\$356,000



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Salaries: PT/Seasonal/Temp	200-9200-51002	\$7,334	\$14,410	\$7,102	\$20,000	\$20,000
Salaries: Overtime	200-9200-51003	\$24,435	\$26,785	\$22,500	\$42,000	\$42,000
Salaries: Holidays	200-9200-51004	\$398	\$1,771	\$1,093	\$5,000	
Medial and Life Ins.	200-9200-51102	\$57,612	\$63,049	\$53,646	\$69,000	\$65,000
City Pension Contributions	200-9200-51103	\$137,929	\$222,381	\$265,797	\$116,000	\$107,000
City FICA Contributions	200-9200-51104	\$20,338	\$22,540	\$21,163	\$28,000	\$27,000
Medicare	200-9200-51105	\$4,757	\$5,272	\$4,949	\$6,500	\$6,500
Telephone	200-9200-52000	\$2,052	\$2,969	\$3,733	\$3,500	\$4,500
Electric - Buildings	200-9200-52100	\$269,475	\$249,042	\$253,608	\$290,000	\$290,000
Water Service	200-9200-52300	\$288	\$247	\$235	\$300	\$300
Waste Collection	200-9200-52500				\$1,000	\$1,000
Internet & Cable Service	200-9200-52700	\$1,200	\$1,342	\$1,440	\$3,000	\$3,000
Books/Manuals/Periodicals	200-9200-53001	\$234			\$300	\$300
General Operating Supplies	200-9200-53010	\$11,556	\$12,737	\$12,973	\$15,000	\$15,000
Operating Chemicals	200-9200-53011	\$81,899	\$88,017	\$78,528	\$105,000	\$130,000
Uniforms & Gear	200-9200-53200	\$5,124	\$5,454	\$4,688	\$6,000	\$6,000
Fuel	200-9200-53300	\$17,170	\$14,394	\$18,063	\$19,000	\$30,000
Small Tools & Equipment	200-9200-53400	\$6,788	\$10,304	\$6,123	\$8,000	\$8,000
Legal Services	200-9200-54000	\$2,415	\$19,451	\$31,699	\$25,000	\$25,000
Engineering Services	200-9200-54011	\$4,200	\$4,293	\$4,200	\$12,500	\$12,500
Other Professional Services	200-9200-54090	\$3,275	\$8,900	\$20,157	\$50,000	\$50,000
Advertising	200-9200-54100		\$140	\$683	\$500	\$500
Equipment Rent/Lease	200-9200-54200		\$278	\$287	\$1,000	\$1,000
Building & Grounds R&M	200-9200-54500	\$10,231	\$4,813	\$14,450	\$20,000	\$30,000
Equipment R&M	200-9200-54510	\$59,862	\$22,317	\$47,542	\$85,000	\$85,000
Vehicle R&M	200-9200-54520	\$8,686	\$8,249	\$6,303	\$15,000	\$15,000



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Infrastructure R&M	200-9200-54530	\$80,615	\$83,478	\$82,698	\$110,000	\$110,000
Water Withdrawal Fees	200-9200-54610	\$167,948	\$170,510	\$169,627	\$195,000	\$200,000
Laboratory Analysis	200-9200-54630	\$11,246	\$11,271	\$11,497	\$14,000	\$14,000
KRA Withdrawal Fees	200-9200-54650	\$1,785	\$2,896	\$10,331		\$10,000
Membership & Licenses	200-9200-55020	\$1,187	\$6,210	\$3,229	\$6,500	\$10,000
Education & Training	200-9200-55021	\$1,502	\$3,747	\$9,706	\$16,500	\$16,500
Conference/Meeting Expenses	200-9200-55022	\$715	\$806		\$2,000	\$2,000
Meals & Travel	200-9200-55023	\$2,296	\$1,959	\$285	\$4,000	\$4,000
Inventory Write-Off	200-9200-55030	\$324	\$403	\$1,303	\$2,500	\$7,500
Bad Debt Write Off	200-9200-55031	\$6,708	\$14,858	\$17,351	\$11,950	\$11,950
Contingency	200-9200-55090			\$26,041	\$10,000	\$10,000
Automobiles	200-9200-56300				\$45,000	\$150,000
Heavy Equipment	200-9200-56400		\$5,958		\$60,000	\$60,000
Other Equipment	200-9200-56430				\$35,000	\$50,000
Depreciation Expense	200-9200-56900	\$646,156	\$714,697	\$733,566	\$720,000	\$750,000
Principal Payment	200-9200-57000	\$727,023	\$864,610	\$877,087	\$895,000	\$912,116
Interest Payment	200-9200-57100	\$139,412	\$124,890	\$109,074	\$99,750	\$86,700
Loan Administration Fees	200-9200-57200	\$7,950	\$7,336	\$6,717	\$6,100	\$6,100
Bond Issue Cost Amortization	200-9200-57300	\$32,892	\$32,892	\$32,892	\$32,892	\$32,892
Total Water:		\$2,860,707	\$3,202,518	\$3,299,729	\$3,595,792	\$3,774,358
Sewer						
Salaries: Full-time	200-9300-51001	\$357,701	\$400,461	\$438,201	\$448,500	\$455,000
Salaries: Overtime	200-9300-51003	\$29,467	\$25,286	\$31,636	\$34,000	\$39,000
Medial and Life Ins.	200-9300-51102	\$63,935	\$69,555	\$64,210	\$71,500	\$84,000
City Pension Contributions	200-9300-51103	\$227,489	\$201,386	\$230,384	\$130,000	\$133,000
City FICA Contributions	200-9300-51104	\$25,135	\$24,675	\$26,382	\$30,000	\$31,000



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Medicare	200-9300-51105	\$5,878	\$5,771	\$6,170	\$7,000	\$7,500
Telephone	200-9300-52000	\$4,194	\$4,334	\$4,945	\$5,000	\$6,000
Electric - Buildings	200-9300-52100	\$175,012	\$170,925	\$179,965	\$200,000	\$200,000
Natural Gas	200-9300-52200	\$5,184	\$5,362	\$5,115	\$7,500	\$7,500
Water Service	200-9300-52300	\$366	\$566	\$348	\$1,000	\$1,000
Waste Collection	200-9300-52500	\$3,616	\$2,071	\$2,185	\$4,500	\$4,500
Internet & Cable Service	200-9300-52700				\$4,000	\$4,000
Books/Manuals/Periodicals	200-9300-53001	\$164			\$300	\$300
General Operating Supplies	200-9300-53010	\$19,733	\$23,047	\$7,046	\$23,000	\$17,000
Operating Chemicals	200-9300-53011	\$29,779	\$29,446	\$32,229	\$32,000	\$50,000
Uniforms & Gear	200-9300-53200	\$5,517	\$6,164	\$5,286	\$7,000	\$7,000
Fuel	200-9300-53300	\$11,077	\$12,334	\$10,588	\$13,500	\$25,000
Small Tools & Equipment	200-9300-53400	\$5,433	\$6,280	\$4,283	\$6,000	\$10,000
Legal Services	200-9300-54000		\$500	\$250	\$10,000	\$10,000
Engineering Services	200-9300-54011				\$7,500	\$7,500
Other Professional Services	200-9300-54090	\$32,221	\$32,285	\$31,868	\$50,000	\$50,000
Advertising	200-9300-54100	\$63	\$56	\$353	\$1,000	\$1,000
Equipment Rent/Lease	200-9300-54200	\$1,238	\$1,021	\$1,045	\$2,000	\$2,000
Building & Grounds R&M	200-9300-54500	\$5,720	\$16,079	\$3,063	\$12,000	\$30,000
Equipment R&M	200-9300-54510	\$133,121	\$117,338	\$126,908	\$150,000	\$150,000
Vehicle R&M	200-9300-54520	\$3,135	\$2,546	\$2,842	\$6,000	\$8,000
Infrastructure R&M	200-9300-54530	\$36,913	\$21,030	\$26,218	\$100,000	\$100,000
Laboratory Analysis	200-9300-54630	\$38,348	\$50,655	\$50,947	\$50,000	\$55,000
Sludge Disposal	200-9300-54640	\$120,876	\$105,449	\$65,311	\$130,000	\$130,000
Other Services & Support	200-9300-54790				\$1,000	\$1,000
Membership & Licenses	200-9300-55020	\$2,313	\$7,992	\$6,963	\$7,500	\$13,000



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Education & Training	200-9300-55021	\$814	\$508	\$590	\$6,500	\$6,500
Conference/Meeting Expenses	200-9300-55022	\$928	\$271	\$28	\$1,500	\$1,500
Meals & Travel	200-9300-55023	\$1,470	\$488	\$323	\$3,000	\$3,000
Inventory Write-Off	200-9300-55030		\$10,499			
Bad Debt Write Off	200-9300-55031	\$6,694	\$15,875	\$16,383	\$12,000	\$12,000
Contingency	200-9300-55090	\$33,779		\$2,760	\$30,000	\$10,000
Automobiles	200-9300-56300	\$75,081		\$49,811		
Heavy Equipment	200-9300-56400					\$750,000
Other Equipment	200-9300-56430		\$71,404	\$12,251	\$90,000	\$130,000
Depreciation Expense	200-9300-56900	\$970,676	\$995,470	\$770,443	\$1,000,000	\$800,000
Principal Payment	200-9300-57000	\$265,008	\$258,574	\$261,167	\$264,000	\$269,100
Interest Payment	200-9300-57100	\$20,362	\$17,793	\$15,199	\$12,800	\$8,980
Loan Administration Fees	200-9300-57200	\$4,115	\$3,602	\$3,083	\$2,560	\$2,560
Total Sewer:		\$2,722,555	\$2,717,098	\$2,496,778	\$2,974,160	\$3,632,940
Total Expenditures:		\$20,115,100	\$17,495,940	\$19,232,289	\$25,145,169	\$31,416,090



DEPARTMENTS



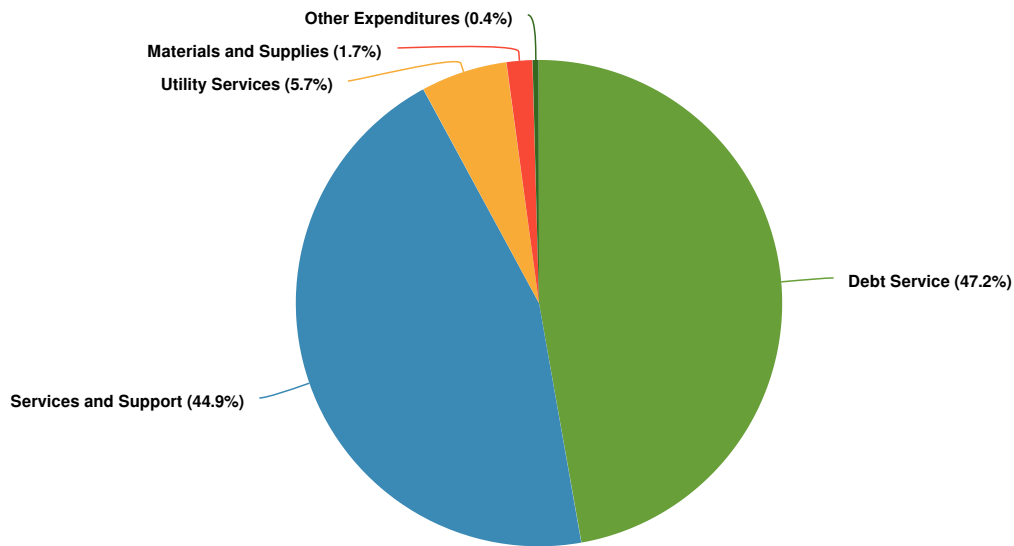
GENERAL GOVERNMENT

Department 1000

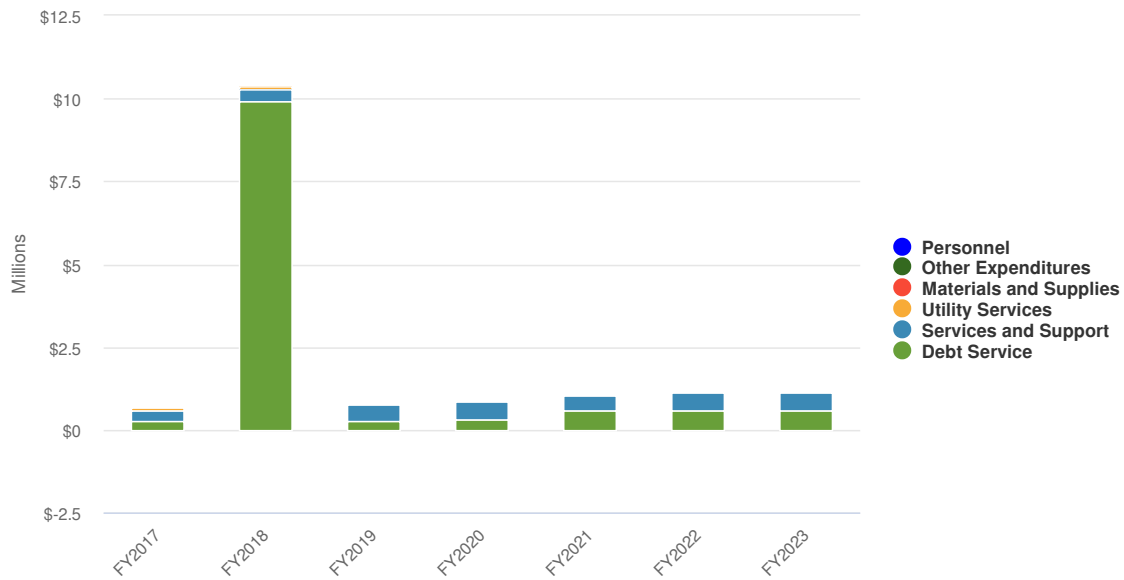
General government consists of those activities necessary to operate the government as a whole. It consists of all the legislative, executive, and administrative oversight of all City operations. General government is further broken down into the Administration, Business Development, Mayor/City County, Information Technology and Finance Departments. General Government expenditures consist primarily of debt service, insurance and operations of public facilities such as City Hall.

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



General government expenditures have been fairly consistent, showing moderate increases in both workers' comp and property insurance. The noticeable spike in debt service on FY2018 Debt Service category is related to the construction of the new City Hall building. During construction, the City obtained a short-term Bond Anticipation Note (BAN) to provide for the cash flow needs of the project. Upon completion, bond proceeds were used to extinguish the BAN debt.

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects					
Personnel	\$14,648	\$7,552			
Utility Services	\$67,759	\$61,136	\$56,059	\$65,500	\$69,500
Materials and Supplies	\$12,558	\$20,042	\$16,443	\$20,000	\$21,000
Services and Support	\$485,816	\$533,554	\$446,140	\$533,000	\$544,000
Other Expenditures	\$4,772	\$472	\$0	\$5,000	\$5,000
Debt Service	\$256,488	\$325,063	\$593,301	\$571,662	\$571,925
Total Expense Objects:	\$842,041	\$947,818	\$1,111,942	\$1,195,162	\$1,211,425



ADMINISTRATION

Department 1005

The Administration Department leads the efforts of the City to accomplish the vision, goals, and objectives of the Berea City Council. Working with all City departments, the City Administrator provides leadership and direction to department heads and other staff to develop action plans and programs for the operation of the City's functions. The City Clerk and the Human Resources are included in the Administration Department.

2021-2022 Accomplishments

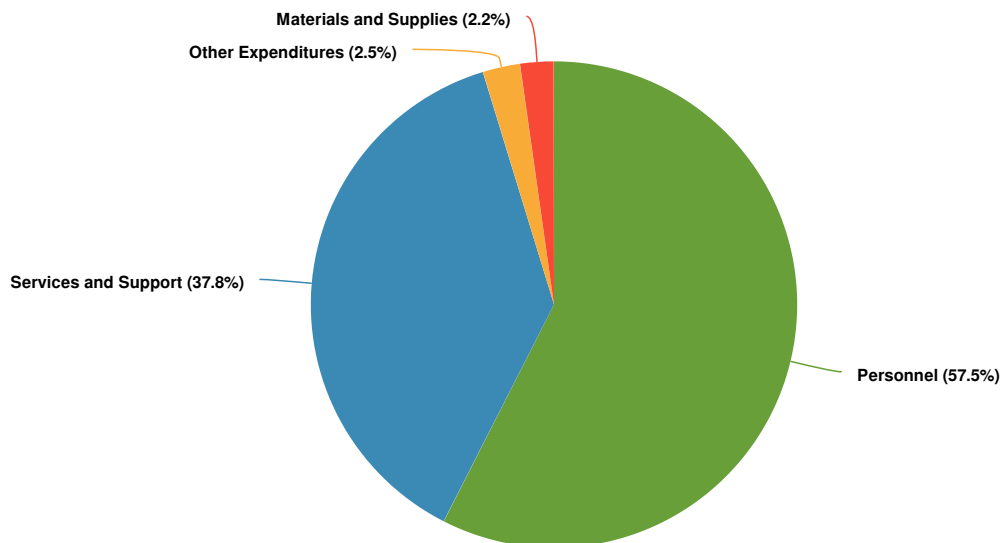
1. Provided high-quality customer service to staff, Council, other governmental agencies and the public.
2. Worked with Department Heads to identify and celebrate "wins" to support goals and accomplishments with staff year-round.
3. Responded timely to open Records requests
4. Provided continuity of services, while ensuring health and welfare of public and workforce during the COVID-19 pandemic.

2022-2023 Goals & Objectives

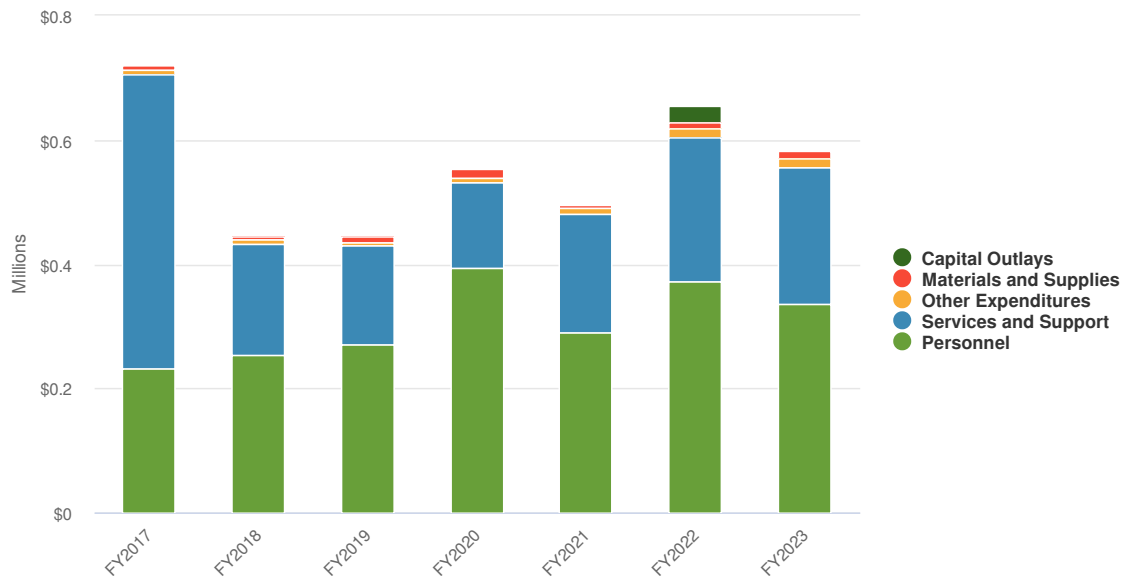
1. Preserve the financial viability and sustainability of City Government.
2. Provide quality customer service in a timely manner for the Berea City Council, City staff, and other governmental agencies and the public.
3. Maintain the integrity and sustainability of the City's official records as prescribed by law.
4. Serve City employees and supervisors in matters regarding employment, including recruitment, benefits, and safety.
5. Enhance overall employee health by encouraging employees to manage health and wellness through challenges, incentives, health coaching, and education.
6. Work with staff, administration, Council and Mayor to identify obtainable employee retention and attraction policies and benefits.
7. Continue to streamline organization and response to public concerns and complaints.

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Expenditures in the Administration Department often fluctuate based on individual projects within that Department. FY2017 saw a large increase in departmental expenditures resulting from a legal settlement. Spikes in FY2021 resulted from the retirement of two long-time employees and subsequent payout of their unused sick time. In FY2021, the HR Manager position was moved from the Finance Department into the Administration Department, accounting for the increase in those budgets.

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects					
Personnel	\$269,825	\$392,881	\$290,434	\$372,000	\$335,500
Materials and Supplies	\$8,966	\$12,391	\$6,598	\$10,000	\$13,000
Services and Support	\$160,337	\$138,497	\$189,863	\$231,200	\$220,500
Other Expenditures	\$4,997	\$8,760	\$9,226	\$14,500	\$14,500
Capital Outlays				\$28,000	
Total Expense Objects:	\$444,125	\$552,529	\$496,122	\$655,700	\$583,500

BUSINESS DEVELOPMENT

Department 1009

The Business Development Department is committed to promoting the City of Berea as an outstanding location to conduct business. The Business Development Director serves as a facilitator between the private sector and the City. The Department provides a resource center where existing and prospective businesses can find support and assistance. Goals of the department include bringing new factories to the Industrial Parks and bringing new retail establishments to the City.

2021-2022 Accomplishments

1. Secured six buyers for local companies looking to sell their land.
2. Secured twenty-six tenants for local rental property owners.
3. Opened fifty-one new small businesses for Berea.
4. Conducted three local Job Fairs for city merchants.
5. Conducted six small business virtual classes on finance, e-commerce and banking.
6. Conducted fourteen Ribbon Cutting ceremonies for new small businesses.
7. Developed new Web-site Page for Business Development.
8. Hosted Industrial Development Awards Luncheon.
9. Served as guest speaker for thirteen Madison County organizations on Economic Development.
10. Appointed to BGADD Workforce Innovation board.
11. Appointed to KYLC Advisory Council for Member Services.
12. Appointed to BGADD THRAC board as Madison County Representative.
13. Appointed to Blue Grass Army Depot board for Dislocated Workers Program.

2022-2023 Goals & Objectives

1. Continue Small Business growth through ongoing recruitment, retention, and expansion.
2. Continue to seek out Grocery Store opportunities for the community.
3. Continue ongoing support through classes of need while utilizing the SBDC Center & others.
4. Continue to explore new innovative ideas for mentoring small business owners on marketing.
5. Continue relationship building with our Industrial Park GM.'s.
6. Continue educational classes through KAED and Community Alliance teams.
7. Continue partnerships w/local schools and Berea College for internship programs.
8. Design new Industrial Manual for successor planning.
9. Create new updated Video of Industrial Parks.

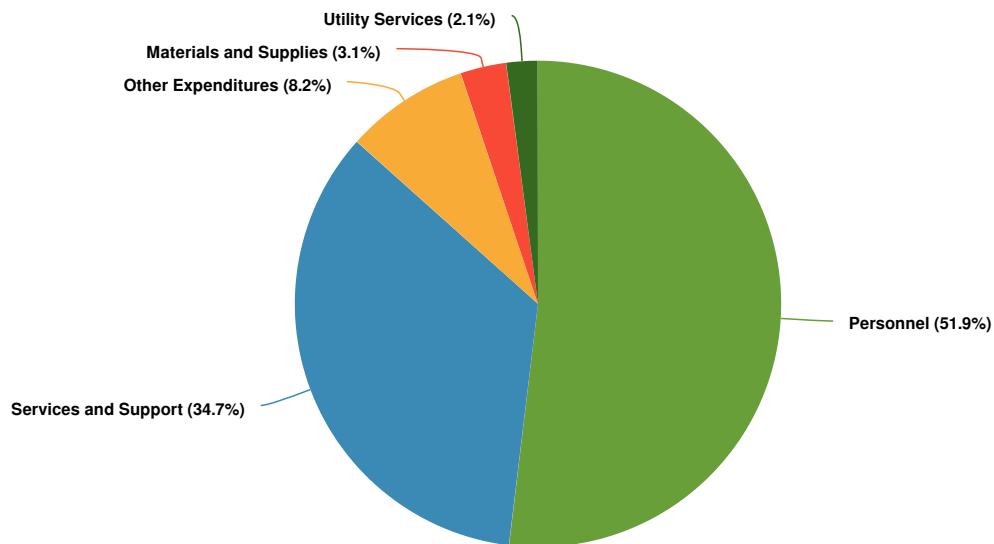
Performance Indicators

	2017	2018	2019	2020	2021
Business Inquiries	n/a	n/a	55	79	111
Business Client Visits	n/a	n/a	30	71	90
Businesses Opened	n/a	n/a	n/a	45	51
Businesses Closed	n/a	n/a	n/a	6	1

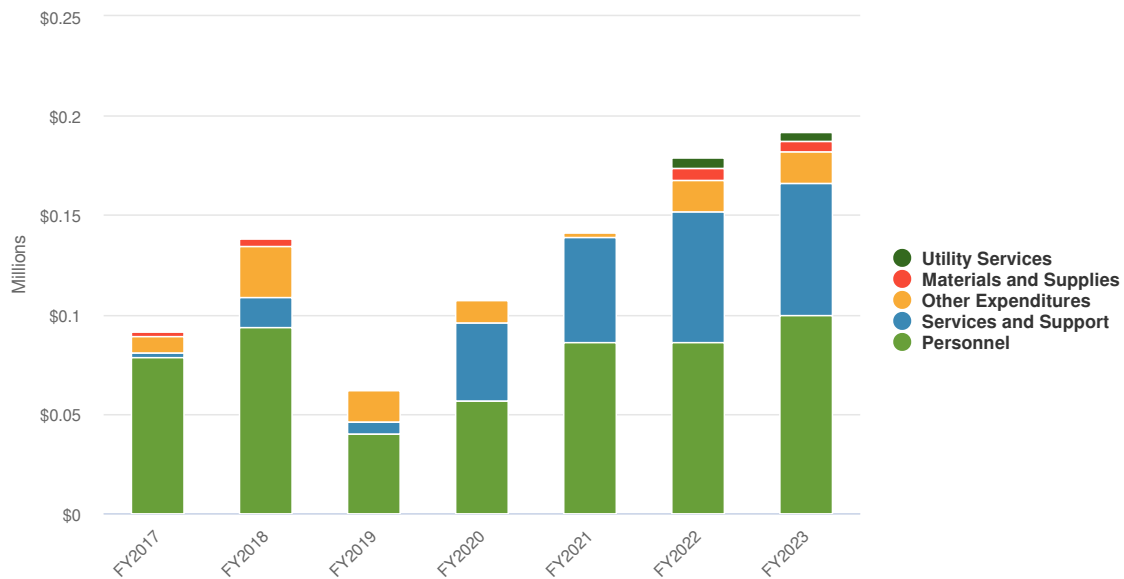


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



The Business Development Department has undergone a transformation over the last several years. Between FY2015 and FY2018, the department saw growth in both personnel as well as the programs that were offered. However, beginning in FY2022, the City's strategy for economic development shifted. The result was a two-pronged approach where industrial development activities were outsourced to a private consulting firm and small business initiatives remained with City personnel.



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects					
Personnel	\$40,202	\$56,510	\$85,994	\$86,350	\$99,400
Utility Services	\$628			\$5,500	\$4,000
Materials and Supplies	\$674	\$863	\$458	\$5,850	\$5,850
Services and Support	\$5,810	\$39,301	\$53,136	\$65,500	\$66,500
Other Expenditures	\$15,613	\$11,074	\$2,107	\$16,000	\$15,750
Total Expense Objects:	\$62,928	\$107,747	\$141,694	\$179,200	\$191,500



MAYOR/CITY COUNCIL

Department 1010

The Mayor/City Council Department accounts for the salaries of the elected officials. It also accounts for payments to outside organizations that pay for direct services to the citizens of Berea, such as 911 Services and Animal Control. There are discretionary funds provided in this department to allow for special initiatives of the Mayor or Council

2021-2022 Accomplishments

1. Conduct traffic study on Plaza Drive.
2. Continued support of the Madison County 911 Center.
4. Continued support of the Madison County Animal Shelter.
5. Continued support of the operations of the Central Kentucky Regional Airport.
6. Continued support of Public Transportation funding.
7. Continued support the Berea Senior Citizen Center.
8. Continued support for the Berea Volunteer Fire station.

2022-2023 Goals & Objectives

1. Continue to provide quality services to the Citizens of Berea.
2. Provide funding support Madison County Animal Shelter, volunteer fire station, public transportation, Madison County 911, Central KY Regional Airport, and the Berea Senior Citizen Center.
3. Provide for sustainable City government.
4. Use traffic study to improve Plaza Drive.

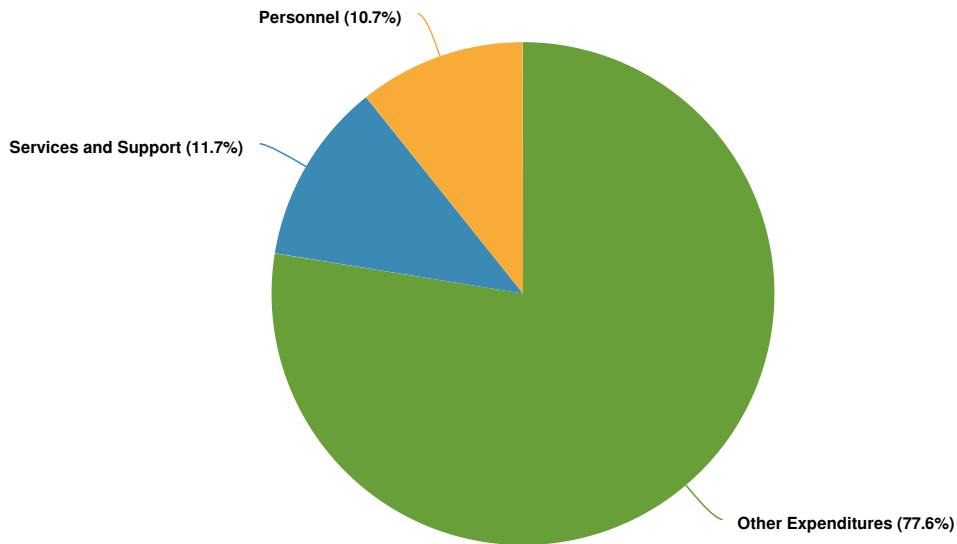
Performance Indicators

	2017	2018	2019	2020	2021
Number of Ordinances Passed	n/a	n/a	n/a	19	29
Number of Animal Complaints	n/a	n/a	n/a	119	128
Number of Public Transportation Riders	n/a	n/a	n/a	3765	1499

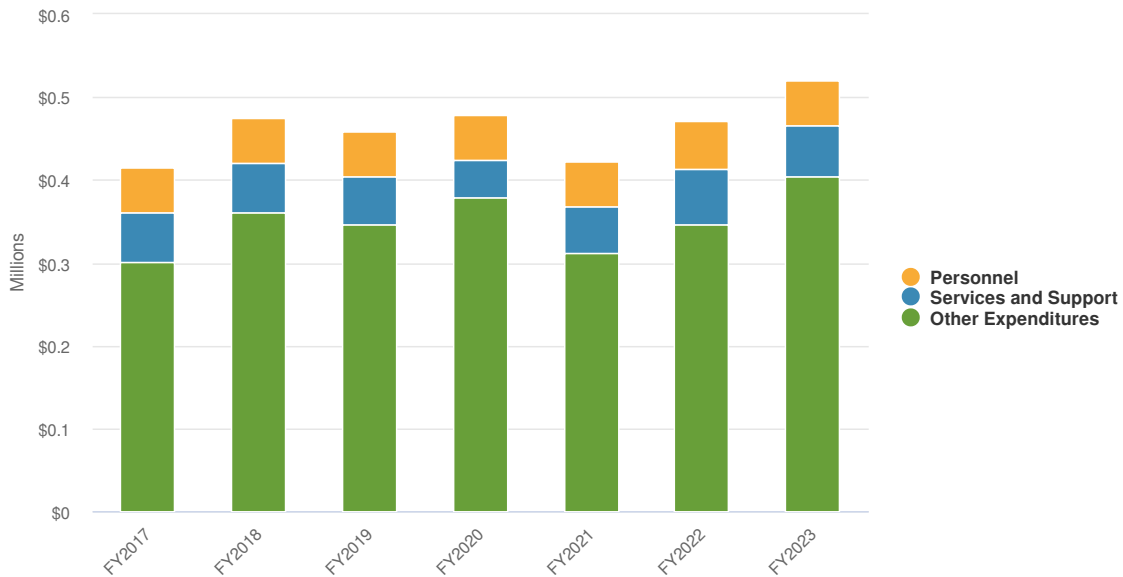


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



The majority of expenditures within the Mayor/Council Department are those that provide support to other organizations which provide services to the citizens of Berea, such as the Berea Senior Center and Madison County 911. These expenditures will vary by year based on the requests from these third-party organizations or special initiatives of the Council. The decrease in actual amount for FY2021 is reflective of limited activities, such as public transportation during the peak of the COVID-19 pandemic.

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects					
Personnel	\$54,771	\$55,410	\$55,410	\$58,200	\$55,800
Services and Support	\$59,196	\$45,447	\$55,211	\$66,000	\$61,000
Other Expenditures	\$345,384	\$378,280	\$311,988	\$347,000	\$404,000
Total Expense Objects:	\$459,351	\$479,137	\$422,609	\$471,200	\$520,800



INFORMATION TECHNOLOGY

Department 1011

The City's IT Department is responsible for all city computer network and phone system infrastructure to including etwork servers, switches, routers, fiber optics, data cabling and backup systems. Additional maintenance responsibilities include: Individual employee computer workstations, Mobile Data Terminals (MDT's) for city emergency service vehicles, city cell phone account, Wi/Fi access points and other technical duties.

2021-2022 Accomplishments

1. After review of the City and other department phone bills, we were able to meet with Verizon and find a better more streamlined plan that is easier to manage and provides easier budgeting.
2. Replaced and upgraded the core infrastructure switches in the utilities building to closely match that of City Hall, llowing for better management between sites and enabling a future network overhaul project to increase bandwidth and have better redundancy.
3. Retired and replaced the City's two main file severs and upgraded our domain functional level from 2008 to 2022 with zero down time for users
4. Hired and trained a new IT Technician.
5. Continued to increase City security by removing old technologies and having scans done by a 3rd party.
6. Due to accomplishments in the prior year we were able to bring the City Waste Water Plant into our network and our phone system providing better communication for our employees.
7. Switched our ISP at City Hall to Metronet 1 GB fiber, increasing our speeds tremendously and providing an alternate provider in case of complete internet outage by the ISP.

2022-2023 Goals & Objectives

1. Evaluate new phone systems and determine a long-term solution for city land line phones.
2. Complete City-wide network restructure. Use City Hall as primary hub and have other sites pull from it using Utilities as a backup.
3. Restructure of Police file and evidence servers.
4. Evaluate and come up with off-site backup solution.
5. Continuing education and training on new technologies.

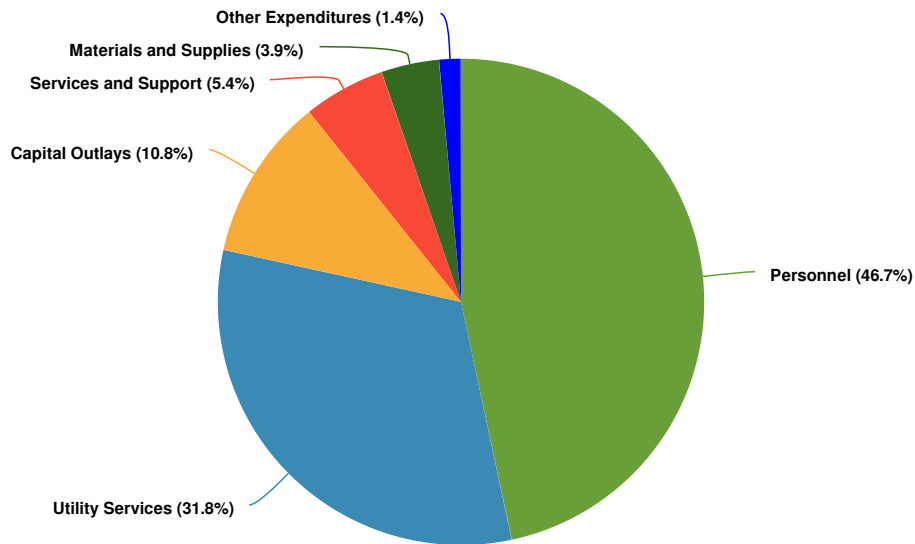
Performance Indicators

	2017	2018	2019	2020	2021
Completed PCI Scans	n/a	n/a	4	6	3
Meetings Shown on Social Media	n/a	n/a	60	73	57
Computers Replaced	n/a	n/a	10	7	20
Computers Repurposed	n/a	n/a	5	4	7
Newly Added Computers	n/a	n/a	5	7	3
Malware Detections/Removal	n/a	n/a	7604	768	472

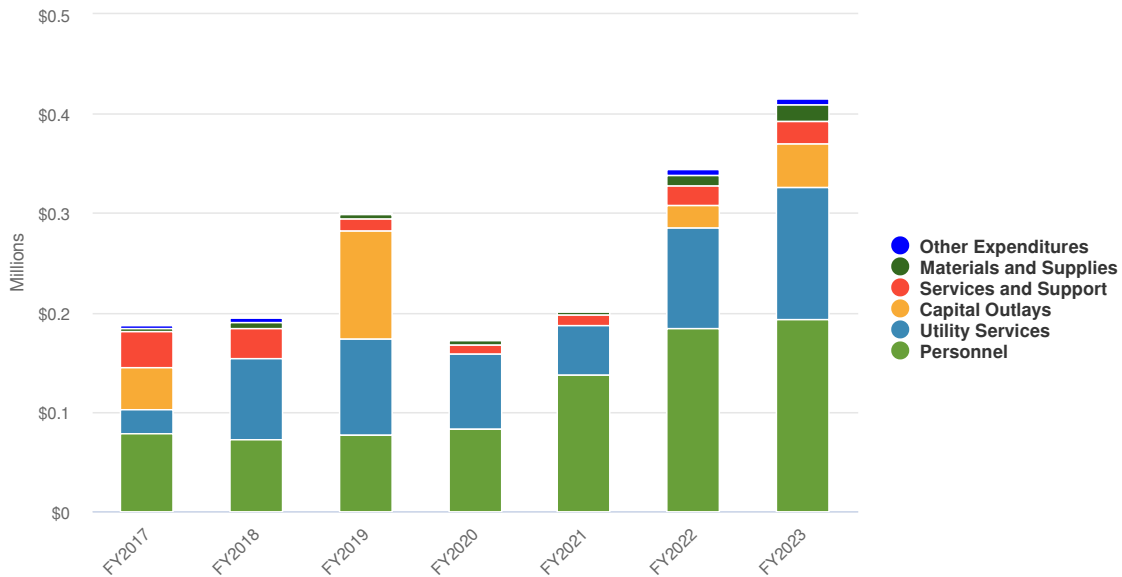


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



The IT Department consists of two employees. Prior to FY2021 a percentage of one employee was funded directly by the Tourism and Utilities Funds and, therefore, did not appear as an expenditure to the IT Department. Beginning in FY2021, the City implemented a cost sharing allocation program, under which, the costs of central services, such as IT, Finance, Admin, etc, are allocated to Tourism and Utilities funds based on preestablished allocation factors. As a result, both employees are now being budgeted under the IT Department, accounting for the increase in budgeted numbers for FY2022 and FY2023.

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects					
Personnel	\$76,569	\$83,155	\$137,994	\$183,619	\$193,800
Utility Services	\$97,450	\$75,450	\$49,732	\$102,000	\$132,000
Materials and Supplies	\$4,397	\$5,589	\$3,252	\$10,500	\$16,000
Services and Support	\$11,995	\$8,616	\$10,379	\$18,550	\$22,550
Other Expenditures	\$793	\$657	\$50	\$6,000	\$6,000
Capital Outlays	\$109,028			\$23,000	\$45,000
Total Expense Objects:	\$300,231	\$173,467	\$201,407	\$343,669	\$415,350



Finance Department

Department 1005

The Finance Department is responsible for the financial operation of the City. This department maintains accounting, budget, audits, and financial reporting systems. The duties include, payroll, debt management, accounts payable, revenue collection, and the total budgeting and reporting process. The daily operations of the Finance Department are overseen by the Finance Director.

2021-2022 Accomplishments

1. Completion of the FY2021 audit no audit adjustments or internal control deficiencies identified.
2. Implementation of new budget software, ClearGov.
3. Obtained the GFOA Distinguished Budget designation for the FY2022 budget.
4. Began development of BMU website focused around customer education.
5. Implemented a late fee waiver program for BMU customers.
6. Updated the City Investment Policy.

2022-2023 Goals & Objectives

1. Continue efforts to ensure tax exemption certificates are on file for all tax-exempt utility customers.
2. Continue efforts to clean up utility customer numbers for greater consistency and to better use the features of Springbrook software.
3. Evaluate processes and flows of information to and from finance department in search of opportunities to streamline and/or reduce the use of paper forms.
4. Provide customer service training to all departmental staff.

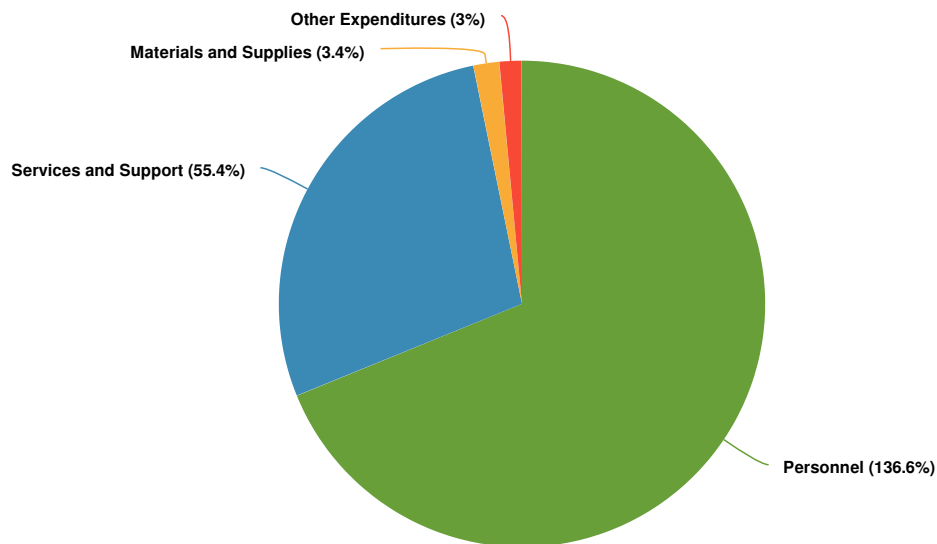
Performance Indicators

	2017	2018	2019	2020	2021
Checks Processed	5,595	5,499	5,278	4,473	4,554
Business Licenses Issued	n/a	372	354	258	339
Utility Service Disconnections	1,297	1,147	1,059	263	1,626



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Upon moving into the new City Hall building, the Finance Department took over the function of utility billing and collection. With the addition of five new staff positions, personnel costs increased significantly beginning in FY2019. However, the Utilities Fund reimburses the General Fund for the costs associated with employees dedicated to billing and collections.



functions, as well as any other direct utility-related expense that may be incurred in providing this service. For budgetary purposes, this reimbursement is shown as an offsetting negative expense on the graph above this can be seen as the amounts under the \$0 line.

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects					
Personnel	\$598,085	\$628,356	\$568,865	\$611,200	\$694,300
Materials and Supplies	\$16,256	\$8,439	\$6,604	\$15,500	\$17,300
Services and Support	\$211,598	\$206,821	\$242,583	\$271,750	\$281,800
Other Expenditures	\$2,374	\$9,159	\$8,027	\$11,500	\$15,000
Transfers		-\$377,528	-\$410,055	-\$426,000	-\$500,000
Total Expense Objects:	\$828,313	\$475,246	\$416,023	\$483,950	\$508,400



Capital Projects

Department 1035

The Capital Projects Department is used to account for financial resources used to acquire, construct or improved a major capital assets funded by the General Fund. Land purchases, drainage projects, trails, building improvements, and other infrastructure improvements are accounted for within the Capital Projects Department.

2020-2021 Accomplishments

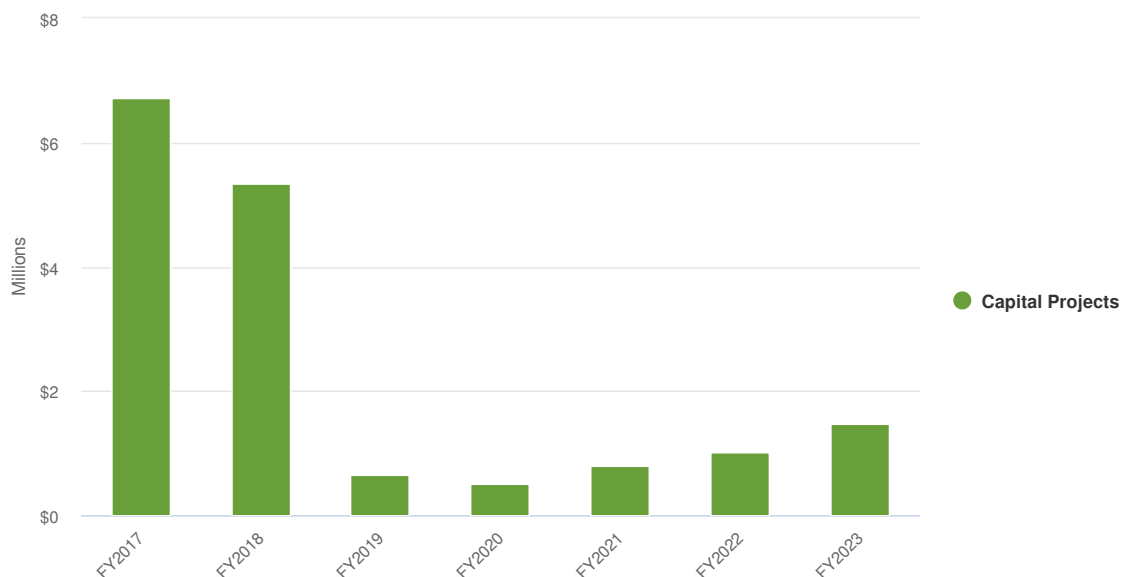
1. Completion of Berea Mountain Bike Trail.
2. Completion of the Berea Pavilion.
3. Obtained \$967,574.00 in grant funds to complete the Scaffold Cane Shared Use Path.
4. Ribbon cutting and grand opening of Boone Trace shared use trail.

2021-2022 Goals & Objectives

1. Complete Scaffold Cane Shared Use Path.
2. Complete construction of Ellipse Shared Use Path.
3. Improvements to Berea Mountain Bike Trail.
4. Park facilities improvements.
5. Plaza Drive improvements.
6. Mayde Road extension.
7. Tolle Building Renovations (tourism funds).
8. Industrial Park Expansion. funded by the General Fund.

Expenditures by Function

Budgeted and Historical Expenditures by Function



As depicted in the graph above, capital project spending will vary based on the scope of the project being conducted in the fiscal year. In FY2017 and FY2018, expenditures peaked as the City was involved in the construction of the new City Hall. FY2023 capital projects include the construction for the Ellipse Street and Scaffold Cane Shared Use Paths.

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expenditures					
Capital Projects					
Land Purchase		\$70,000			
Other Land Improvements	\$91,552		\$103,281	\$66,000	\$25,000
Building Construction	\$4,116	\$35,900	\$411,386	\$280,000	
Building Improvements	\$18,538	\$184,677		\$250,000	
Other Equipment	\$12,149				
Sidewalks/Shared Use Path	\$463,773	\$153,796	\$18,269	\$360,000	\$1,442,000
Drainage Projects	\$52,978	\$48,606	\$258,751	\$70,000	
Street Design & Construction		\$12,550			
Total Capital Projects:	\$643,106	\$505,530	\$791,688	\$1,026,000	\$1,467,000
Total Expenditures:	\$643,106	\$505,530	\$791,688	\$1,026,000	\$1,467,000



POLICE

Department 2005

2021-2022 Accomplishments

1. Hazardous Retirement – The city implemented hazardous retirement for police and fire. This is a huge win for our servants who have very dangerous and hazardous jobs and now Berea is no longer the only Non-Hazardous agency in the county.
2. Community Engagement – Our Officers went above and beyond last year to ensure we kept our promise of community first policing. The Berea Police Department worked over 100 combined hours of community events to ensure we served Berea in many capacities.
3. Creativity – During the inclement weather, BPD found new ways to serve their community by creating live videos for the community see. Our goal was to ensure they were up to date on the weather conditions outside. This year along, we have received over 100K views from our weather-related video reports. The viewing base ranged from Australia to California.
4. Professionalism – During the year, our team maintained a professional demeanor and stance when dealing with the public. This shows in the positive feedback our agency receives from those we serve.
5. Transparency – With an average of 5 post a week on our social media, the Berea Police dept. strives to ensure the public is aware of what we are doing at all times.
6. Forward Thinking – We found new ways to connect with our public and victims of crime, we launched a community therapy dog “K9 Buddy” that has impacted hundreds of individuals within our community.
7. Retention – Last year was the 1st time in over 15 years that BPD did not lose an officer to another agency or career. This is a big milestone as we were averaging 4-6 a year and its very costly to continuously train officers to leave for other opportunities.
8. Public Safety – We launched a safety officer part time position to assist patrol in our parks and many miles of shared use paths within Kentucky.

2022-2023 Goals & Objectives

1. Competitive Pay/Benefits package for Police – Nationally, we are seeing 4 officers leave the profession to every 1 that joins. This is a huge issue for public safety nationwide. Its crucial that we maintain a safe city by hiring the best. Our goals are to be as competitive as possible to ensure we deliver the most capable officers in central Kentucky.
2. Retention – To be successful in keeping our officers in Berea, we must be competitive in pay and benefits, provide opportunities for growth, and ensure the employee(s) know they are valued.
3. Recruitment – In efforts to obtain a more diverse and qualified work force, we must continue to recruit and get creative in our approach to seek talent.
4. Succession Planning – The Police Dept. must operate in a way that is specific to its needs. We must look at every process within our agency and develop a strategy that is designed to maximize production while minimizing losses.
5. Crime Prevention - Reduce Part 1 Index Crimes by 2%, to get in the top 10 of safest cities in the state. We are currently 13th.
6. Safety - Provide a safe and secure environment at our shared use paths, parks, and other areas in our community while engaging the community and enhancing public relations.
7. Training and Education - Continue to foster training and career development for all our staff. Increase the education allotment to encourage continuous education.
8. Strategic Policing - Continue to utilize bicycle officers to increase presence in the community and further support the Community Policing Model, identifying target areas to deploy these officers.



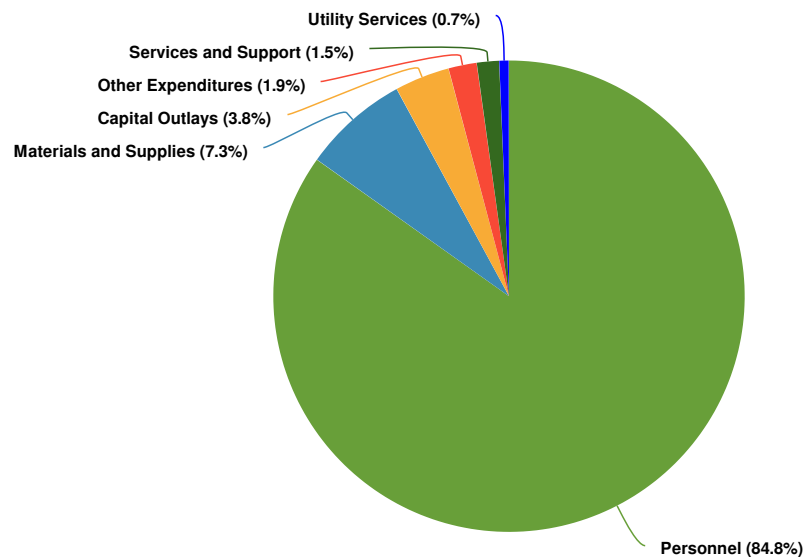
Performance Indicators

	2017	2018	2019	2020	2021
Crimes Reported	739	699	555	598	616
Closed Cases	580	430	524	534	510
Citations Issued	2181	2,086	2393	1,278	1,986
Accident Collisions	643	588	530	446	533
Calls for Service	18,093	20,335	25,237	18,008	16,611
Par 1 Index Crimes	387	355	244	341	266

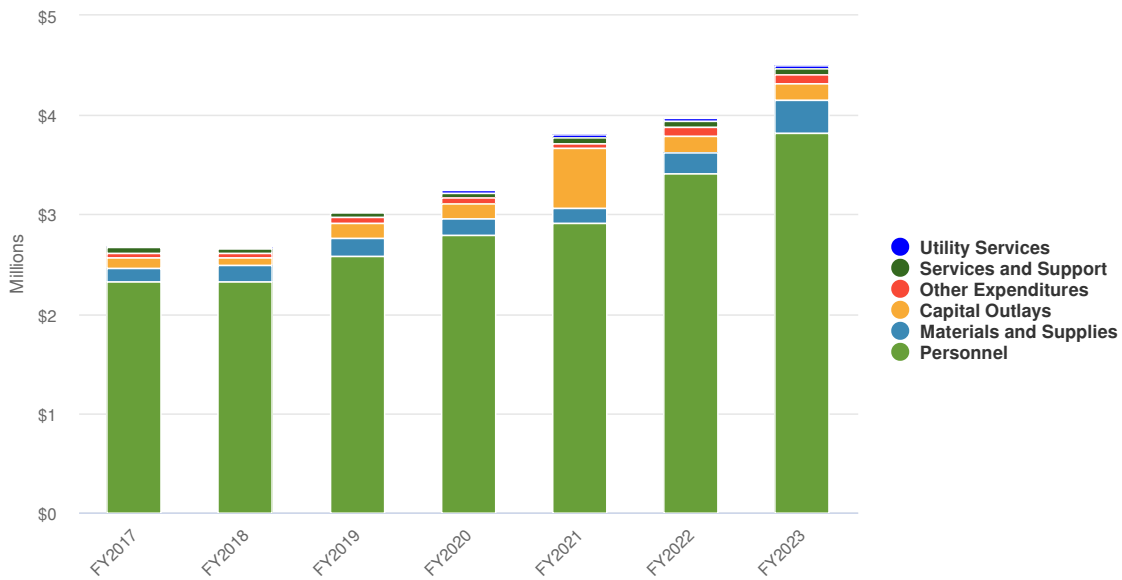
*Index crimes are the eight crimes the FBI combines to produce its annual crime index. These offenses include willful homicide, forcible rape, robbery, burglary, aggravated assault, larceny over \$50, motor vehicle theft, and arson.

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



As with any police department, personnel cost is the bulk of their operating expenditures. In an effort to make police salaries more competitive with surrounding jurisdictions, \$1 per hour wage increases were issued to all department personnel resulting in the increase in FY2019. The FY2022 budgeted increase in personnel costs represents the adoption of the hazardous duty retirement system. To offset this additional expense, two vacant positions were left unfilled. Increases in the FY2023 budget include a City-wide increase of \$2 per hour salary increase. Capital Outlays in FY2021 spiked due to the purchase of a new body camera system.

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects					
Personnel	\$2,577,783	\$2,791,213	\$2,910,211	\$3,415,395	\$3,821,805
Utility Services	\$19,049	\$23,221	\$24,241	\$24,500	\$29,700
Materials and Supplies	\$180,328	\$173,655	\$150,353	\$206,000	\$327,000
Services and Support	\$48,518	\$56,428	\$61,722	\$64,200	\$69,000
Other Expenditures	\$54,240	\$48,768	\$50,918	\$85,700	\$87,200
Capital Outlays	\$159,642	\$154,059	\$608,319	\$175,000	\$170,000
Total Expense Objects:	\$3,039,559	\$3,247,344	\$3,805,765	\$3,970,795	\$4,504,705



FIRE

Department 3005

This department provides emergency response for fire suppression, rescue, medical assist, hazardous materials incidents. We educate businesses along with the public in fire prevention and extinguisher training to ensure the safety for all citizens that live, visit, or work in the City of Berea.

2021-2022 Accomplishments

1. We were not able to remain fully staffed due to the corona virus. We did hire part time to help offset the loss of the fulltime employment.
2. Our response time was reduced. Engine 4 has proven to be a success in reducing response times and improved productivity. The dual-purpose apparatus has saved the city money while also serving the citizens better. This apparatus has improved moral within the department by working out of one apparatus and not having to switch trucks per call.
3. We converted IC-3 into a Rapid Response Vehicle carrying our extrication and stabilization equipment.
4. The Training Officers position is back in place, working a 40-hour week, allowing a training program for new hires and CEU for staff to be implemented.
5. Engine 1 was surplussed to our volunteers. This will allow them the opportunity to respond with their own engine company.

2022-2023 Goals & Objectives

1. Apply for a SAFER Grant that would allow us to maintain a full staff of qualified employees.
2. Apply for equipment grants to offset the rising cost to train personnel.
3. Increase the high level of response that our citizens expect.
4. Continue to work with area businesses and residential occupancies on fire prevention and safety.
5. Grow our Jr. Firefighter program to 10 members. This program has proven to develop good volunteers and career firefighters.

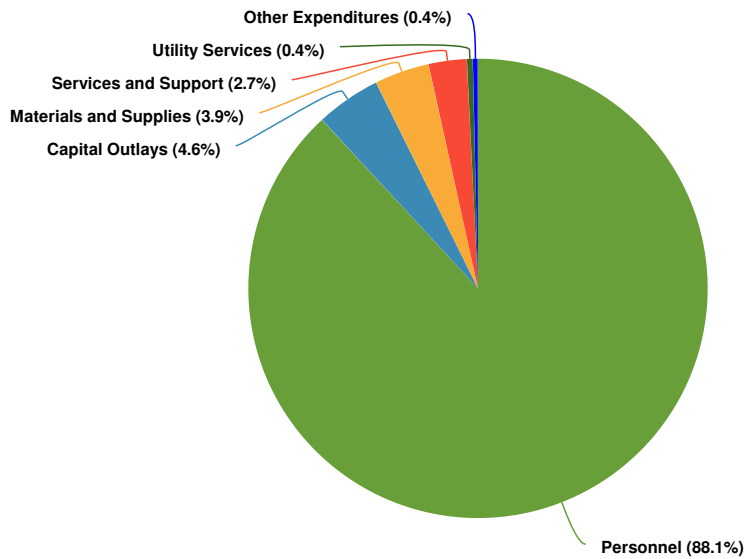
Performance Indicators

	2017	2018	2019	2020	2021
Response time (minutes)	5:46	5:00	4:39	4:57	4:43
Total Calls for service	924	768	864	744	826
Fires	77	60	78	58	76
Alarms	163	172	176	116	181
Hazardous Incidents	64	54	66	66	68
Assist another Agency	104	89	119	242	123
Vehicle Accidents	292	204	206	227	208

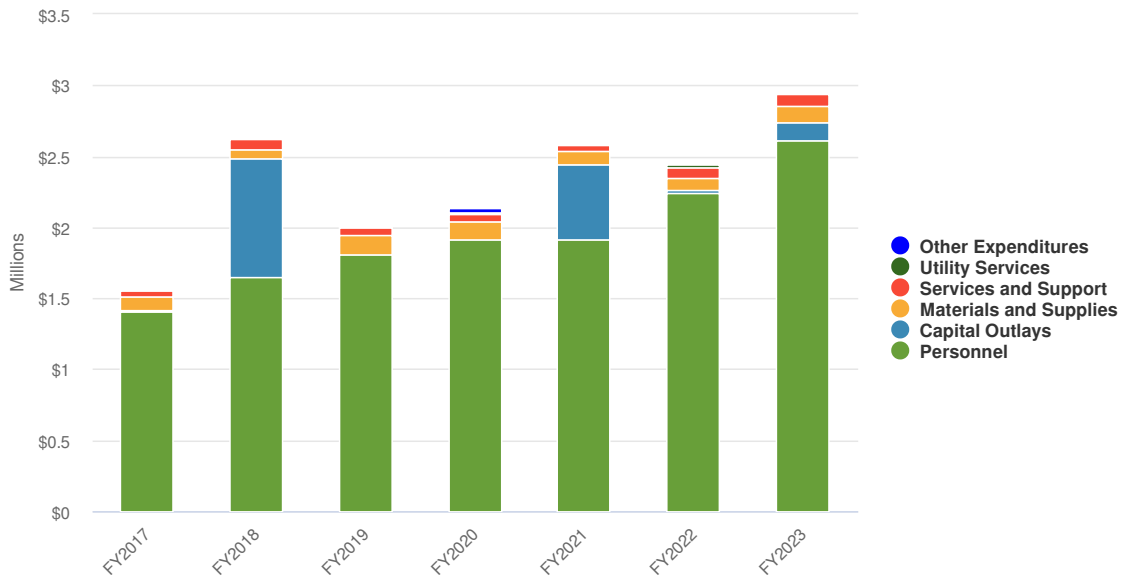


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



As with any fire department, the largest percentage of cost is from personnel. In addition to an annual cost of living increase, fire department employees received a \$1 per hour wage increase in FY2019 in an effort to keep salaries competitive with other firefighter salaries in the area. FY2022 includes an increase in pension cost resulting from the enrollment in the Hazardous Duty pension system. The FY2022 budgeted increase in personnel costs represents the adoption of the



hazardous duty retirement system. To offset this additional expense, two vacant positions were left unfilled. Increases in the FY2023 budget include a City-wide increase of \$2 per hour salary increase. Capital Outlays in FY2021 spiked due to the purchase of a new fire truck.

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted	FY2023 Budgeted
Expense Objects						
Personnel	\$1,810,084	\$1,917,900	\$1,911,922	\$2,246,000	\$2,226,000	\$2,608,470
Utility Services	\$9,567	\$8,982	\$8,721	\$12,450	\$12,450	\$12,450
Materials and Supplies	\$139,590	\$122,594	\$93,759	\$80,250	\$87,500	\$114,250
Services and Support	\$45,145	\$53,868	\$44,410	\$79,500	\$74,500	\$79,300
Other Expenditures	\$19,431	\$27,613	\$6,382	\$13,000	\$13,000	\$10,500
Capital Outlays			\$529,364	\$20,000		\$135,000
Total Expense Objects:	\$2,023,818	\$2,130,956	\$2,594,558	\$2,451,200	\$2,413,450	\$2,959,970



PUBLIC WORKS

Department 4005

The Public Works Department is responsible for the maintenance, both preventative and regular, of all streets, roads and city owned buildings within the city limits. The Public Works Department has the primary responsibility to protect life and property through the assurance that all streets within the City limits are properly maintained, marked and signed in compliance with the Uniform Traffic Control Device Manual, and all City buildings are properly maintained. Roadway maintenance duties of this department are to mow right of ways, repair potholes, sweep streets, remove snow, and maintain municipal parking lots. The daily operations and long-range planning for this department are supervised by the Director of Public Works.

2021-2022 Accomplishments

1. Continued to provide excellent maintenance to all city streets and public spaces despite rising cost of materials and the supply chain issues.
2. Continued the replacement of traffic signs throughout the city with higher reflective signs to meet the required federal standards.
3. Opened the road at the rear of the landfill.
4. Assisted with the Chestnut Court and Plaza Drive drainage projects.
5. Four employees with pesticide spray licenses completed their required continuing education requirements online. Two new employees completed the Work Zone and Flagger class training online and are working on obtaining their CDL licenses.
6. Completed a to-do list for the Pavilion.
7. Continued maintenance of our city right-of-ways; cutting back limbs and mowing.
8. Continued maintenance of City-owned buildings and grounds.
9. Completed the parking lots, fencing and installed signage at the Boone Trace Trail.
10. Assisted in the completion of the mountain bike trail on JC Chambers Rd.

2022-2023 Goals & Objectives

1. Continue program of replacing aging vehicles and equipment to minimize maintenance and long-term repair costs.
2. Complete a training manual and a policy and procedures manual to set clear expectations and accountability.
3. We want to develop our employees to help them enhance and expand their skills by enrollment of employees in the Road Scholar & Road Master training programs and our inhouse training to promote motivation, teamwork, professionalism and enhance employee safety and to enhance retention.
4. Continue to create and improve maintenance standards and look for new ways to work more efficiently, safely, and effectively.
5. Continue to focus on City beautification and increasing public safety by focusing on the collection of trash from the roadside and public spaces, as well as painting road markings.
6. Continue repairing sidewalks and curbs to make them ADA complaint.
7. Maintain our blacktopped streets; painting and repairing potholes as needed.
8. Complete replacing our traffic signage in accordance with MUTCD and FHWA standards
9. Build a trail from Ellipse St to Laurel Dr.
10. Continue improving drainage systems; repairing or replacing storm boxes and headwalls as needed and continue cleaning waterways and ditches regularly for the prevention of possible damage to public or private property.
11. Determine maintenance needs each year and ensure that timely maintenance and repairs are completed to ensure that all city property and grounds are attractive, safe, and functional, as well as protecting our investment. Develop long-term maintenance plans to provide and maintain a safe and suitable work environment for city employees, elected officials, and the public.
12. Build an equipment storage shed in front of the salt storage bay to cover our equipment to extend the life of the equipment and ultimately save money.

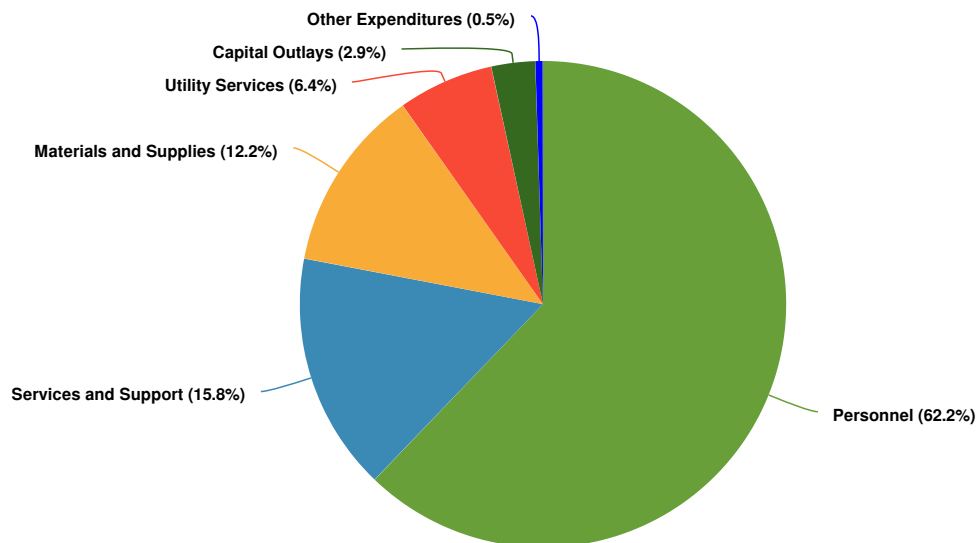


Performance Indicators

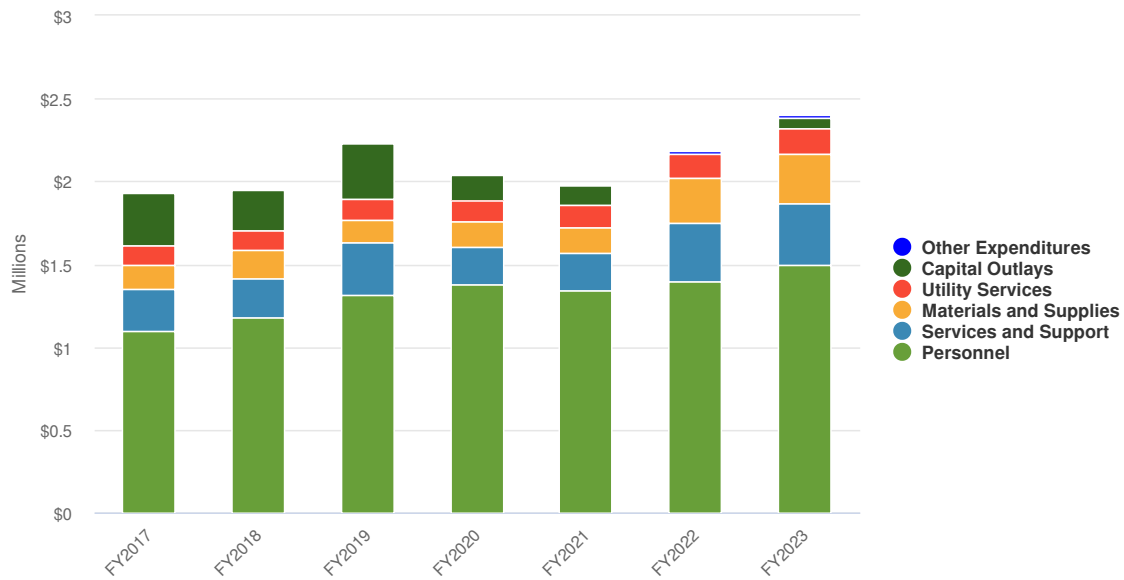
	2017	2018	2019	2020	2021
# of Assigned Projects	n/a	n/a	n/a	65	133
# of vehicles serviced & repaired	n/a	n/a	n/a	n/a	575
Average time to complete fleet work order	n/a	n/a	n/a	1 hr	1 hr
# of truck loads of brush picked up	n/a	n/a	n/a	2000	1958
Miles of streets maintained	n/a	n/a	n/a	172	130

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Personnel costs make up a large percentage of Public Works expenditures each year. Staffing levels peaked in FY2019, but have since decreased through attrition to keep overall personnel cost level despite cost of living and pension cost increases. Expenditures from capital outlays consist of vehicles and equipment necessary for the department to function safely and efficiently.

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted	FY2023 Budgeted
Expense Objects						
Personnel	\$1,310,942	\$1,380,058	\$1,341,477	\$1,399,100	\$1,343,500	\$1,491,230
Utility Services	\$125,408	\$125,616	\$133,199	\$142,050	\$137,050	\$152,600
Materials and Supplies	\$133,521	\$161,473	\$157,626	\$271,850	\$196,850	\$292,550
Services and Support	\$324,976	\$220,989	\$225,002	\$351,000	\$270,000	\$380,000
Other Expenditures	\$7,632	\$1,596	\$1,891	\$16,000	\$8,000	\$12,000
Capital Outlays	\$337,047	\$153,356	\$115,042			\$70,000
Total Expense Objects:	\$2,239,524	\$2,043,088	\$1,974,238	\$2,180,000	\$1,955,400	\$2,398,380

CODES AND PLANNING

Department 5005

The Codes and Planning Department regulates building and planning in the City. This department is supervised by the Codes Administrator and works under the control, in part, of the Planning Commission. The department assures that the building code is consistently applied, that nuisance violations are cited and abated, provides building inspections for new construction and assures the directives of the Planning Commission are followed. The department adheres to the Kentucky Building Code for construction and inspections. It adheres to Chapters 5 and 7 of the City of Berea Codes of Ordinances and the Land Management and Development Ordinance for city planning and additional construction and subdivision regulations. Specific duties of this department are listed in the Berea Code of Ordinances.

2021-2022 Accomplishments

1. Worked diligently to improve the relationship between the Codes Office and other departments within the city, as well as other outside agencies to better address citizen and contractor complaints and safety concerns within city government.
2. During the Coronavirus Pandemic, the Codes Office found alternate ways to issue permits and perform inspections, managing to remain operational for the construction industry, which remained active during the pandemic as being essential to infrastructure.
3. Maintained level of services for reviewing plans, issuing permits, and performing inspections by streamlining and improvement to aid in moving toward a paperless or nearly paperless goal.
4. Improved workflow & productivity for city employees, developers, and engineers by organizing and conducting Development Review Team (DRT) meetings via video conference, which allows participants to provide input from their location with less travel time and in their own office/work environments where resources/information for meetings may be more readily available.
5. Even though most in-person training/certification classes were canceled throughout the year, all employees were able to meet the training requirements to maintain certifications and licenses by seeking other opportunities offered.
6. Added a second electrical inspector to our office. The additional employee has allowed us to cross train for issuing permits, building inspections, and code violation procedures, which in turn allows us to provide better citizen response.
7. Set up and actively used Springbrook Software to track code violations and status of complaint calls.

2022-2023 Goals & Objectives

1. Provide building, electrical, and mechanical inspections for permit holders in a timely manner, ensuring consistency and code compliance for safer buildings. Continue to cross train inspectors to provide the ability for one person to serve multiple inspection functions.
2. Update the City's subdivision regulations known as the Land Management and Development Ordinance. New regulations should encourage development of infill lots; consider allowing accessory dwelling units; update stormwater regulations to match the Stormwater Manual adopted in 2020; and address solar farms among other emerging city planning topics. Gain input from the city's consulting engineer to create effective development regulations without an excess of red tape.
3. Proactively encourage developers to finish and close out ongoing subdivisions. The city has many 10-15-year-old subdivisions with open Letters of Credit and Bonds for sidewalks that have not been installed. Goal is to provide continuous, unobstructed sidewalks throughout our subdivisions for walkability and connectivity.
4. ADA Coordinator to actively assess sidewalks and other accessibility needs for planning of necessary improvements, ensuring the safety of these areas and providing a safe environment for all citizens.
5. Consider a joint Comprehensive Plan to include all three-county planning districts, City of Berea, City of Richmond, and Madison County. This would allow collaboration between the planning districts to better align and form goals and objectives imperative to the needs or regulations of the surrounding area.
6. Implement an online portal for permitting and codes enforcement to allow citizens, builders, and developers the ability to upload plans and permits electronically, track permit status, file complaints for nuisance issues, etc. which will offer an efficient, transparent, business friendly approach to community and building services within our city.

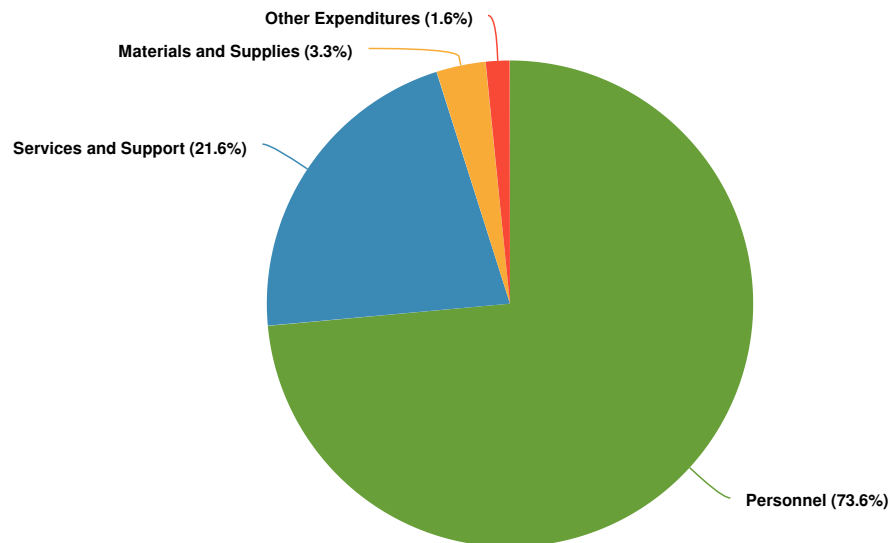


Performance Indicators

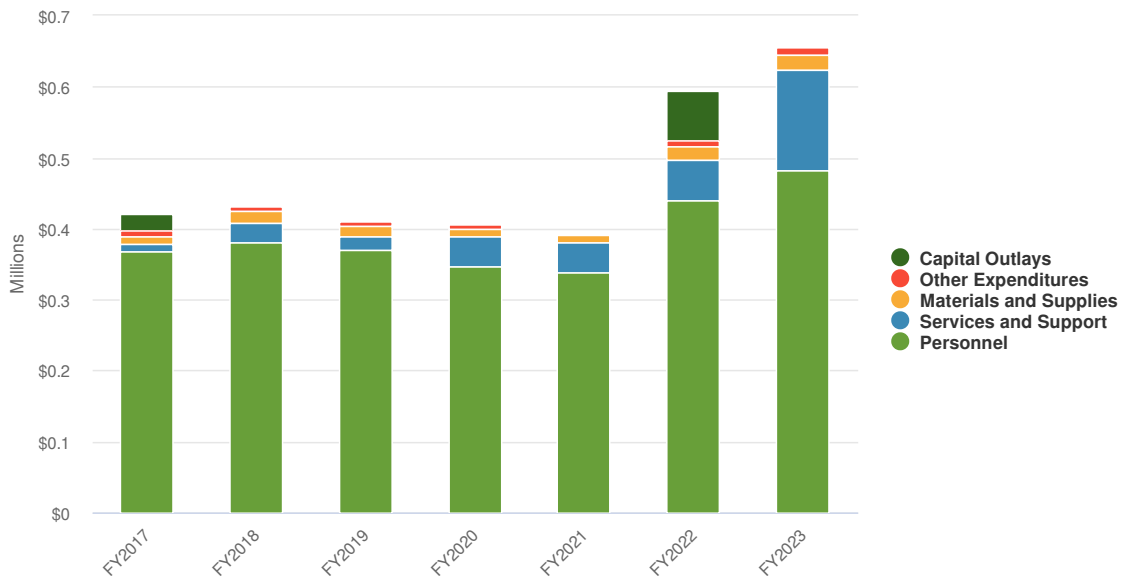
	2017	2018	2019	2020	2021
Building Permits	129	176	151	154	168
Mechanical Permits	80	96	101	99	125
Commercial Plan Reviews	13	8	16	16	24
Electrical Permits	175	201	198	216	220
Development Plans	5	6	9	1	7
Plats	22	22	20	18	20

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Personnel costs are the largest percentage of expenditures within the Codes Department. The department has seen decreases in personnel starting in FY2017 due to the retirement of the long-time Codes Administrator and again in FY2020 when a vacant position was not filled. With anticipation of filling the vacant position, FY2022 personnel costs are expected to increase. In FY2020 and FY2021 there was an increase in the Services and Support expenditure category resulting from consultant expenses associated with the Comprehensive Plan development. The FY2023 increase in Service and Support results from the implementation of new software that will provide an online portal for permitting and codes enforcement.

Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects						
Personnel		\$369,816	\$346,414	\$337,616	\$440,000	\$482,500
Materials and Supplies		\$13,744	\$10,865	\$11,089	\$20,000	\$21,500
Services and Support		\$19,512	\$42,284	\$43,033	\$56,000	\$141,500
Other Expenditures		\$8,106	\$5,913	\$1,918	\$9,500	\$10,500
Capital Outlays					\$68,000	
Total Expense Objects:		\$411,178	\$405,475	\$393,656	\$593,500	\$656,000

Parks Operations

Department 6005

The Parks and Recreation Department constantly seeks to provide a wide variety of high-quality recreational opportunities to people of all ages, races and socioeconomic backgrounds. The Parks and Recreation Department strives to increase the quality of life through high quality programs, athletics, facilities and services. The Parks Department owns and maintains the following: Berea City Park, Berea Swimming Pool, Berea City Park Expansion, Memorial Park, the Russel Acton Folk Center, Intergenerational Center and multiple greenspace areas within the City.

2021-2022 Accomplishments

1. Drastically improved the conditions of the football field.
2. Made considerable improvements to our baseball field.
3. Planted trees along walking trail in Berea City Park.
4. Began the process of a park master plan in the hopes to better meet community needs.
5. Made modifications in order to continue programs and community events safely during a pandemic, and did so with minimal staff.
6. Accommodated a very successful Levitt AMP concert series in our City Park Expansion.
7. Ensured adequate staffing by increasing the hourly pay for all seasonal employees.

2022-2023 Goals & Objectives

1. Increase participation in programs and recreation opportunities.
2. Strive to improve existing facilities while seeking opportunities for future development.
3. Meet recreational needs with maximum effectiveness and with minimum expense.
4. Effectively promote and publicize area recreational programs and events.
5. Renovate remaining baseball/softball fields to improve drainage and quality of play.
6. Keep up with trends through exploration and networking.
7. Recruit and retain seasonal staff by working with local schools, universities, job fairs, etc.

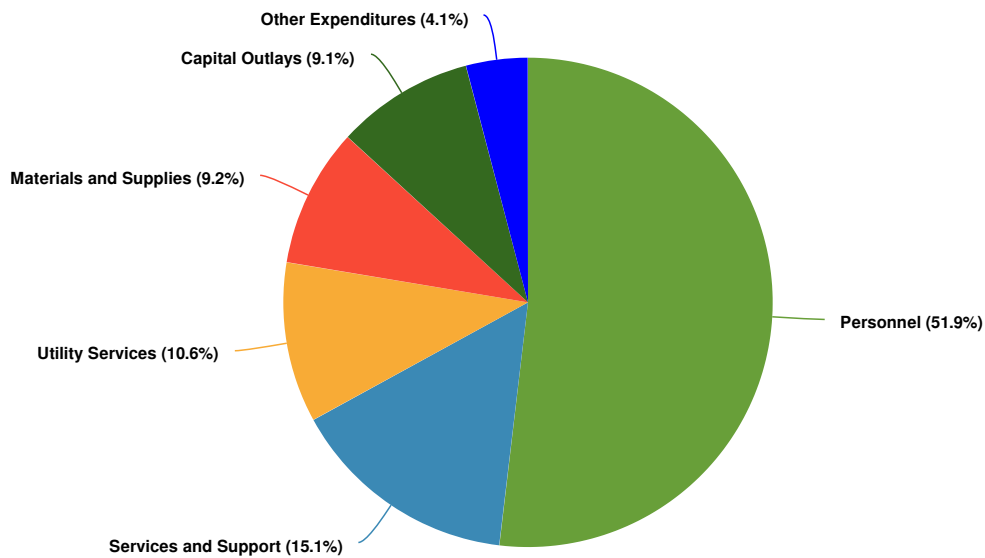
Performance Indicators

	2017	2018	2019	2020	2021
Folk Center reservations (people served)	7500	6,325	6,800	955	400
Shelter reservations (people served)	4010	3,659	3,150	85	2305
New "Likes" on our Facebook page	n/a	436	351	318	512
New Instagram Followers	n/a	n/a	n/a	n/a	306

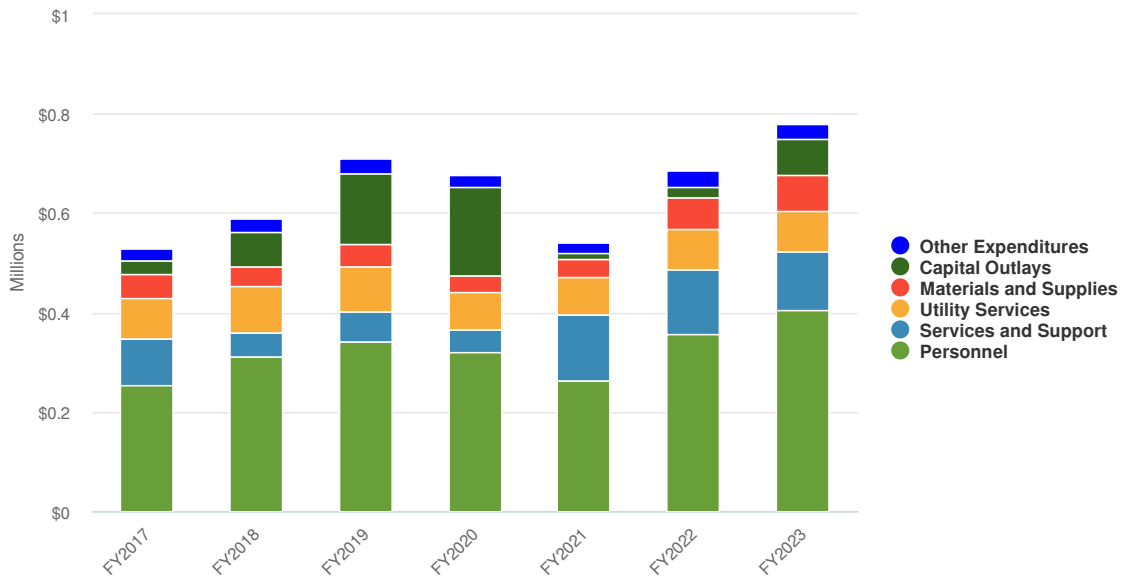


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



As with many other City departments, a large portion of Park Department expenditures consist of personnel costs. Staffing levels have been adjusted over the years in an attempt to provide an adequate workforce during peak seasonal times, without being overstaffed during non-peak time. The FY2023 budget does not fund the program manager's position which became vacant in FY2021. The FY2020 budget shows a peak in the Service and Support expenditure category due to significant repairs to the Folks Center. FY2019 and 2020 show a spike in capital spending as a result of new playground equipment and ballfield improvements, respectively.

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects					
Personnel	\$340,675	\$320,709	\$263,731	\$358,000	\$404,500
Utility Services	\$91,831	\$75,800	\$75,895	\$82,700	\$82,700
Materials and Supplies	\$45,205	\$34,095	\$36,404	\$64,300	\$71,600
Services and Support	\$60,343	\$45,127	\$133,016	\$127,100	\$118,100
Other Expenditures	\$29,696	\$25,387	\$21,121	\$32,300	\$31,800
Capital Outlays	\$142,518	\$176,262	\$10,933	\$20,000	\$71,000
Total Expense Objects:	\$710,268	\$677,381	\$541,099	\$684,400	\$779,700



Parks - Berea Swimming Pool 6010

Department 6005

The Berea Pool is a sub-department of the Parks Department. The pool operates approximately ten weeks per year.

2021-2022 Accomplishments

1. Opened and operated the pool safely during a pandemic and did so with minimal staff.
2. During the pandemic, most in-person certification/ training classes were canceled. We were able to perform these classes in-house in order to obtain the necessary certifications and essential training.
3. Ensured adequate staffing by increasing the hourly pay for all pool staff.
4. Partnered with a local organization to provide free, healthy lunches for pool patrons aged 18 and under.
5. Completed major repairs to the electrical systems located in the pool equipment room.
6. Updated the pools failed expansion and isolation joint sealants to alleviate significant water loss.

2022-2023 Goals & Objectives

1. Continue to provide safe conditions through building and grounds maintenance, staff training, preparation and documentation.
2. Recruit and retain seasonal staff by working with local aquatic instructors, schools, universities, job fairs, etc.
3. Provide youth the opportunity to develop water safety and swimming skills, independence and skill development.
4. Manage and promote aquatic programs to participants of varying age levels, physical abilities, and special interests.

Performance Indicators

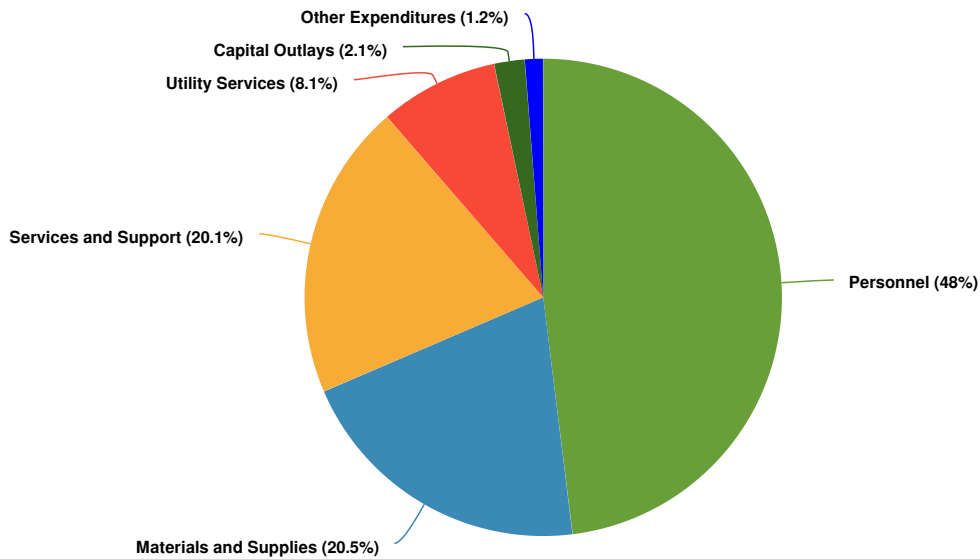
	2016	2017	2018	2019	2020*	2021
Pool attendance	19,164	21,384	21,068	23,365	0	14,047
Swim lessons registrants	53	49	74	60	0	0*
Swimmer rescue classes		n/a	15	9	0	12

**Pool was not in operation during 2020 due to COVID-19 restrictions.*

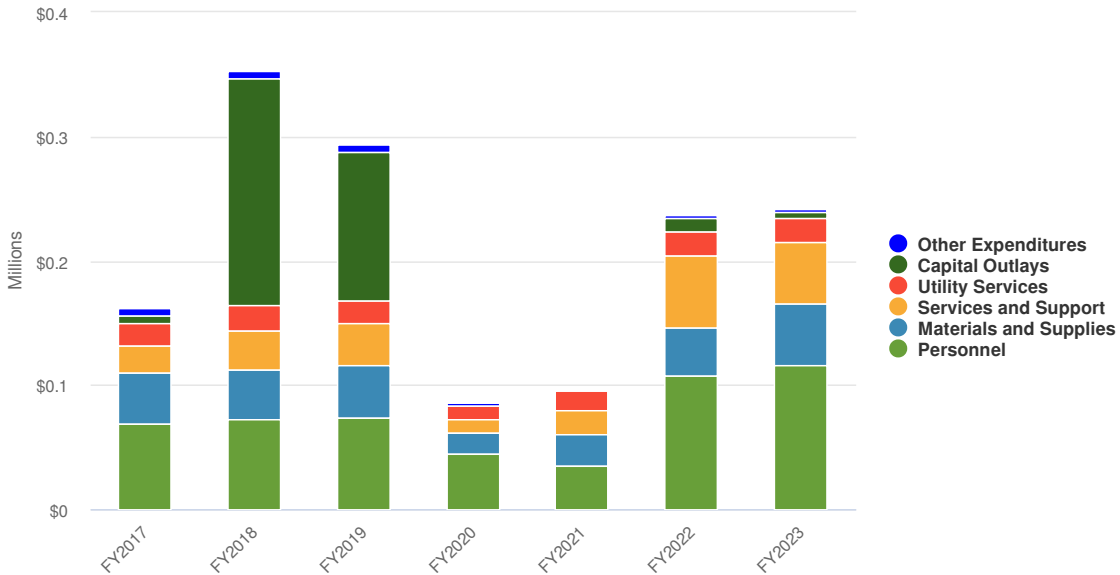


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Expenditures for the operations of the Berea Pool have been quite consistent year over year. The peaks in FY2018 and FY2019 in the Capital Outlay category result from the addition of the SplashPad. Because of COVID-19 the pool was not open during the latter half of FY2020 and the beginning of FY2021, resulting in significantly reduced expenditures. It is anticipated that the pool will be fully functional in FY2023.



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects					
Personnel	\$73,899	\$45,249	\$34,898	\$107,300	\$116,300
Utility Services	\$18,774	\$11,134	\$15,561	\$19,500	\$19,500
Materials and Supplies	\$41,554	\$16,551	\$25,162	\$38,650	\$49,650
Services and Support	\$34,209	\$10,349	\$19,605	\$58,600	\$48,600
Other Expenditures	\$5,773	\$2,467		\$3,400	\$3,000
Capital Outlays	\$119,151			\$10,000	\$5,000
Total Expense Objects:	\$293,359	\$85,750	\$95,226	\$237,450	\$242,050



GIS

Department 7005

The mapping division of the GIS Department maintains many maps for City, reviews plats and development plans for the Planning Commission, and assist Industrial/Economic Development staff by searching for suitable sites for development and by creating exhibits for prospective clients. GIS staff provide support to all divisions of City Government, especially City Administrator, Codes & Planning, Public Works, Economic Development and Public Safety. The GIS Department is also responsible for the MS4 Program which ensures Berea's compliance with the Division of Water Phase II Stormwater Permit. The program's purpose is to maintain and improve water quality in Berea streams. The operations of the GIS Department are overseen by the Codes Administrator.

2021-2022 Accomplishments

GIS

1. Supported Industrial & Economic Development Staff and consultants by helping to find suitable, available land for development within Berea. Interfaced directly with prospective commercial & industrial clients, provided a significant amount of information, and created exhibits by request.
2. Performed surveys, provided deed + plats, drafted property lines in CAD, and otherwise supported City Engineers efforts in Cherry Rd Stormwater Project and other City projects.
3. Provided City Engineer with a significant amount of survey, deed, and plat information for consolidation of 87-acre BIDA property at end of Mayde Rd.
4. Was involved in providing information, contacts and exhibits for a new Silver Creek Mountain Bike Trail to be built in our industrial park.
5. Reviewed final plats, development plans, preliminary plats and as-builts to ensure they met Kentucky minimum surveying standards.
6. Maintained GIS data for address points, road centerlines, trail centerlines, zoning and future land use map changes, incorporated boundary changes (annexations), etc. Issued new 911 addresses for new structures: updated Madison Co. 911 mapping database.

MS4

1. Water sampling with Kentucky Watershed Watch was performed in the fall of 2021. All samples were at acceptable levels of water quality.
2. One trash clean up occurred through the litter abatement handled by GIS/MS4, in late 2021 / early 2022. This is done possible through the litter abatement grant from the state. The city will be part of the Main Street Clean Sweep in April 2022.
3. Erosion Protection & Sediment Control (EPSC) plans and Stormwater Pollution Prevention Plans (SWPPP) were reviewed by the GIS Manager for all development plans submitted to the city.
4. Field checked stormwater / drainage complaints from citizens; researched deeds & plats to check if issue was a city problem; responded to complainants.
5. Overhauled master GIS and tabular database of street maintenance in Berea City Limits: City maintained, Not Yet Adopted by City County Road, State Road, Private.
6. Answered many requests from Public Works for right-of-way and property line locations, so Public Works would know which culvert drainage issues, trees, etc. were the City's responsibility to maintain and repair.



2022-2023 Goals & Objectives

1. Hire and train GIS intern(s) to work on daily requests for GIS exhibits and information.
2. Work with Madison County 911 Dispatch and Madison Co. Fiscal Court to implement NextGen911, a GIS-based 911 emergency call system.
3. Continue to focus on FEMA Flood Program. Perform outreach & education to residents, realtors, insurance providers and developers. Create a local flood mitigation plan. Find a mitigation project and secure funding for it. Apply for grant money to install a stream water gauge in the city to provide early alert for high water levels. Maintain FEMA flood training.
4. Coordinate more closely with Madison County 911 and Fiscal Court to make sure First Responders have the most up-to-date GIS data for City of Berea.
5. Expand inspection services for all active construction sites and continue to work with contractors and developers to install effective, durable, and cost-efficient erosion control and stormwater management. Increased focus on enforcement.
6. Get Stormwater System Mapping for MS4 underway. Once again meet current MS4 permit requirements by restarting GPS program to map the City's stormwater infrastructure. Collect attributes for storm inlets and connect inlet map points with lines that depict stormwater pipes. Collect information on pipe material, size, etc.
7. Complete Operations and Maintenance Manual for all city-owned properties.
8. Work with City Department Heads to implement Operations & Maintenance Manual.
9. Set up volunteer opportunities for outfall inspections, Inlet tagging, city clean ups and inlet marking.
10. Schedule a 2022 round of training city staff as listed under MCM 6 in the Measurable Goals. This table can be found inside of the Stormwater Quality Management Plan.
11. Create program for annual inspection of private stormwater detention basins and other stormwater devices (BMPs). Provide oversight of required MS4 annual inspections by BMP owners in developments inside the City, ensure each owner submits an inspection form; spot check basins/BMPs to verify the information on the forms and for proper maintenance and operation.
12. Add stormwater system features from as-built drawings & CAD files into the stormwater GIS. This will include storm pipes, curb inlets, storm grates, detention basins, headwalls. Size, material, and other information from drawings will be taken from drawings and added into the GIS.

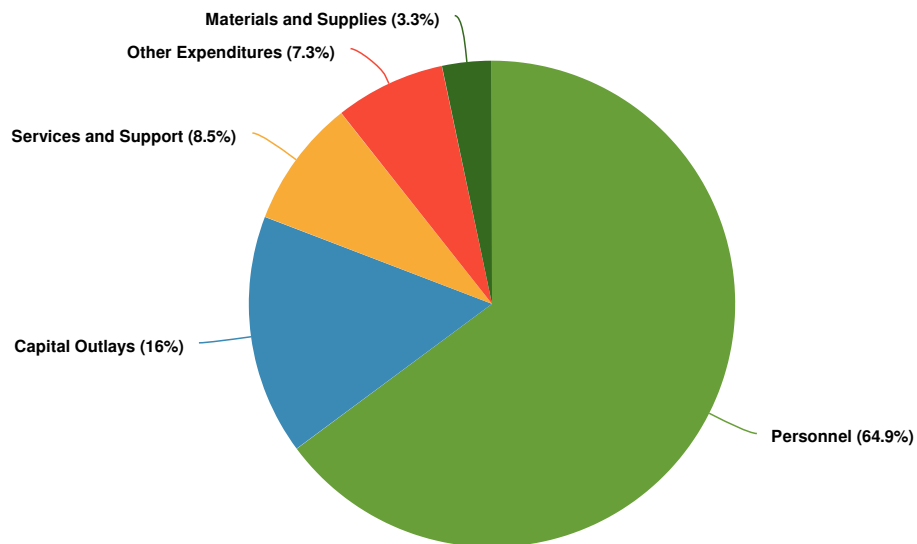
Performance Indicators

	2017	2018	2019	2020	2021
ECSP Inspections	n/a	n/a	198	279	168
Outfalls Screened	n/a	n/a	14	7	0
Inlets Finely Detailed	n/a	n/a	61	26	0
City Sponsored Cleanups	n/a	n/a	4	3	1
Land Disturbance Permits Issued	n/a	n/a	7	6	8
Illicit Discharge issues handled	n/a	n/a	3	8	0
Miles of Trail built	n/a	n/a	6	1	4
Miles of Trail under design	n/a	n/a	5.3	9.3	4.8
Projects managed	n/a	n/a	1	1	1
Surveys Completed (RTS + GPS)	n/a	n/a	17	13	12
FEMA Flood questions answered		n/a	49	51	~90
Map Exhibits created	n/a	n/a	165	62	565
Training Hours Completed	n/a	n/a	~96	36	~40
Plats/SWPPP/Dev Plans reviewed	n/a	n/a	30	21	27

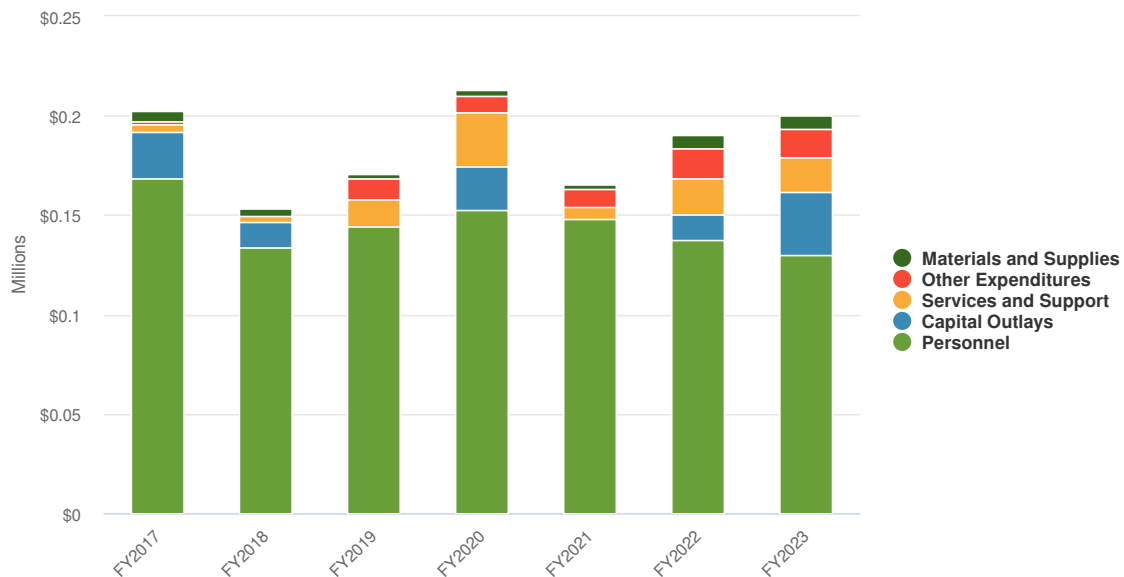


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Personnel makes up the majority of GIS Department expenditures. Personnel costs dipped slightly in FY2017 upon the retirement of the long-time GIS Director. Staffing levels dipped again in FY2022 when it was determined mid-year that a full-time vacant position should not be replaced. Instead a part-time intern was added. This change continues into FY2023. The MS4 Program was added to the GIS department in FY2019, resulting in the increase in the Service and Support expenditure category from utilizing engineering services.

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects					
Personnel	\$144,211	\$152,279	\$148,188	\$137,100	\$129,900
Materials and Supplies	\$2,711	\$2,751	\$1,775	\$7,050	\$6,600
Services and Support	\$13,739	\$27,135	\$5,937	\$18,000	\$17,100
Other Expenditures	\$10,115	\$8,565	\$9,255	\$15,400	\$14,700
Capital Outlays		\$22,252		\$13,000	\$32,000
Total Expense Objects:	\$170,776	\$212,982	\$165,155	\$190,550	\$200,300



BMU Administration

Department 1005

The Administrative Division is responsible for maintaining all clerical duties of the electric, water, and wastewater divisions. This includes maintaining and updating the system infrastructure mapping, work order processing, inventory control, plan review, contract administration, and customer communication. The department's objective is to promote our Mission Statement by: "Providing consumers with safe and reliable electric, water, and wastewater services at the lowest reasonable rates that are consistent with sound business practices."

2021-2022 Accomplishments

1. Trained all staff involved in Boil Water Advisories on the standard operating procedures and successfully implemented these procedures.
2. Improved customer service outreach on social media and utility webpage to inform our customers of announcements, events, and information related to the utility.
3. Expanded the role of our after-hours call center to include our non-payment disconnect procedures into the callout process.
4. Implemented an Emergency Action Plan for administrative personnel for use during periods of reduced staffing. (Example: COVID-19 quarantines, inclement weather days, after-hours extended outages).

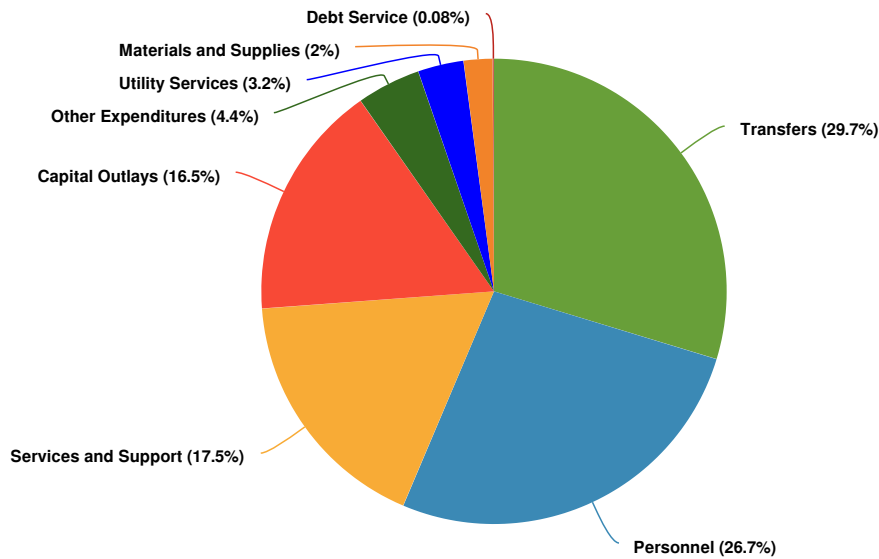
2022-2023 Goals & Objectives

1. Update all GIS data to reflect sewer collection system inspection and video information from recent sewer rehabilitation projects.
2. Complete job duty cross training in the Customer Service Representative, Administrative Assistant, and Purchasing Agent positions to enhance redundancy in all aspects of each role.
3. Expand our community outreach by communicating with our customers through social media of various utility functions and customer offerings.
4. Develop EV charging station customer service rates.
5. Implementation of AMI metering within our billing, electric, and water divisions.
6. Review and inventory of communication company pole attachments and construction obligations.
7. Revise sewer use ordinance to clearly define ownership and BMU/customer maintenance responsibilities.

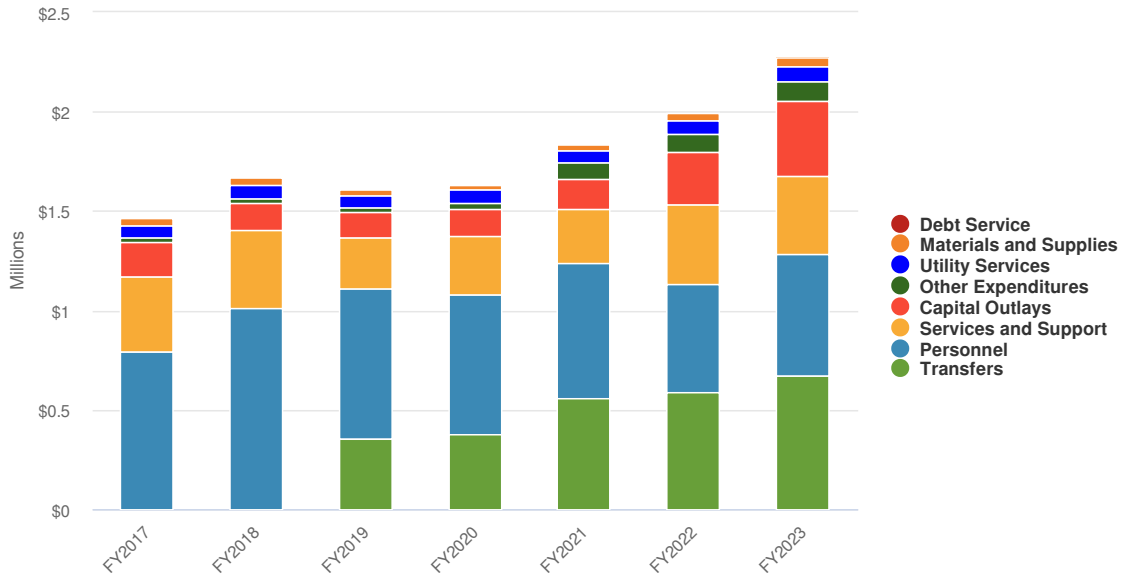


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



In FY2019 the billing and collections functions were merged with the Finance Department within the General Fund. As a result, the salaries for the positions related to those functions no longer appear as salaries of BMU Administration. Rather, they appear as Transfers since the BMU Administration reimburses the General Fund for these direct expenditures. In FY2021, the City instituted a central cost allocation program in which indirect costs associated with central services, such as human resources, IT and accounts payable, are charged back to the Utility and Tourism Funds based on pre-determined allocation factors. As a result, beginning in FY2021, transfers shown above are increased for these indirect cost allocations.



Name	Account ID	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects						
Personnel		\$751,023	\$704,997	\$673,342	\$544,500	\$606,100
Utility Services		\$63,419	\$61,001	\$61,943	\$71,700	\$72,200
Materials and Supplies		\$28,596	\$24,062	\$29,274	\$35,300	\$45,800
Services and Support		\$261,857	\$295,626	\$278,608	\$398,750	\$396,750
Other Expenditures		\$17,805	\$31,403	\$81,106	\$91,000	\$101,000
Capital Outlays		\$127,202	\$134,586	\$147,112	\$260,000	\$374,000
Debt Service				\$1,870		\$1,875
Transfers		\$357,577	\$377,528	\$561,719	\$591,000	\$675,500
Total Expense Objects:		\$1,607,479	\$1,629,203	\$1,834,975	\$1,992,250	\$2,273,225



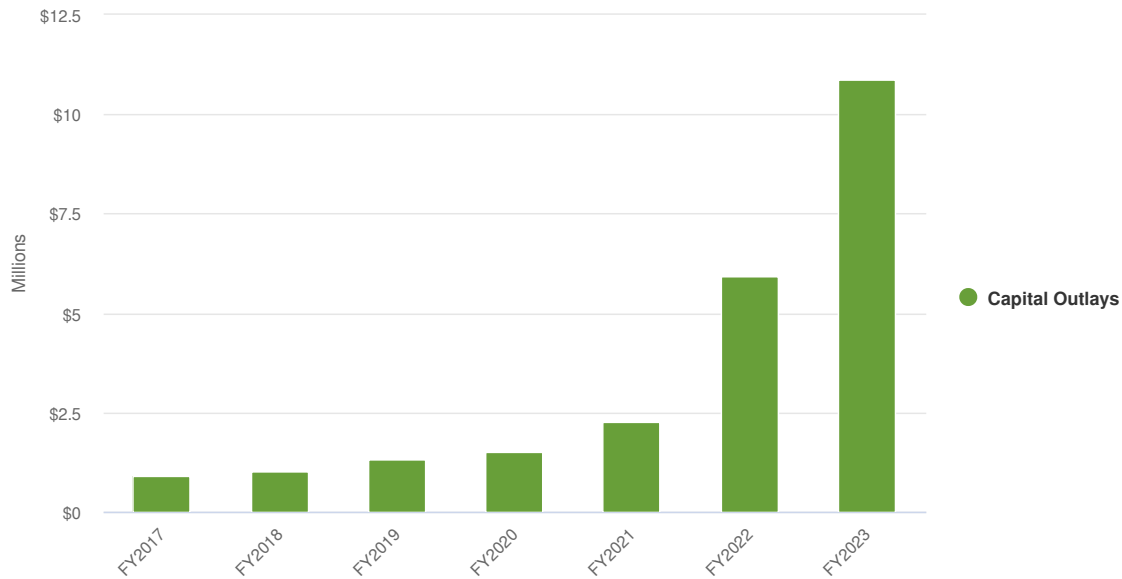
BMU Capital Projects

Department 1035

The Capital Projects Department is used to account for financial resources used to acquire, construct or improved a major capital assets funded by the Utilities Fund. Large-scale capital projects for the BMU Administration, Electric, Water and Waste Water Division are accounted for in the Capital Projects Department.

Expenditures

Budgeted and Historical Expenditures by Expense Type



See the Capital Expenditure section for detailed information about capital projects included in the FY2023 budget.

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects					
Building Improvements	\$90,779	\$49,998		\$90,000	\$90,000
Distribution System Upgrade	\$138,492	\$54,120	\$76,834	\$935,000	\$2,300,000
Distribution System Upgrade	\$54,103		\$39,702	\$420,000	\$2,578,500
Substation Upgrade - Electric	\$92,050	\$6,748		\$125,000	\$200,000
New Service - Electric	\$16,529	\$17,556	\$47,660	\$60,000	\$60,000
New Service - Water	\$4,342	\$11,169	\$6,049	\$20,000	\$25,000
Raw Water	\$541,283	\$440,860	\$285,398	\$675,000	\$1,150,000
Pump Station Upgrade - Water	\$9,718				
Pump Station Upgrade - Sewer				\$100,000	\$120,000
Plant & System Upgrade - Water				\$195,000	\$250,000
Plant & System Upgrade - Sewer	\$360,574	\$923,398	\$1,808,226	\$3,320,000	\$4,100,000
Total Expense Objects:	\$1,307,870	\$1,503,849	\$2,263,869	\$5,940,000	\$10,873,500



Electric Division

Department 9100

Berea Municipal Utilities Electric Division provides service to a total of 5,320 customers. It is responsible for the operation and maintenance of all electric infrastructure consisting of:

- (2) Distribution Substations- Rash Road and Oak Street stations
- (10) Distribution Circuit Breakers
- 1,650 Pole Mount Transformers
- 260 Pad Mount Transformers
- 81 Miles of Overhead lines
- 12 Miles of Underground lines

This Electric Division is responsible for all new construction, system improvement, and outage prevention and response.

2021-2022 Accomplishments

1. Completed insulator changeouts across entire distribution system lowering the likelihood of forced outage situations due to insulator failure.
2. Obtained level of 100% completion of all poles identified as "poor condition" on asset inventory.
3. Implemented e-Reliability Standard program administered by APPA to track relevant indexes associated with industry standards in outage occurrence and prevention.
4. Lowered e-Reliability System Average Interruption Frequency Index (SAIFI) to <1.50 (2020-- 1.82 average interruptions per customer). 2021 average was 1.03
5. Lowered e-Reliability Customer Average Interruption Duration Index (CAIDI) to <100 minutes (2020-- 110.2 minutes). 2021 average was 68.36 minutes.
6. Improved e-Reliability Average Service Availability Index (ASAI) to 99.9866% (2020 index was 99.969%).

2022-2023 Goals & Objectives

1. Complete 4KV to 12KV conversion project on Berea Hospital Circuit.
2. Perform revised inspection and asset inventory of entire overhead and underground distribution system.
3. Reach level of 100% underground circuit mapping.
4. Complete Rash Road Substation buss work rehabilitation project.
5. Convert all non-LED streetlights to LED on Chestnut Street and Jefferson Street by June 2023.
6. Provide all lineman with the opportunity to attend APPA or TVPPA Advanced Lineman Training.
7. Maintain e-Reliability System Average Interruption Frequency Index (SAIFI) to <1.25.
8. Maintain e-Reliability Customer Average Interruption Duration Index (CAIDI) of <100 minutes.
9. Maintain e-Reliability Average Service Availability Index (ASAI) of 99.9% (currently index is 99.9866%).

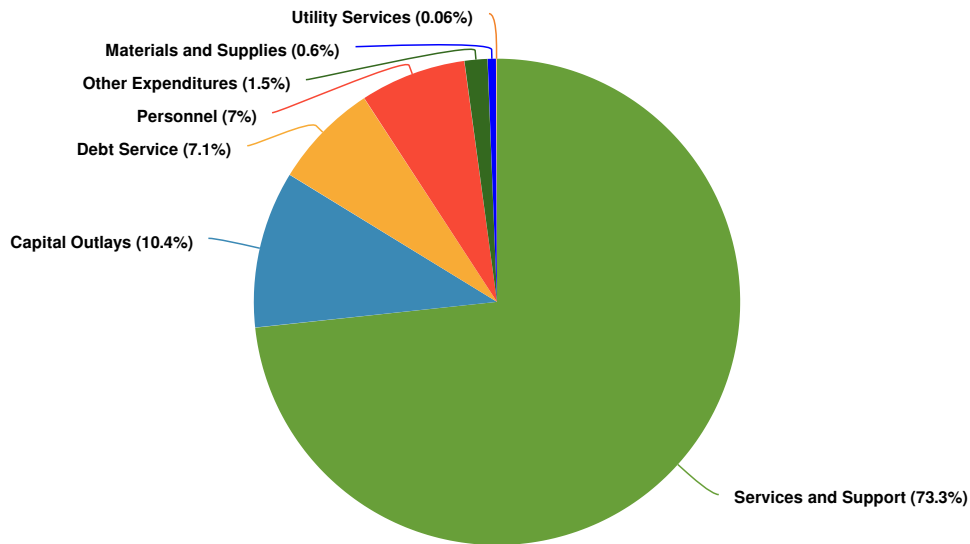
Performance Indicators

	2017	2018	2019	2020	2021
Forced electrical outages	86	92	94	91	135
Electric Work Orders Completed	749	932	957	910	936
Percent of Mapped Infrastructure	75%	85%	90%	95%	95%
Spans of Trees Trimmed	266	220	97	303	237

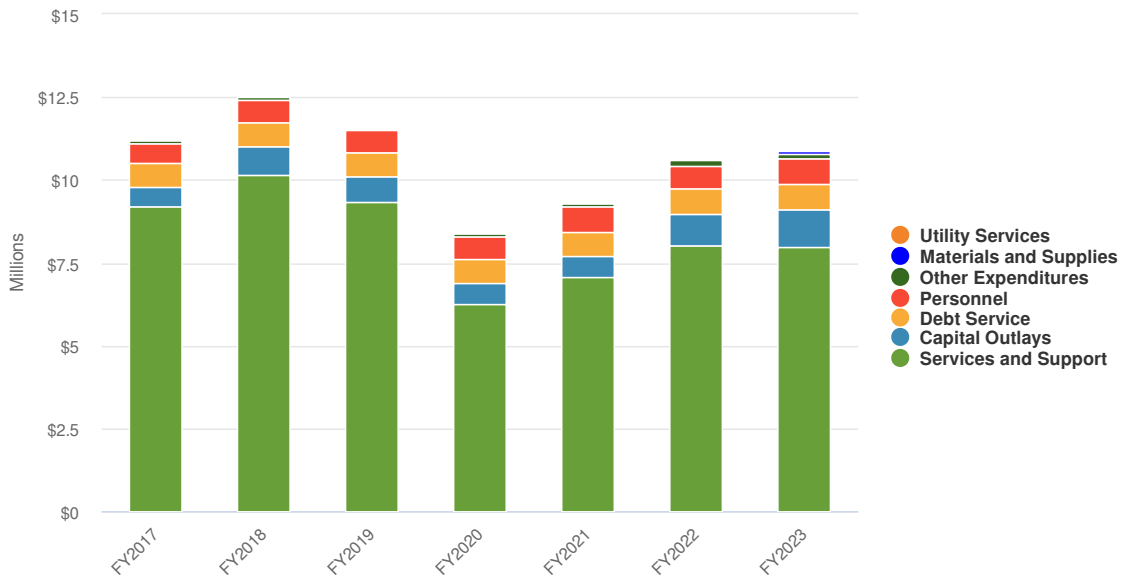


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



The cost of purchased power is the primary expense of the Electric Division. Until May 1, 2019, the City obtained wholesale power from Kentucky Utilities. Beginning May 1, 2019, wholesale power has been obtained from American Municipal Power (AMP) and transmitted by Kentucky Utilities. Under the new wholesale power agreement, combined with a mild winter, the City saw significant savings in purchased power costs in FY2020 and FY2021, as is illustrated above. These decreases are expected to continue, but FY2022 and FY2023 budgeted numbers are based on the potential for harsh weather that would result in higher purchased power costs.



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects					
Personnel	\$666,712	\$682,440	\$776,963	\$708,000	\$764,800
Utility Services	\$2,625	\$3,916	\$4,470	\$5,775	\$6,375
Materials and Supplies	\$40,242	\$42,874	\$38,323	\$49,800	\$60,500
Services and Support	\$9,342,093	\$6,259,586	\$7,073,715	\$8,036,500	\$7,963,500
Other Expenditures	\$63,368	\$85,560	\$92,731	\$157,000	\$166,000
Capital Outlays	\$755,741	\$622,857	\$607,931	\$935,000	\$1,135,000
Debt Service	\$745,709	\$746,039	\$742,804	\$750,892	\$765,892
Total Expense Objects:	\$11,616,490	\$8,443,272	\$9,336,938	\$10,642,967	\$10,862,067



Water Division

Department 9200

Berea Municipal Utilities Water Division is responsible for providing safe drinking water for approximately 23,000 customers in the Southern Madison County area. BMU serves nearly 4,200 meters in our service area as well as providing water to 5,450 in the Southern Madison Water District.

This division operates and maintains the system infrastructure consisting of:

- Water Treatment Plant permitted at 6MGD
- The Owsley Fork, Cowbell, and B-Lake Reservoirs with a current combined raw water capacity of 800,000,000 gallons
- 360 Fire Hydrants
- 1,445 Valves
- 86 Miles of Distribution Lines

The Water Department treats and supplies approximately 1 Billion gallons each year to our customers while meeting strict regulatory compliance, water quality sampling, and record keeping requirements.

2021-2022 Accomplishments

1. Met standards of the Area-Wide Optimization Program (AWOP) turbidity goals at the Water Treatment Plant.
2. Completed Emergency Response Plan for critical water supply infrastructure as mandated by the American Water Infrastructure Act.
3. Completed Roberts Filter and Aqua DAF integration upgrade project at the WTP.
4. Restructured water and sewer crew personnel in order to have a crew dedicated to preventive maintenance within each division.
5. Began West End Tank Altitude Valve project which will provide enhanced monitoring, water quality and water pressure to the west end of Berea.
6. Lowered non-revenue water by 2% which saves operational and treatment cost.
7. Began Hydraulic System Modeling which identifies pressure and flow deficiencies in the distribution system.

2022-2023 Goals & Objectives

1. Reduce Non-Revenue Water Loss to a level of 15% or less using leak correlators and implementation of measures to accurately report leak loss.
2. Secure funding for construction phase of the Owsley Fork Dam project with a concentrated effort to begin construction work in FY23.
3. Withdraw less than 1 Billion gallons of water from the Berea College reservoirs by optimizing the recycle water process at the Water Treatment Plant and better leak identification in the system.
4. Continue replacement of existing galvanized water line in the distribution system with the goal of completing 2500' throughout the year.
5. Complete study of operational cost per customer.
6. Perform distribution system assessment to develop strategy of compliance with the revised EPA Lead and Copper rule.
7. Water Treatment Plant Lab Certification by end of FY and ensure each WTP operator obtains Kentucky Lab Analyst certification.
8. Complete system wide valve testing and identification project.
9. Reach 100% level of galvanized meter setter replacement.
10. Complete Hydraulic Survey model across the distribution system.

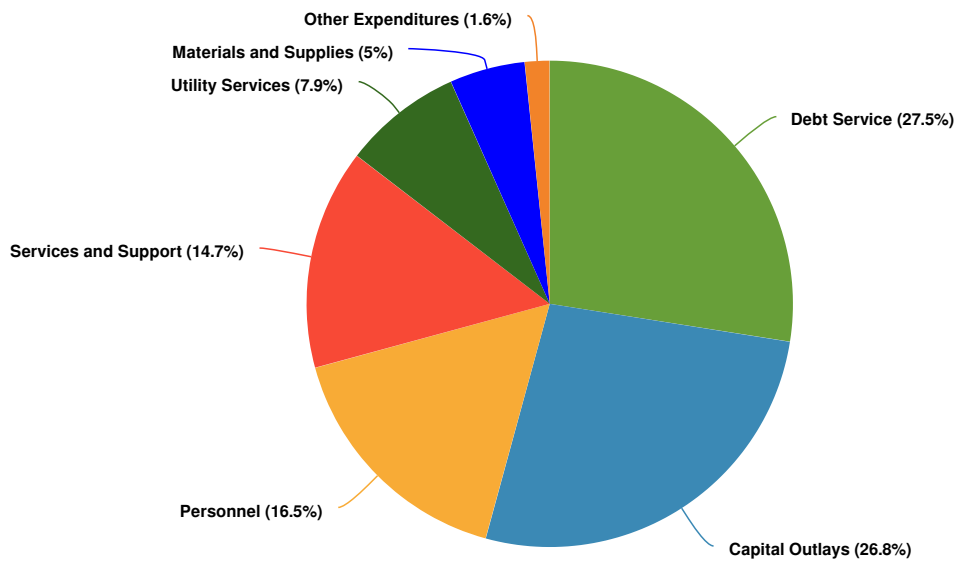
Performance Indicators

	2017	2018	2019	2020	2021
Water Leaks	85	142	97	93	118
Water Work Orders Completed	496	869	605	453	670
Yearly Gallons of Water Pumped	1,013,034,048	1,004,731,190	996,492,130	994,492,130	1,023,415,180
Yearly Gallons of Water re-Use	51,534,747	93,223,400	78,046,850	76,111,202	66,714,870
Percent of Infrastructure Mapped	85%	90%	100%	100%	100%

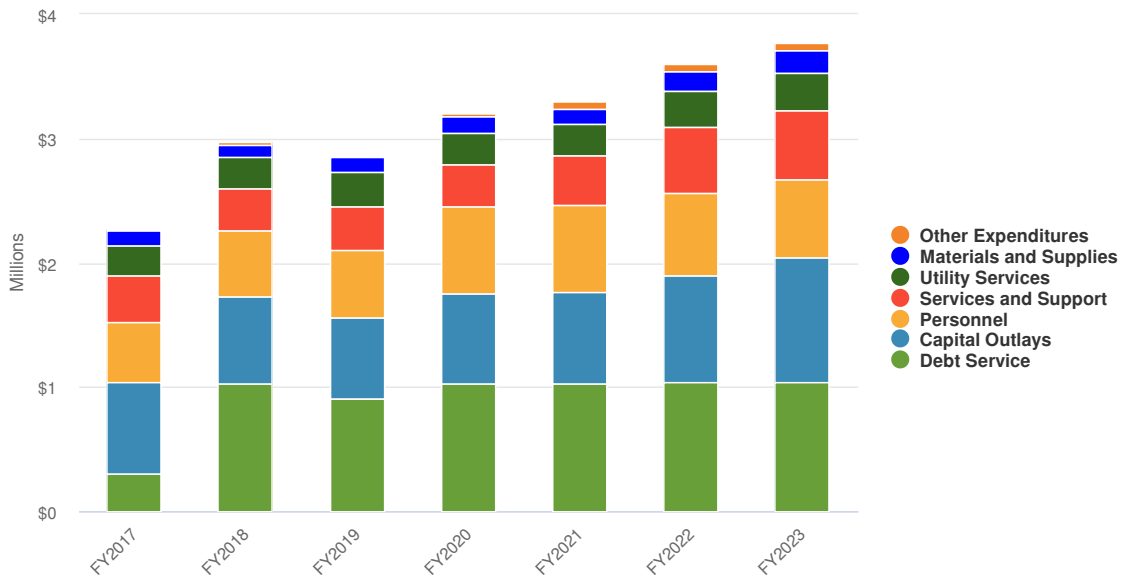


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Expenditures within the Water Division are relatively stable year to year. Capital Outlays will vary based on infrastructure projects and equipment purchased throughout the year, but have historically ranged between \$600-\$800K. The most volatility can be seen in the Support and Services expense category. Because repairs and maintenance fall within this category, the City generally budgets in such a way as to account for the potential for major repairs.



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects					
Personnel	\$548,496	\$703,049	\$703,613	\$669,500	\$623,500
Utility Services	\$273,014	\$253,599	\$259,016	\$297,800	\$298,800
Materials and Supplies	\$122,770	\$130,906	\$120,375	\$153,300	\$189,300
Services and Support	\$350,263	\$336,597	\$399,475	\$528,000	\$553,000
Other Expenditures	\$12,732	\$27,984	\$57,915	\$53,450	\$61,950
Capital Outlays	\$646,156	\$720,655	\$733,566	\$860,000	\$1,010,000
Debt Service	\$907,276	\$1,029,728	\$1,025,770	\$1,033,742	\$1,037,808
Total Expense Objects:	\$2,860,707	\$3,202,518	\$3,299,729	\$3,595,792	\$3,774,358



Wastewater Division

Department 9300

Berea Municipal Utilities Wastewater Division provides the operation, maintenance, and repair of sanitary sewer services to our 6,150 customers. The treatment plant staffs a Kentucky Division of Water certified sampling lab which conducts daily, weekly, and monthly sampling meeting the rigorous EPA and KYDOW sampling parameters. The sanitary sewer system consists of:

- 4.3MGD JC Chambers Wastewater Treatment Plant
- 5 Sewer Sheds Within the Service Area
- (6) Pumping Stations
- 2,600 Manholes
- 105 Miles of Line in the Collection System

In addition to the treatment and collection system, the wastewater division is responsible for the maintenance, repair, and operation of the City of Berea Leachate Plant.

2021-2022 Accomplishments

1. Completed replacement and rehabilitation of sewer lines in O'Donnell, Bluebird, Bridge, Waycross, Delwood and Chestnut Court areas.
2. Completed Holly Hill and Cherry Road sewer rehabilitation project.
3. Completed the Walnut Meadow South Middletown Trunk Line Project adding higher capacity VFD pumps and 14,000 feet of force main alleviating collection system problems in the Brooklyn Boulevard/Middletown area.
4. Added emergency power generator to the Walnut Meadow Pump Station decreasing the risk of significant sanitary sewer overflows in the Walnut Meadow sewer shed.
5. Began Phase II Flow Monitoring in collection system and implemented the InfoWorks sewer modeling system to identify infiltration and inflow areas.
6. Completed oxidation ditch drain line rehabilitation project at the WWTP.
7. Accomplished formation an in-house team dedicated to collection system inspection and rehabilitation through restructuring of the water and sewer crews.
8. Lowered average daily flow at the WWTP from 3.75MGD to 3.172MGD from the past calendar year.
9. Lowered collection system sanitary sewer overflows from 104 in 2020 to 21 in 2021.

2022-2023 Goals & Objectives

1. Identify sewer sub-shed rehabilitation projects to combat inflow and infiltration in the collection system using the InfoWorks modeling system.
2. Secure funding and ranking of identified sewer rehabilitation projects.
3. Perform camera and inspection work in the Brushy Fork and Big Hill Road sewer sheds.
4. Revise sewer use ordinance to clearly define ownership and BMU/customer maintenance responsibilities.
5. Perform system sump pump analysis to determine areas of illegal sewer lateral connections.
6. Continue collection system rehabilitation and improvement work with a goal of lowering average daily flow to 3MGD at the WWTP.
7. Identify all brick manholes within the collection system and assign priority ranking for rehabilitation.
8. Perform collection system capacity analysis in northern end of service area to develop plan for industrial development.

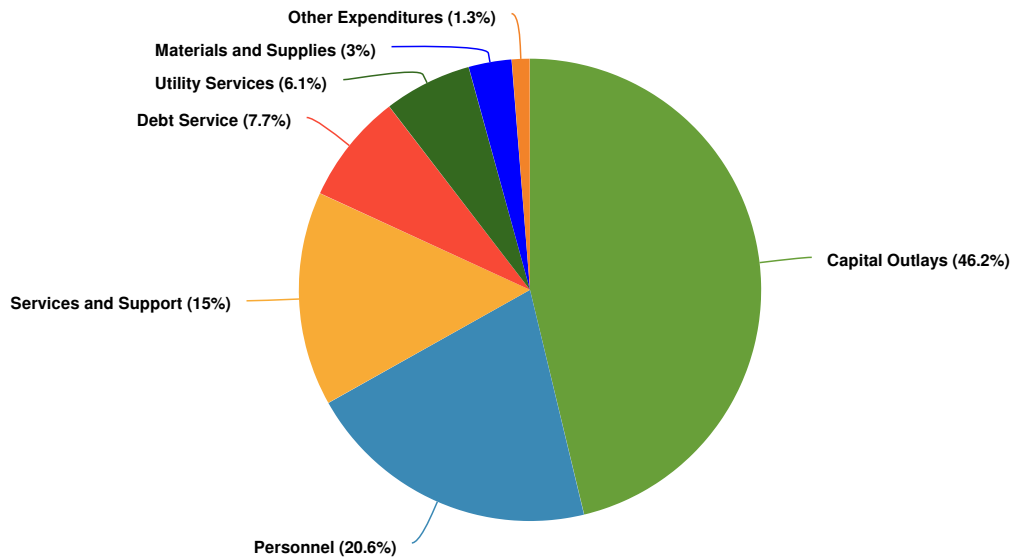
Performance Indicators

	2017	2018	2019	2020	2021
Average Flow at WWTP (gallons)	3,289,000	3,984,000	3,419,000	3,750,000	3,172,000
Sewer Work Orders Completed	154	123	227	197	215
Number of Sanitary Sewer Overflows	147	191	118	104	21
Number of Pump Failures and Pump Stations	12	18	6	8	5
Number of Bypass Events at WWTP	3	0	1	1	0
% of Infrastructure Mapped	90%	95%	100%	100%	100%

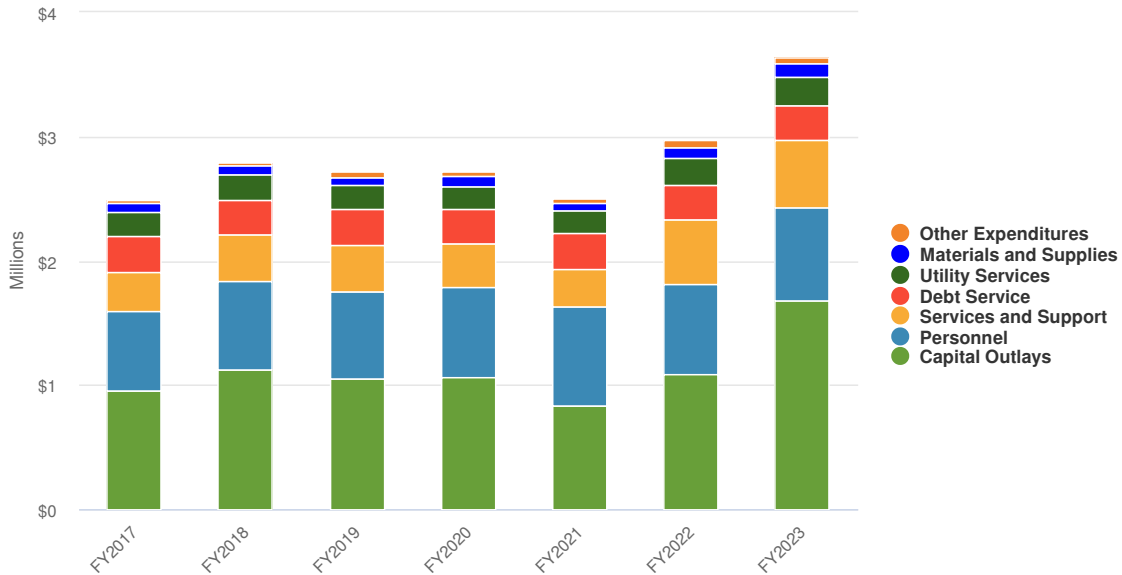


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Expenditures within the Waste Water Division are relatively stable year to year. Capital Outlay will vary based on infrastructure projects and equipment purchased throughout the year, but have historically ranged between \$900K to \$1.2M. Otherwise, the most volatility can be seen in the Support and Services expense category. Because repairs and maintenance fall within this category, the City generally budgets in such a way as to account for the potential for major repairs.



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Budgeted	FY2023 Budgeted
Expense Objects					
Personnel	\$709,605	\$727,134	\$796,982	\$721,000	\$749,500
Utility Services	\$188,372	\$183,258	\$192,557	\$222,000	\$223,000
Materials and Supplies	\$71,703	\$77,272	\$59,432	\$81,800	\$109,300
Services and Support	\$371,635	\$346,958	\$308,806	\$519,500	\$544,500
Other Expenditures	\$45,999	\$35,634	\$27,047	\$60,500	\$46,000
Capital Outlays	\$1,045,757	\$1,066,874	\$832,505	\$1,090,000	\$1,680,000
Debt Service	\$289,485	\$279,969	\$279,449	\$279,360	\$280,640
Total Expense Objects:	\$2,722,555	\$2,717,098	\$2,496,778	\$2,974,160	\$3,632,940



CAPITAL EXPENDITURES



Capital Expenditures Overview

Capital expenditures are payments used to acquire assets or improve the life of existing assets. Factors that are considered in determining capital items are as follows:

- Expected normal useful life of 1 year or more
- The item has a unit cost of \$5,000 or more (including freight and installation)
- Capital improvements should either increase capacity or serviceability or extend the total estimated useful life of the existing asset.

Capital assets in the governmental funds are expensed immediately under the modified cash basis of accounting. They are shown in the budget as capital outlay. Propriety funds are accounted for on a full accrual basis of accounting, therefore capital assets are expensed over their useful life in the form of depreciation. Depreciation is included in the budget for the utilities fund.

Five Year Capital Plan

The City of Berea's Five Year Capital Plan is a comprehensive plan of infrastructure projects and capital equipment that will support the continued growth and development of the city. This plan is used to coordinate the financing and timing around these needs and to anticipate ongoing operational costs. The City's Five Year Capital Plan serves as an avenue of communication to the public. Through this plan, residents and businesses are provided with a view of the City's long term direction for capital investment.

The plan is updated annually to make any change that come about during the current year. It is then used in the development of the annual budget in the following year. Development of the Five-Year Capital Plan begins with the review of the prior year plan.

Department heads make recommendations based on foreseeable equipment needs of their departments. Infrastructure needs are identified by Administration, Council and Council Committees as well as public input. Infrastructure projects are prioritized based on a number of factors including:

- Public health and safety
- City goals and objectives
- Financial impact
- Relationship to other projects

Financing the Five Year Capital Plan

Over the years, the City of Berea has financed the majority of infrastructure and capital equipment through operating revenues and the use of cash reserves in combination with grant funding. The Capital Sinking Reserve within the General Fund serves as a means of reserving cash to fund expenditures related to capital projects and/or equipment. The level of contribution into the Capital Sinking Fund is determined each year during the budget process. Similarly, the Depreciation Reserve in the Utility Fund is a means to reserve cash for future infrastructure and capital equipment. The Depreciation Reserve is funded at a rate consistent with the depreciation of existing utility infrastructure and equipment. The "pay as you go" financing has been the preferred method for most projects and is expected to be used for all equipment and projects outlined in the current Five Year Plan.

Grant funding is another means to fund capital investments. Currently, the City has secured \$9.6 million in grant funding toward the Owsley Fork Dam project which is included in the FY2022 utility fund budget. The City actively pursues grant funding whenever available.

Impact on the Operating Budget

The City of Berea recognizes certain types of capital projects will impact the operating budget upon completion. For instance, if the City were to construct a new ball field, the operating budget for the park department would increase as a result of supplying, maintaining and operating the new facility. These increases in operating costs are carefully considered when developing the Five-Year Capital Plan to ensure the financial resources are available for the ongoing operations.

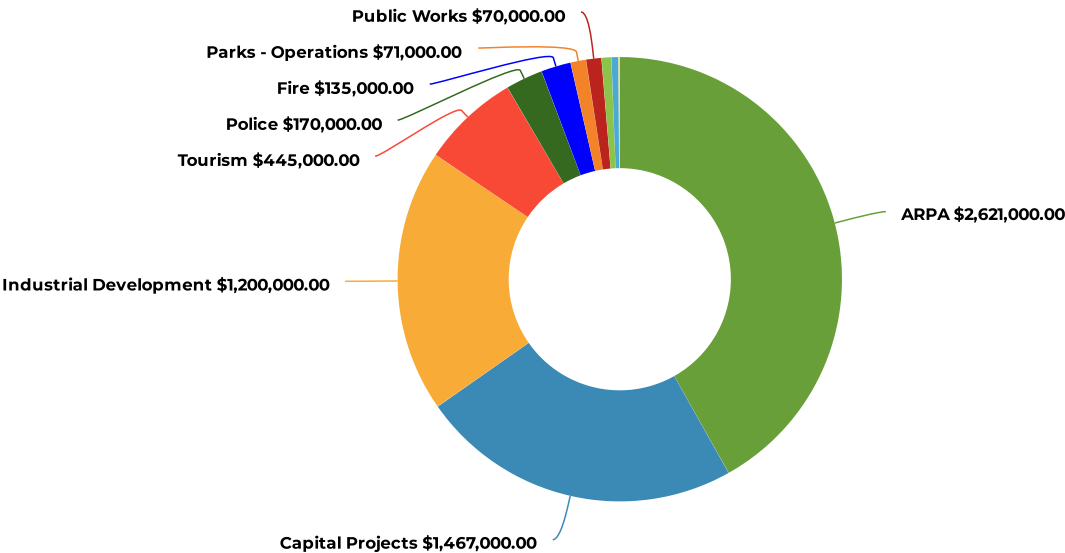
The City also recognizes there may be cost savings when replacing older, failing equipment is replaced with new equipment or when purchased equipment replaces outsourcing. While the City acknowledges these potential decreases to operating costs, they generally less significant and do not greatly affect the development of the Five-Year Plan. These reduced costs are accounted for in the operating budget in the year in which the asset is placed in service.



Governmental Funds Capital Requests

\$6,261,000

Governmental Funds Capital Requests



IT Requests

Itemized Requests for 2023	
Back up Solution	\$18,000
Full, offsite back up solution for all city servers.	
Phone System	\$20,000
Phone System	
Remote Desktop Servicer	\$7,000
Remote desktop server and licensing to increase efficiency when teleworking.	
Total: \$45,000	

Police Administration Requests

Itemized Requests for 2023

Firing Range Updates	\$20,000
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Firing range improvements to limit risk and liability by adding safety measures and more protective barriers.

Police Cruisers	\$150,000
------------------------	------------------

Police Cruisers

Total: \$170,000

Fire Administration Requests

Itemized Requests for 2023

Additional training structure St2	\$30,000
--	-----------------

We need to improve our training structure. Future plan is to be a training center.

NFPA Vehicle Replacement Plan	\$50,000
--------------------------------------	-----------------

Life span for emergency vehicle

Removed Damaged Hose Tower - Station 2	\$45,000
---	-----------------

Due to deterioration of the blocks and cracks on the hose tower at Station 2, the structure will be removed, and a bay door will be installed to better access the apparatus. This will improve response time and functionality of the building.

Trench and Confined Space Equipment Trailer	\$10,000
--	-----------------

Trailer to carry trench rescue trailer to carry equipment purchased in FY2022.

Total: \$135,000

Public Works Requests

Itemized Requests for 2023

Equipment Shed	\$50,000
-----------------------	-----------------

Equipment Shed

Floor Scrubber for Bay Areas	\$20,000
-------------------------------------	-----------------

Floor Sweeper for the shop. Splitting cost with BMU.

Total: \$70,000



Parks Operations Requests

Itemized Requests for 2023

Gator XUV825M	\$21,000
----------------------	-----------------

Gator XUV825M

Golf Cart	\$10,000
------------------	-----------------

Golf Cart

Rennovate Folk Center Restrooms	\$15,000
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Rennovate Folk Center Restrooms

Seating/Tables	\$5,000
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Seating and tables at park expansion and along trails

Water Fountains and Bottle Fillers	\$20,000
---	-----------------

Water fountains and bottle fillers throughout park

Total: \$71,000

Parks - Swimming Pool Requests

Itemized Requests for 2023

Funbrellas	\$5,000
-------------------	----------------

Frames with ground piece and sleeve, canopy

Total: \$5,000

GIS/Surveying Requests

Itemized Requests for 2023

Pictometry Aerial Mapping	\$32,000
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Aerial mapping flown every 2 years; used by Codes, GIS, Public Works, Police and Fire Departments. Shared Cost with Madison County, Richmond, PVA, Berea College, & ECU

Total: \$32,000



Capital Projects Requests

Itemized Requests for 2023

Ellipse Street Shared Use Path Phase I	\$350,000
Ellipse Street Shared Use Path Phase I	
Mountain Bike Trail	\$25,000
Mountain Bike Trail Expansion and Upgrades	
Scaffold Cane Shared Use Path	\$1,092,000
Scaffold Cane Shared Use Path	
Total: \$1,467,000	

Tourism Requests

Itemized Requests for 2023

Tolle Building Renovations	\$400,000
Tolle Building Renovations	
Tourism Vehicle	\$45,000
Vehicle	
Total: \$445,000	

ARPA Requests

Itemized Requests for 2023

Fleet Vehicles	\$520,000
Fleet vehicles for police and IT.	
Kenway Extension to Bypass	\$1,000,000
Kenway Extension to Bypass	
Park Facilities Improvements	\$1,000,000
Improvements to existing park facilities.	
Scaffold Cane Shared Use Path - ARPA	\$101,000
Scaffold Cane Shared Use Path - ARPA	
Total: \$2,621,000	



Industrial Development Requests

Itemized Requests for 2023

Industrial Park Expansion

\$1,200,000

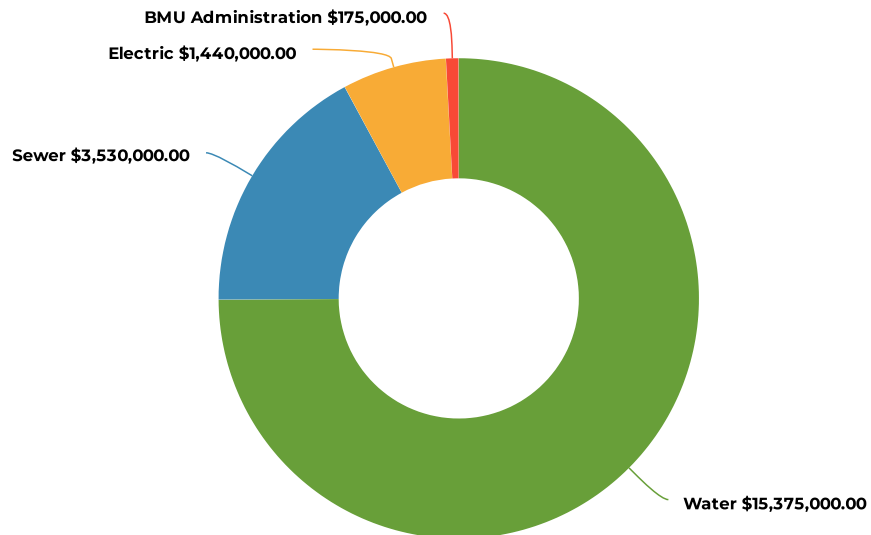
Industrial Park Expansion

Total: \$1,200,000

Utilities Fund Capital Requests

\$12,772,500

Utilities Capital Requests



BMU -Administration Requests

Itemized Requests for 2023

Billing and AMI Metering Equipment	\$100,000
Billing and AMI Metering Equipment	
Building Improvements Bay Area (Insulation, Floor Resurfacing, Paint)	\$50,000
Building Improvements Bay Area (Insulation, Floor Resurfacing, Paint)	
Floor Scrubber for the shop	\$20,000
Floor Sweeper for the shop. Splitting cost with BMU.	
Meter Tech Vehicle	\$44,000
Vehicle Replacement for Meter Technician	
Radio Meter Reading Equipment	\$75,000
Radio Meter Reading Equipment	
Storage Bay Area Improvements	\$40,000
Building Improvements Exterior - exterior siding and inside lighting	
Total: \$329,000	



Electric Requests

Itemized Requests for 2023

AMI Metering Upgrade Project Water	\$2,000,000
AMI Metering Upgrade Project	
Berea College Campus	\$75,000
Replace electrical lines and equipment on Berea College Campus	
Bucket Truck	\$250,000
Replacement of 2006 bucket truck.	
Copper to Aluminum Tap Upgrades	\$25,000
Goal to replace all overhead copper wire in 3-4 years.	
Electric Coordinator Vehicle	\$45,000
Replacement of Electric Coordinator 2011 Vehicle	
Hospital 12KV Conversion	\$30,000
Hospital 12KV Conversion	
HPS to LED Replacements	\$50,000
HPS to LED Replacements	
New Construction Cost	\$60,000
New Construction Cost	
Overhead Switch Additions/Upgrades	\$15,000
Overhead Switch Additions/Upgrades	
Overhead to Underground Tap Conversions	\$75,000
Overhead to Underground Tap Conversions	
Rash Road Buss Repairs	\$150,000
Rash Road Buss Repairs	
Recloser Addittions/Upgrades	\$30,000
Replacing 1 per year	
SCADA/Substation Upgrades	\$50,000
SCADA/Substation Upgrades	
Service Bucket	\$225,000
Replace Service Bucket #3 2010 Dodge. This vehicle receives heavy usage.	
Total: \$3,080,000	



Water Requests

Itemized Requests for 2023

12" Electric Actuated Influent Valve	\$178,500
---	------------------

12" Electric Actuated Influent Valve at West End Tank

16" Valve Upgrade/Replacement at Ground Storage Tank	\$50,000
---	-----------------

Both valves are critical to water supply to customers

Air Compressor	\$35,000
-----------------------	-----------------

Replacement of 1995 Grimmer Schmidt Air Compressor

AMI Metering Upgrade Project	\$2,000,000
-------------------------------------	--------------------

AMI Metering Upgrade Project

B Lake Spillway and Earthwork	\$200,000
--------------------------------------	------------------

Repair of deficiencies noted in Corrective Action Plan submitted to KYDOW

Crew Foreman Vehicle	\$45,000
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Replacment for Crew Foreman Vehicle #74 2012 Dodge

Ditch Witch	\$60,000
--------------------	-----------------

Replacement of 1982 Ditch Witch

Galvanized Line Replacement Program	\$125,000
--	------------------

To be performed in-house and by contractors. These lines are generally short sections with high likelihood of failure

Kale Lake Repairs/Abandonment	\$50,000
--------------------------------------	-----------------

Kale Lake will no longer be needed as a raw water source. Abandonment will be likely best cost alternative

Lab Equipment (Lab Certification Program)	\$35,000
--	-----------------

Lab certification will allow staff to perform some in'house sample testing. This will save some yearly expense in outsourcing

Leak Detection Equipment	\$15,000
---------------------------------	-----------------

Leak Detection Equipment

New Construction	\$50,000
-------------------------	-----------------

Utility cost for customer initiated line extensions. Generally returned as revenue by customer's share of cost

Parking Lot Drainage/Resurfacing	\$50,000
---	-----------------

\$50K for upfront drainage improvements/\$150K for paving

Roof Replacement at the WTP	\$75,000
------------------------------------	-----------------

Lab and Office areas are still original. Currently experiencing periodic leaks.

SCADA Upgrades	\$20,000
-----------------------	-----------------

Long term goal of connecting West End Tank, Reservoirs, and WTP on same platform allowing better efficiency and optimization.



Tool Truck	\$60,000
Replace #75 2012 Dodge tool truck.	
Turbidimeter Upgrades	\$20,000
Influent and effluent filter turbidity upgrades	
Update Hydraulic Model	\$50,000
Essential in determining areas of distribution system in need of improvement/replacement	
Upgrade Owsley Fork Dam	\$900,000
BMU will pay 100% of cost and look to be reimbursed 65% of cost. Ultimate cost of approximately \$5,000,000	
Waterline Upgrades	\$200,000
Upsizing and replacement as determined by hydraulic modeling	
WTP Vehicle	\$45,000
Vehicle Replacement at WTP #78 2013 Dodge	
Total: \$4,263,500	



Sewer Requests

Itemized Requests for 2023

Asset Management/Inspection on Collection System	\$500,000
Covers the cost of flow monitoring, I&I software, project identification	
Backhoe	\$150,000
Replacement of 2005 Case Backhoe #12. Numerous major repairs to this equipment over past few years	
Clarifier Improvements and Upgrade	\$35,000
1 Clarifier each FY--- Structural upgrades and painting	
EQ Tank Replacements	\$100,000
One tank has failed and the other tank is same age.	
Equipment Upgrades	\$20,000
Various pumps, motors, controls, and treatment infrastructure not covered in other line items	
Lab Equipment	\$15,000
New Lab Equipment	
Lateral Line Inspection System	\$60,000
Lateral Line Inspection System	
Lime System Control Upgrades	\$15,000
Lime System Control Upgrades	
New Pavement at WWTP	\$75,000
New Pavement at WWTP	
Replace Plant/EQ Tank Air System	\$20,000
Compressors are failing periodically. We will need a complete overhaul with the EQ tank replacements	
Replace Press System	\$100,000
Components of this system are failing and the current setup is now obsolete	
Rodding Machine	\$20,000
Purchase of new rodding machine	
Roof Replacement at the WWTP	\$150,000
Main Office, Blower Room, Headworks, and Press Room----All roofs are from original plant build in 1987	
Sewer Line Replacement/Rehabilitation	\$3,000,000
Repairs and improvements to sewer collection system to combat I&I issues	
Sluice Gate Replacements	\$50,000
Sluice Gate Replacements	
Small Boring Machine	\$50,000
Small Boring Machine	

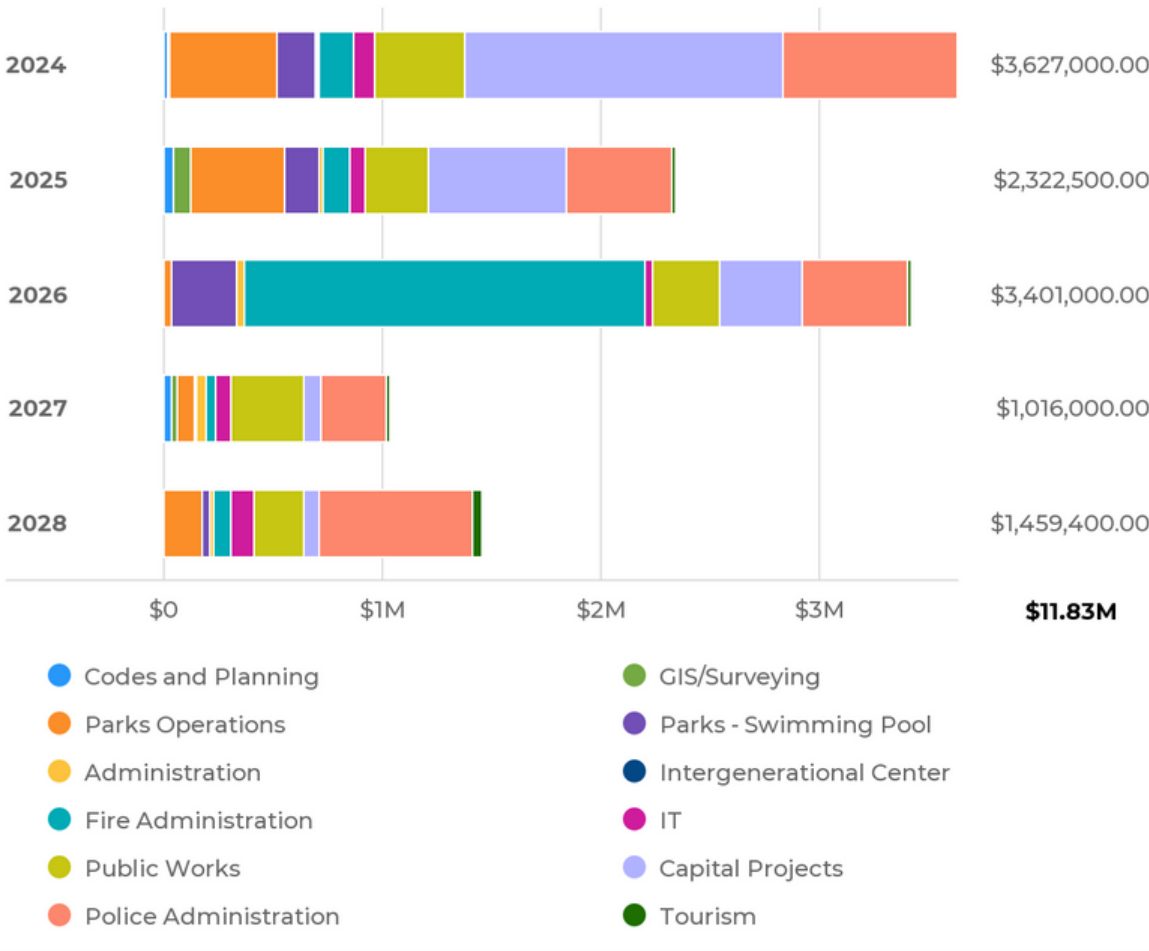


System Pump Station Replacement/Upgrades	\$100,000
Covers cost of pump resizing and upgrades to (6) pump stations. HWY 595 Pumpstation upgrade in FY 23.	
Upgrade Grit Pumps	\$20,000
Upgrade Grit Pumps	
Upgrade Wetwell Pumps (Pit 1, 2, 3)	\$20,000
We are replacing the pumps (6 total) as they fail with new VFD pumps specified for leachate handling. 2 have been replaced thus far.	
VacTruck	\$600,000
2013 Freightliner VacTruck Replacement	
Total: \$5,100,000	

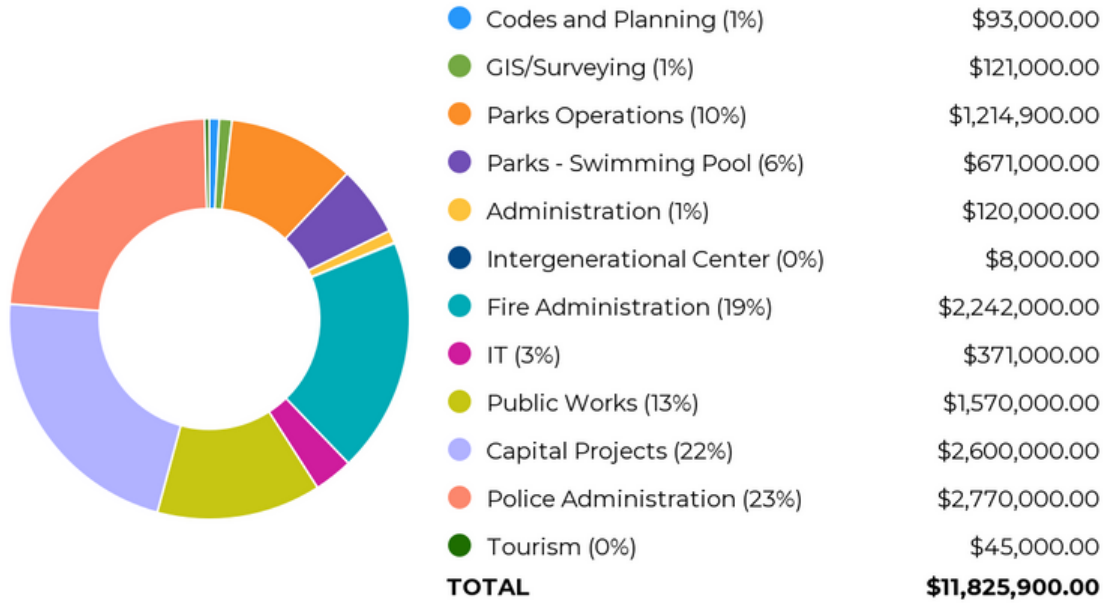


Governmental Funds Five-Year Capital Plan

The chart below illustrates the total capital spending plan over the next five fiscal years for the General Fund departments and other governmental funds.

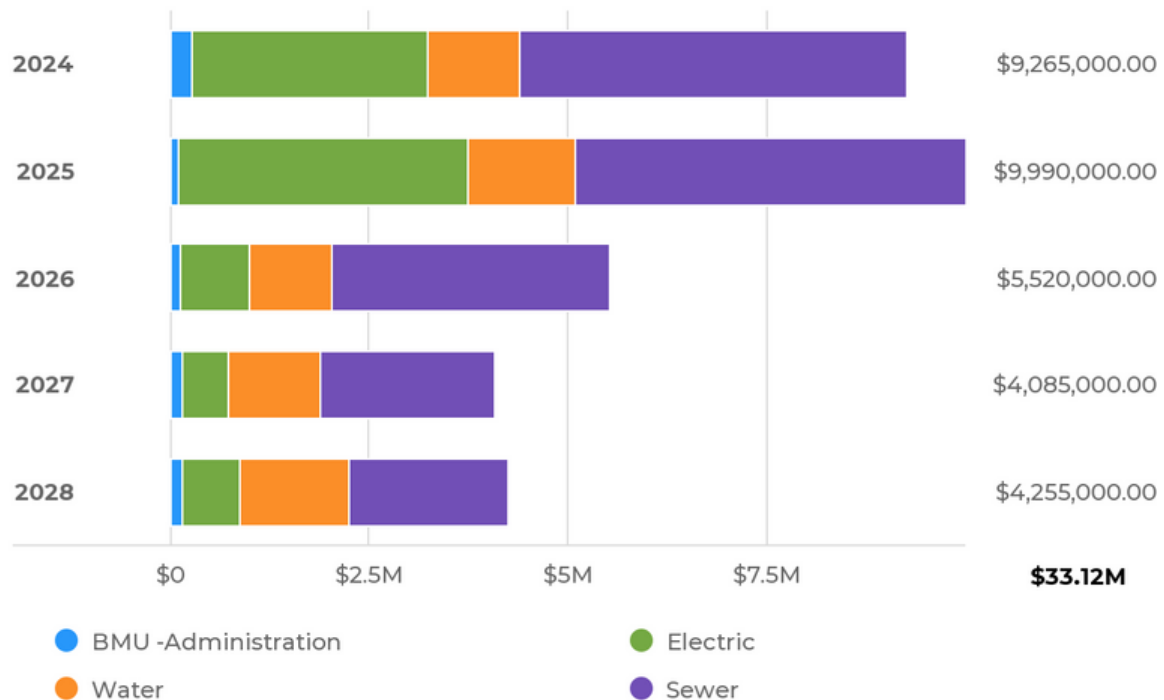


The chart below shows the total capital spending plan the five-year period of FY24-FY28 for the General Fund departments and other governmental funds.

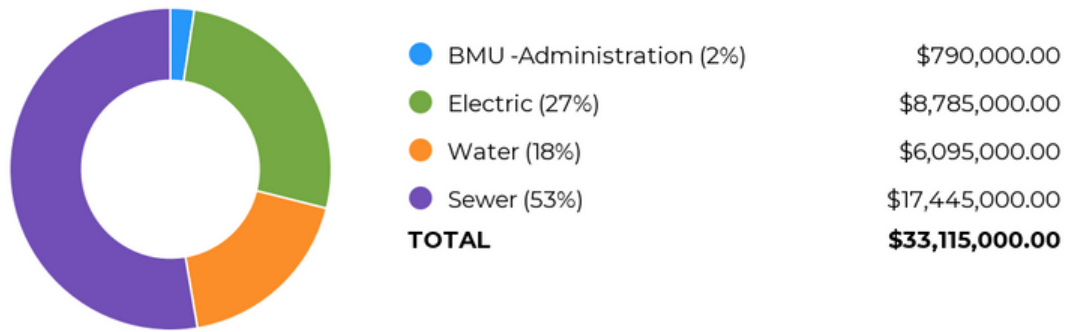


Proprietary Fund Five-Year Capital Plan

The chart below shows the total capital request for each department of the utilities funds over the next five fiscal years.



The chart below shows the total capital spending plan for the five-year period of FY24-FY28 for the utilities funds.



Governmental Funds Five-Year Capital Items

Title	FY2024	FY2025	FY2026	FY2027	FY2028
Administration					
IGC - Building Improvements	\$10,000	\$20,000	\$30,000	\$40,000	\$20,000
Total Administration	\$10,000	\$20,000	\$30,000	\$40,000	\$20,000

IT					
Vehicle	30,000				
San 1 Refresh	30,000				
VMware Host 1 Refresh	35,000				
Vmware Host 2 Refresh		30,000			
San 2 Refresh		35,000			
City Hall and Util Firewall replacement			25,000		
City Wide Wireless Upgrade			15,000		
File Server Refresh				26,000	
City Hall Switch replacement				45,000	
Audio Visual Renovation					100,000
Total IT	\$95,000	\$65,000	\$40,000	\$71,000	\$100,000

Codes and Planning					
Large Format Plotter / Scanner Combo		\$12,000			
Electronic Plan Review Station	\$15,000				
Vehicle		\$33,000		\$33,000	
Total Codes and Planning	\$15,000	\$45,000	\$0	\$33,000	\$0

GIS					
Pictometry Aerial Mapping		\$32,000		\$32,000	
Large Format Plotter / Scanner Combo	\$12,000				
Survey Vehicle, 4WD		\$45,000			
Total GIS	\$12,000	\$77,000	\$0	\$32,000	\$0

Police					
Motor Bikes New PD Unit		\$45,000	\$45,000		
Electric Vehicle Super Charger			\$80,000		
Body Cameras	\$400,000				\$400,000
Training Facility/Firing Range/Impound Lot/Storage		\$200,000			
Police Tazers			\$80,000		
Police Cruisers	\$400,000	\$240,000	\$280,000	\$300,000	\$300,000
Total Police	\$800,000	\$485,000	\$485,000	\$300,000	\$700,000



Title	FY2024	FY2025	FY2026	FY2027	FY2028
Fire					
Vehicle extrication equipment Engine 5	\$40,000				
NFPA Vehicle Replacement Plan	\$50,000	\$50,000			
NFPA Turnout Gear Replacement		\$72,000			
NFPA Helmets, Gloves and Boot Replacement			\$30,000		
Fire Station Land Purchase for future growth	\$70,000				
Fire Station Architectural Design for future growth					\$80,000
Replace Tower-1			\$1,800,000		
Vehicle extrication equipment replacement				\$50,000	
Total Fire	\$160,000	\$122,000	\$1,830,000	\$50,000	\$80,000

Public Works					
Street Sweeper	\$300,000				
Stump Grinder	\$10,000				
Sign Machine	\$15,000				
Traffic Light Trailer	\$40,000				
Flatbed Dump Truck		\$140,000			
Truck Diagnostic Scanner		\$15,000			
Trac Skid Steer		\$70,000			
Scissor Lift		\$20,000			
(2) Scag Mowers			\$35,000		
Leaf Vac Machine			\$200,000		
Pickup Truck	\$45,000	\$50,000	\$50,000	\$50,000	\$50,000
Paint Striping Machine			\$20,000		
Backhoe				\$100,000	
Mini-Excavator				\$100,000	\$100,000
Ton Dump Truck				\$80,000	\$80,000
Total Public Works	\$410,000	\$295,000	\$305,000	\$330,000	\$230,000

Parks Operations					
Renovate Field 5/ add lights		\$300,000			
Bleachers/Shade Structures	\$19,000	\$20,000	\$21,000	\$22,000	
HVAC Folk Center	\$15,000				\$20,000
Folk Center Floor		\$60,000			
Gator XUV835M					\$22,000
Cheetah 2 Mower		\$13,500			
John Deere Gator TX Dump			\$15,000		\$16,400
Vehicle					\$40,000
New Work Truck				\$55,000	\$55,000
John Deere Tractor 5203 2 wheel drive					\$26,000
Folk Center Window Replacement	\$60,000				
Golf Cart					
New Park Offices and Maintenance Garage	\$400,000				
Mill/Repave/Stripe City Park Basketball Court		\$35,000			
Total Parks Operations	\$494,000	\$428,500	\$36,000	\$77,000	\$179,400

Title	FY2024	FY2025	FY2026	FY2027	FY2028
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Parks - Swimming Pool					
Shade Structures and Seating	\$30,000				
Renovations to Pool House	\$75,000				
Concession Tables	\$7,000	\$7,000		\$8,000	\$8,000
Pool Slides			\$300,000		
Funbrellas		\$16,000			\$9,000
Diving Board Stands	\$25,000				
Diving Board Spring Board		\$7,000			
Diving Board Recreational		\$5,000			
Pool Floor/Gutters		\$125,000			
Guard Stands	\$9,000				\$5,000
Pool Vacuum	\$7,000				\$8,000
Railing/Gates	\$20,000				
Total Parks - Swimming Pool	\$173,000	\$160,000	\$300,000	\$8,000	\$30,000

Capital Projects					
Mountain Bike Trail	\$25,000	\$25,000			
Mary Street	\$50,000				
Park Facilities	\$200,000	\$50,000	\$75,000	\$75,000	\$75,000
Plaza Drive	\$75,000				
Ellipse Street Phase II	\$250,000				
CSX Culvert Holly Hill Area	\$600,000	\$300,000	\$300,000		
Deadhorse Knob Shared Use Path	\$250,000				
Gateway Bridge		\$250,000			
Total Capital Projects	\$1,450,000	\$625,000	\$375,000	\$75,000	\$75,000

Total General Fund	\$3,619,000	\$2,322,500	\$3,401,000	\$1,016,000	\$1,414,400
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Utilities Fund 5-Year Capital Plan

Title	FY2024	FY2025	FY2026	FY2027	FY2028
BMU Administration					
Vehicle Replacement GIS			\$45,000		
Vehicle Replacement General Manager	\$45,000				
Assistant Director Vehicle Replacement		\$45,000			
Asset Management Software	\$50,000		\$50,000		\$50,000
Radio Meter Reading (Replace Handhelds)					
GIS Plotter	\$20,000		\$20,000		
GIS Total Station Upgrade/Purchase		\$35,000			
GIS Survey GPS		\$25,000		\$30,000	
Billing and AMI Metering Equipment and Software Additions	\$50,000			\$50,000	
Garage Bay Area floor resurfacing, paint, and insulation	\$75,000			\$75,000	\$100,000
Storage Bay Area Improvements-- exterior siding and inside lighting	\$25,000				
Total BMU Administration	\$265,000	\$105,000	\$115,000	\$155,000	\$150,000

Electric					
Replace 2011 F150 #24 Electric Crew	\$45,000				
Replace 2011 Ford Transit Meter Tech Vehicle #68	\$40,000				
Replace 2017 F350 #4					65,000
2009 Altec Chipper Replacement					50,000
Meter Test Bench Replacement/ Upgrade	\$30,000				
Replace 2012 International Digger/Derrick				\$275,000	
Replace 2013 International Digger/Derrick					\$275,000
Replace Electrical Lines & Equipment on Berea College Campus	\$50,000	\$50,000	\$50,000	\$25,000	\$25,000
Recloser Additions/Upgrades	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
Overhead Switch Additions/Upgrades	\$15,000		\$25,000		\$25,000
System Reliability/Coordination Survey		\$40,000			
HPS to LED Replacements	\$50,000	\$25,000	\$20,000	\$15,000	\$15,000
AMI Metering Upgrade Project	\$250,000				
Copper to Aluminum Tap Upgrades	\$25,000	\$25,000	\$25,000		
Berea College Campus 12KV Conversion	\$250,000				
Feeder Between Sub 1 and Sub 2		\$200,000	\$200,000		
Overhead to Underground Tap Conversions	\$75,000	\$125,000	\$150,000	\$150,000	\$150,000
Chestnut Street UG Conversion	\$2,000,000	\$1,500,000			
Reconductor Lorraine Court/Estill Street			\$250,000		
SCADA/Substation/Telemetry Upgrades	\$50,000	\$25,000	\$25,000	\$25,000	\$25,000
Metering Rash Rd Sub & Oak St Sub		\$50,000	\$50,000		
Upgrade 10MW Station Transformer to 15-20MW		\$1,500,000			
New Construction Cost	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
Total Electric	\$2,970,000	\$3,630,000	\$885,000	\$580,000	\$720,000

Title	FY2024	FY2025	FY2026	FY2027	FY2028
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Water					
2016 Ford F-250 Replacement #82				\$65,000	
Water Meter Tech Vehicle (future position)	\$45,000				
Backhoe #77 Replacement 2013		\$150,000			
2011 John Deere 5065M Tractor Replacement					\$60,000
Light Tower Replacement	\$15,000				
Houle Pump Replacement (WTP)		\$30,000			
Update Hydraulic Model					\$50,000
New Construction	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Galvanized Line Replacement Program	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
Waterline Upgrades	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
AMI Metering Upgrade Project	\$250,000				
New Construction Cost	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
B Lake Spillway and Earthwork	\$150,000				
Aeration Upgrades		\$50,000			\$50,000
Cowbell Spillway Remediation		\$250,000	\$350,000		
Reservoir Intake Valve Upgrades		\$200,000			\$250,000
Kale Lake Repairs/Abandonment Study and Design	\$75,000			\$500,000	
Cowbell Pump Station Upgrade		\$250,000	\$250,000	\$200,000	
Roof Replacement at the WTP					
Lab Equipment (Lab Certification Program)	\$20,000				
Turbidimeter Upgrades	\$15,000	\$15,000			\$50,000
SCADA Upgrades	\$15,000	\$15,000	\$15,000	\$15,000	\$50,000
Parking Lot Drainage/Resurfacing	\$150,000				
16" Valve Upgrade/Replacement at Ground Storage Tank	\$50,000				
Modulating Filter To Waste Valves		\$35,000	\$35,000		
3MG Storage Tank Remediation and Improvements					\$500,000
Total Water	\$1,160,000	\$1,370,000	\$1,025,000	\$1,155,000	\$1,385,000

Title	FY2024	FY2025	FY2026	FY2027	FY2028
Sewer					
Sewer Crew Foreman Vehicle Replacement (#73 2015 Ford F250)	\$50,000				
Dump Truck Replacement #15 (2006 GMC)	\$175,000				
John Deere 2000 Model Tractor	\$75,000				
Camera Inspection System and Trailer Replacement				\$150,000	
System Pump Station Replacement/Upgrades	\$500,000	\$100,000	\$100,000	\$50,000	\$50,000
Sewer Line Replacement/Rehabilitation	\$2,500,000	\$2,500,000	\$1,500,000	\$1,500,000	\$1,500,000
Asset Management/Inspection on Collection System	\$300,000	\$300,000	\$250,000	\$250,000	\$250,000
Roof Replacement at the WWTP	\$150,000				
New Lab Equipment	\$15,000	\$15,000	\$25,000	\$20,000	\$25,000
Upgrade Grit Pumps	\$20,000				
Paving Drives to Generator and Screw Pumps	\$50,000				



New Pavement at WWTP	\$150,000				
Clarifier Improvements and Upgrade	\$35,000				\$50,000
Girt Auger Repairs & Upgrade			\$30,000		\$50,000
Sluice Gate Replacements		\$50,000			
Screw Pump to Pumpstation Conversion @ WWTP		\$1,500,000	\$1,500,000		
WWTP Upgrade Feasibility Study	\$250,000				
Upgrade Wetwell Pumps (Pit 1, 2, 3)	\$25,000	\$20,000	\$20,000	\$25,000	\$25,000
Add Pump/Lift Station	\$200,000				
Replace 2" Effluent Force Main	\$250,000	\$150,000			
Replace Press System				\$150,000	
Replace Plant/EQ Tank Air System			\$20,000		
Equipment Upgrades	\$25,000	\$50,000	\$50,000	\$50,000	\$50,000
EQ Tank Replacements	\$100,000				
Upgrade Clarifier System		\$200,000			
Total Sewer	\$4,870,000	\$4,885,000	\$3,495,000	\$2,195,000	\$2,000,000



DEBT



The City of Berea is subject to a legal debt limitation not to exceed 10 percent of the assessed value of the property within the city under Section 158 of the Kentucky Constitution. As of tax year 2021, the most recent assessment at the time of this publication, the assessed value of property within the city was \$815,215,490, leaving the City with a debt limitation of \$81,521,549. The City will be at 26.6 percent of its debt limit as June 30, 2023.

The City of Berea has historically taken a conservative approach to borrowing. Debt is only issued when a pay-as-you-go method of financing is not feasible, as may be the case for large-scale capital projects or property acquisitions. Interest rates are kept low when borrowing is inevitable by maintaining low debt margins. Moody's Investors Service has issued a credit rating to an Aa3 to the City, citing strength of a stable and strong fund balance and a growing tax base.

As of June 30, 2022, the City has the following debt due to borrowing:

Governmental Fund Debt

General Obligation Public Project Bond	\$10,104,500
Total	\$10,104,500

Proprietary Fund Debt

Series 2005-A Revenue Bonds	\$5,000.00
Series 2013 Refunding Revenue Bonds	\$4,055,000
2009 KIA Note Payable	\$2,247,392
2004 KIA Note Payable	\$1,081,850
Total	\$7,389,242

The schedule below shows the City's current debt service for governmental funds:

Fiscal Year	Principal	Interest	Total
2023	\$155,800	\$315,765	\$471,565
2024	\$160,600	\$310,896	\$471,496
2025	\$165,600	\$305,878	\$471,478
2026	\$170,800	\$300,702	\$471,502
2027	\$176,200	\$295,365	\$471,565
Thereafter	\$9,275,500	\$5,340,197	\$14,615,697
Total	\$10,104,500	\$6,868,803	\$16,973,303

The schedule below shows the City's current debt service for proprietary funds:

Fiscal Year	Principal	Interest	Total
2023	\$1,838,716	\$154,860	\$1,993,576
2024	\$1,878,966	\$112,269	\$1,991,236
2025	\$1,929,270	\$65,277	\$1,994,546
2026	\$0	\$0	\$0
2027	\$0	\$0	\$0
Thereafter	\$0	\$0	\$0
Total	\$5,646,952	\$332,406	\$5,979,358

These borrowing activities are described in more detail below:

General Obligation Public Project Bond

In 2018, the City issued \$10,402,000 of Series 2018 General Obligation Bonds to fund construction of the police, fire and city hall facilities. The Series 2019 Kentucky General Obligation Public Project Bonds bear interest at 3.125% and mature on January 1, 2058. Principal and interest are due annual on January 1st.



Combined Utilities Revenue Bonds

In 2005, the City issued \$16,445,000 of Series 2005-A Combined Utilities Revenue Bonds for the purchase of the Berea College water and electric utilities. These bonds bear interest of 3-4.375 and mature on January 1, 2025. The majority of the Series 2005-A bonds were advance refunded in 2013 with the issue of \$9,520,000 of Utility System Refunding Revenue Bonds, Series 2013. The net proceeds of \$9,575,192 were used to fund an escrow account which was used to purchase US government securities. Those securities have been deposited in an irrevocable trust to provide for a portion of the future debt service payments on the 2005-A bonds. As a result, the majority of the 2005-A bonds are considered to be defeased and the liability for those bonds is not considered long-term debt of the City. The new issue reduced debt service payments by \$675,126 and has a net economic gain of \$600,693. The Series 2013 bonds bear interest of 2-3% and mature on January 1, 2025. Interest on the 2018 bond is paid semi-annually, with principal due on January 1st of each year.

Loan Assistance Agreement

In July 2004, the City entered into a loan assistance agreement not to exceed \$5,000,000 with the Kentucky Infrastructure Authority for a federally assisted Wastewater Revolving Loan Fund Program for the improvement of the wastewater treatment plant. The loan bears interest at rate of 1%. Principal and interest are paid semi-annually in December and June of each year.

In January 2009, the City entered into another loan assistance agreement, not to exceed \$5,000,000 with Kentucky Infrastructure Authority for a federally assisted expansion to the existing water treatment plant. The note bears interest at a rate of 1% and principal and interest payments are due in December and June of each year.



APPENDICES



Glossary

- **ACCRUAL BASIS OF ACCOUNTING** - All flows of resources (and thus all changes in net assets) during the year are recorded regardless of whether they involve cash flowing in or out of the government.
- **AMENDMENT** - A revision of the adopted budget that, when approved by the legislative body, replaces the original budget. Amendments to budgets occur throughout the fiscal year as spending priorities shift.
- **ANNUAL BUDGET** - A budget applicable to a single fiscal year.
- **ASSETS** - resources owned or controlled by a government, as a result of a past transaction or other event, that have a recognizable monetary value.
- **ASSIGNED FUND BALANCE** - The portion of fund balance that reflects the City's intended use for a specific purpose.
- **AUTHORIZED POSITIONS** - Employee positions, which are authorized in the adopted budget, to be filled during the year.
- **AUDIT** - A comprehensive review of the manner in which the City's resources were actually utilized. The main purpose of an audit is to issue an opinion on the fair presentation of the financial statements and to test the controls over the safekeeping of assets while making recommendations for improvement where necessary. The City's annual audit is conducted by independent auditors.
- **BALANCE SHEET** - The financial statement disclosing the assets, liabilities and equity of an entity at a specified date in conformity with GAAP.
- **BASIS OF ACCOUNTING** - A term used to refer to when revenues, expenditures, expenses and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made regardless of the nature of the measurement. Governmental funds use the modified accrual basis of accounting; whereas proprietary funds use the full accrual basis.
- **BOND** - A written promise to pay a specified sum of money (called the face value or principal amount), at a specified date or dates in the future, i.e. maturity date(s), together with periodic interest at a specified rate. Sometimes, all or a substantial portion of the interest is included in the face value of the security.
- **BOND ANTICIPATION NOTE** - Short-term, interest bearing note issued by a government in anticipation of bonds to be issued at a later date. The notes are retired from proceeds of the bond issue to which they are related.
- **BUDGET** - A financial plan for a given fiscal year showing revenues and expenditures for different funds of the City.
- **BUDGET DOCUMENT** - The instrument prepared by the Finance Director's office to present a comprehensive financial program to the City Council for consideration and adoption.
- **BUDGET YEAR** - The fiscal year of the City which begins on July 1 and ends on June 30.
- **CAPITAL ASSET** - Land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, infrastructure and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.
- **CAPITAL EXPENDITURES** - Expenditures that result in the acquisition of or addition to capital assets
- **CITY COUNCIL** - The City Council is the elected legislative body of the City of Berea that is responsible for board and commission vacancies and legislative and contractual duties as outlined in the City Charter and State Law. The City Council is comprised of eight members and, elected at large on a non-partisan basis, every two years.
- **COMMITTED FUND BALANCE** - The portion of fund balance that represents resources whose use is constrained by limitations that the City imposes upon itself.
- **CONTINGENCY** - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise included in the budgeted.
- **DEBT** - An obligation resulting from the borrowing of money or from the purchase of goods and services.
- **DEBT SERVICE** - The amount of money the City is required to expend for interest and principal payments on its outstanding bonded debt.
- **DEFERRED REVENUE** - Liabilities representing resources received by a government that do not yet qualify to be recorded as revenue.
- **DEPARTMENT** - An administrative agency of the City having management responsibility for an operation or a group of related services within a functional area.
- **DEPRECIATION** - Expiration in the service life of fixed assets, attributable to wear and tear, deterioration, action by physical elements, inadequacy and obsolescence.
- **EMPLOYEE BENEFITS** - For the purpose of budgeting, this term refers to the City's cost of health insurance, pension contributions, social security contributions, life insurance premiums, workers' compensation and unemployment costs.
- **EXPENDITURE** - Decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service, capital outlays, intergovernmental grants, entitlements and shared revenues.
- **FISCAL YEAR** - A 12-month period to which the Operating Budget applies, at the end of which the City determines its financial position and its results of operations. The City's fiscal year runs from July 1 through June 30.
- **FIXED ASSETS/CAPITAL ASSETS** - Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Fixed Assets include buildings, equipment, and improvements other than buildings and land. In the private sector, these assets are referred to most often as property, plant and equipment.
- **FTE -full time equivalent** - The number of authorized personnel on a full-time basis.



- **FUNCTION/DEPARTMENT/DIVISION OR ACTIVITIES** - the City of Berea's Operating Budget expenditures are divided into a hierarchy.
 - A Function is a group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. Expenditure functions relate to the principal purpose/service for which expenditures are made.
 - A Department is an organizational or budgetary breakdown within many City funds. Each department serves a specific function or functions within the given fund entity.
 - Departments can be further subdivided into Divisions or Activities, which are usually associated with working groups having a more limited set of work responsibilities.
- **FUND** - A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.
- **FUND ACCOUNTING** - The core of governmental accounting is the fund, which is an accounting entity consisting of a set of self-balancing accounts. Individual funds are typically earmarked for particular purposes or activities.
- **FUND BALANCE** - The difference between a fund's assets and liabilities. An adequate fund balance is necessary for numerous reasons, such as to have funds available in case of an emergency or unexpected events, to maintain or enhance the City's financial position and related bond rating, to provide cash for operations prior to receipt of property tax revenues, and to maximize investment earnings.
- **FUNDING SOURCE** - Identifies the source of revenue to fund both the operating and capital appropriations.
- **GENERAL FUND** - The chief operating fund of a government. The general fund is used to account for all financial resources except those required to be accounted for in another fund.
- **GENERALLY ACCEPTED ACCOUNTING PRINCIPLES(GAAP)** - Uniform minimum standards and guidelines for financial accounting and reporting. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).
- **GOALS** - Statements of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.
- **GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB)** - The authoritative accounting and financial reporting standard-setting body for governmental entities.
- **GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA)** - An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. The GFOA has played a major role in the development and promotion of GAAP for state and local government since its inception and has sponsored the Certificate of Achievement for Excellence Programs in budgeting and financial reporting since 1946.
- **GOVERNMENTAL FUNDS** - Funds used to account for tax-supported activities. There are five different types of governmental funds; the general fund, special revenue funds, debt service funds, capital projects funds and permanent funds.
- **INFRASTRUCTURE** - Assets that are immovable and of value only to the governmental unit such as streets, drainage, electric distribution, water distribution, and sewer systems.
- **INTERGOVERNMENTAL REVENUE** - The funds received from another governmental entity, such as the Federal, State, and County governments.
- **LIABILITIES** - amounts a government owes.
- **LINE ITEM BUDGET** - A budget prepared along departmental lines that focuses on what is to be purchased.
- **LONG-TERM DEBT** - Includes long-term liabilities associated with governmental activities. Includes bonds, notes and capital lease obligations.
- **MODIFIED ACCRUAL BASIS** - The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments (e.g. bond issue proceeds) are recognized when they become susceptible to accrual, which is when they become both "measurable" and "available" to finance expenditures of the current period. "Available" means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds, and agency funds are accounted for using the modified accrual basis of accounting.
- **NONSPENDABLE FUND BALANCE** - Amount of Fund Balance that are inherently nonspendable, must be maintained intact (endowment fund principal) or other assets (prepaids or long term receivables).
- **OBJECTIVES** - Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.
- **ORDINANCE** - A law set forth by a governmental entity, usually a municipal government.
- **PROPRIETARY FUND** - A fund established to account for operations financed and operated in a manner similar to private business enterprises. The City maintains one Enterprise Fund, Berea Municipal Utilities.
- **PAY-AS-YOU-GO BASIS** - A term used to describe a financial policy by which capital outlay is financed from current revenues rather than through borrowing.
- **PERFORMANCE MEASURES** - Used for service efforts and accomplishments reporting.
- **POLICY** - A document that defines a course or method of action to make future decisions based on goals and acceptable procedures.



- **REVENUE** - This term designates additions to assets which do not increase any liability, do not represent the recovery of expenditures, and do not represent contributions of fund capital.
- **SPECIAL REVENUE FUNDS** – Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects.
- **STATUTE** - A written law enacted by a duly organized and constituted legislative body.
- **TAX BASE** - The value of all taxable real property in the City each year as certified by the Assessor. The tax base represents net value after all abatements and exemptions.
- **TRANSFERS IN/OUT** - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.
- **UNASSIGNED FUND BALANCE** – The portion of Fund Balance which is not assigned for any specific purpose or use.

